

Oracle FLEXCUBE Direct Banking

Corporate Trade Finance User Manual
Release 12.0.2.0.0

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ORACLE®

Corporate Trade Finance User Manual
September 2013

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1. Preface

1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

1.3. Access to OFSS Support

<https://flexsupp.oracle.com/>

1.4. Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual

Transaction Host Integration Matrix provides information on host integration requirements for the transactions covered in the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual

Chapters post Introduction are dedicated to individual transactions and its details, covered in the User Manual

1.5. Related Information Sources

For more information on Oracle FLEXCUBE Direct Banking Release 12.0.2.0.0, refer to the following documents:

- Oracle FLEXCUBE Direct Banking Licensing Guide
- Oracle FLEXCUBE Direct Banking Installation Manuals

2. Transaction Host Integration Matrix

NH	No Host Interface Required.
★	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
View Import LC	×	★
View Export LC	×	★
View Import Bills	×	★
View Export Bills	×	★
View Outward Guarantee	×	★
Direct Collections	×	★
Export Collections	×	★
Export Bills Under LC	×	★
Initiate LC	✓	★

Transaction Host Integration Matrix

Transaction Name	FLEXCUBE UBS	Third Party Host System
LC Amendment Initiate	×	★
Initiate BG	×	★
Line Limit Details	✓	★
Lookup maintenance	NH	NH
Attach document	NH	★
Customer Acceptance	×	★
Outward Guarantee Amendment	★	★

3. Introduction

Trade Finance Module allows you to initiate an (LC) Letter of Credits. This module allows you to view initiated LC, view Bills, view and Amend Guarantees, Initiate BG. The LC is divided into import and Export, Bills is divided into export and Import Bill. Collections into Direct collections and Export collections.

4. Initiate LC

The **Initiate LC** option enables you to apply for an Import LC. For the LC application, the user should input data in the four tabs available in this option viz. **Main**, **Shipment**, **Documents** and **Instructions**.

To initiate a new LC application

1. Navigate through **Trade Finance > Letter Of Credit > Initiate LC**. The system displays the **Letter of Credit Initiation** screen. By default, the **Main** tab is displayed.

Letter of Credit Initiation - Main tab

Letter Of Credit Initiation 31-03-2011 13:00:00 GMT +0530

Main | Shipment | Documents | Instructions

Main

Customer Id*: QT2001776 Eric Derzie and Assoc
 Date of Application*: 31-03-2011
 Product*: Import LC Usance Revolving-Advance periodic-LCY - QTR2
 Customer Ref. No.: USA3534NY567
 Date of Expiry*: 31-03-2011
 Place of Expiry*: USA

Branch: QT1-QT1-LONDON
 LC Amount *: USD 5000000
 Tolerance: About
 Under (-): Above (+):
 Total Exposure: USD 5000000

Applicant*:

Name: Eric Derzie and Assoc
 Address*: SWISCH78
 5th Ave
 New York
 Country: US

Beneficiary*:

Name*: ABC Inc
 Address*: Wall Street
 New York
 Country*: UNITED STATES
 Drafts: 1

Transferable*: ☒ Yes ☐ No
 By*: Acceptance
 Template Access Type: Select

Tenor (In Days)*: 150
 Credit Days From*: Invoice Date 01-03-2011
 Draft Amount*: 2000000
 Specify Others:
 Drawee Bank*: Bank of America

Field Description

Field Name	Description
------------	-------------

Main

Customer Id

[Mandatory, Drop-Down]

Select the applicant name from the drop-down list. The list displays the country, the primary and secondary customer ID and the applicant name as per the mapping.

Branch

[Display]

This field displays the branch where the customer ID is created.

Date of Application

[Display]

Select the date of LC application from the pick list.

LC Amount

[Mandatory, Drop-Down Numeric, 15]

Select the currency under which the LC can be issued from the dropdown list and Type the LC amount. This field is adjacent to the **LC Currency** drop-down list.

The decimal position depends on the selected LC currency.

Field Name	Description
Product	[Mandatory, Drop-Down] Select the import LC product under which the LC application is created from the drop-down list.
Customer Ref. No.	[Optional, Alphanumeric, 13] Type the customer reference number.
Date of Expiry	[Mandatory, Pick List] Select the expiry date of the LC from the pick list. The Expiry Date should be later than the Issue Date.
Tolerance Under (-) and Above (+)	[Optional, Numeric, Seven] Type the tolerance amount as a percentage plus and/or minus relative to the LC amount.
Place of Expiry	[Mandatory, Alphanumeric, 30] Type the place of LC expiry.
Total Exposure	[Display] This field displays the total LC amount including the positive tolerance.
Applicant	
Name	[Display] This field displays the primary/secondary applicant name depending on the customer ID selected.
Address	[Display] This field displays the applicant address.
Country	[Display] This field displays the country of the applicant.
Beneficiary	
Name	[Mandatory, Alphanumeric, 35] Type the name of the beneficiary. Alternatively, you can pick up the beneficiary name from the Beneficiary Look Up icon, if present.
Note: Whether the user can input or only select the beneficiary details from the Beneficiary Maintenance, depends on the Flag in the Customer Profile.	

Field Name	Description
Address	[Mandatory, Alphanumeric, 35] Type the address of the beneficiary. Alternatively beneficiary address details can be picked up from the Beneficiary Look Up icon, if present.
Country	[Mandatory, Drop-Down] Select the country of the beneficiary from the drop-down list.
Transferable	[Mandatory, Radio Button] Select Yes or No to specify whether the LC is transferable or not.
By	[Mandatory, Drop-Down] Select the value from the drop down list to identify the bank authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit and an indication of how the credit is available. The options available are: <ul style="list-style-type: none"> • Negotiation • Def Payment • Mixed Payment • Payment • Acceptance
Template access type	[Optional, Drop-Down] Select the type of access for the template from the dropdown. The options are Public Private
Drafts	[Optional, Drop-Down] Select Not Required from the drop-down list if you do not want to associate any drafts to the LC application 2. Click the Add button to add drafts to the LC application OR Click the Remove button to remove any previously added draft.
Select	This section appears if Add is selected on drafts. Once the draft entry is complete, click the Accept button.
Tenor (In Days)	[Mandatory, Numeric, Four] Type the number of days to specify the tenor of the drafts to be drawn under the documentary credit.

Field Name	Description
Credit Days From	<p>[Mandatory, Drop-Down]</p> <p>Select the date type from the drop-down list to specify the date type from when the draft tenor will be counted.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Invoice Date • B/L Date • Others
Credit Days From	<p>[Mandatory, Pick List]</p> <p>Select the date from the pick list, from when the draft tenor will be counted. This field is adjacent to the Credit Days From drop-down list.</p>
Draft Amount	<p>[Mandatory, Numeric, 15]</p> <p>Type the draft amount.</p>
Specify Others	<p>[Conditional, Alphanumeric, 50]</p> <p>Type a value.</p> <p>This field is enabled only if Others is selected from the Credit Days From drop-down list.</p>
Drawee Bank	<p>[Mandatory, Alphanumeric, 50]</p> <p>Type the drawee bank of the LC. The system defaults to SWIFT ID of the bank, depending on the country selected.</p>

- Click the **Next** button or the **Shipment** tab. The system displays the **Shipment** tab.
OR
Click the **Initiate** button or the system displays the Verify screen after initiation.
OR
Click the **Previous** button. The system displays the previous Tab.
OR
Click the **Save As Draft**, the system saves the transaction as a draft for future use.
OR
Click the **Save As Template**. The system saves the transaction as a template for future use.

Letter of Credit Initiation

Letter Of Credit Initiation 31-03-2011 13:00:00 GMT +0530

Main **Shipment** Documents Instructions

Shipment

Partial Shipment*:

Shipment Period:

Transshipment*:

Latest Shipment Date*:

Shipment From*:

Shipment To*:

Port of Loading*:

Port of Discharge*:

Description of Goods*:

Field Description

Field Name	Description
Shipment	
Partial Shipment	<p>[Mandatory, Drop-Down]</p> <p>Select the option from the drop-down list to indicate whether or not the partial shipments are allowed under the LC.</p> <p>The options are:</p> <ul style="list-style-type: none"> Allowed Not allowed
Shipment Period	<p>[Conditional, Alphanumeric,390]</p> <p>Type the period of shipment during which the goods are to be loaded on board/dispatched/taken in charge.</p> <p>This field is enabled if Allowed is selected from the Partial Shipment drop-down list.</p>
Transshipment	<p>[Mandatory, Drop-Down]</p> <p>Select the option from the drop-down list to specify whether or not the transshipments are allowed under the LC.</p> <p>The options are:</p> <ul style="list-style-type: none"> Allowed Not allowed

Field Name	Description
Latest Shipment Date	[Mandatory, Pick List] Select the latest shipment date from the pick list. This is the date for loading goods on board/dispatch/taking in charge. The Latest Shipment Date should not be later than the LC Expiry Date.
Shipment from	[Mandatory, Alphanumeric, 25] Type the place where the goods will be received .
Shipment To	[Mandatory, Alphanumeric, 25] Type the place of delivery of goods.
Port of Loading	[Mandatory, Alphanumeric, 25] Type the port of dispatch or taking in charge of the goods or loading on board.
Port of Discharge	[Mandatory, Alphanumeric, 25] Type the port of discharge of the goods.
Description of Goods	[Mandatory, Alphanumeric, 100] Type the description of the goods traded under the LC.

4. Click the **Next** button or the **Documents** tab. The system displays the **Documents** tab.

Letter of Credit Initiation-Documents

Letter Of Credit Initiation 31-03-2011 13:00:00 GMT +0530

Main | Shipment | Documents | Instructions

Documents

Incoterm*:

Documents Required




Complete List	Selected*	Original*	Copies*
Documents: Singed commerci BOL DOCUMENT FOR NVOICE DOCUME	Air Way Invoice Sea Way Other	<input type="text" value="1"/>	<input type="text" value="2"/>


Clause List

Clause: AIRWAYBILL AWBCL1 BILLAD BILLOFLAD	Selected* AWB CMRSENCOPY
---	--------------------------------

Clause Description:

Field Description

Field Name	Description
Documents	
	This tab captures the Inco terms (International Commercial Terms) and required document details. The lists on this tab are populated on the selection of a product from the Product drop-down list on the Main tab.
Inco term	[Mandatory, Drop-Down] Select the Inco term from the drop-down list.
Documents Required	
Documents	
Complete List	[Display] This list displays the documents maintained in the FLEXCUBE DIRECT BANKING for the selected product. Select the documents from the list and click  to move the selected documents to the Selected list.
Selected	[Mandatory, List Box] This list displays the documents selected by the user from the Complete List . The selected documents will be part of the initiated LC. Select the documents from the list and click  to move back the selected documents to the Complete List . At least one document must be selected.
Original	[Mandatory, Numeric, Two] Type the desired number of originals required for the selected document.
Copies	[Mandatory, Numeric, Two] Type the desired number of copies required for the selected document.
Clause	
Clause List	[Display] This list displays the clauses maintained in the FLEXCUBE DIRECT BANKING for each of the document. A document can have multiple clauses under it. Select the clauses from the list and click  to move the selected clauses to the Selected list.

Field Name	Description
Selected	<p>[Mandatory, List Box]</p> <p>This list displays the clauses selected by the user from the Clause List. The selected clauses will be attached to the selected document.</p> <p>Select the clauses from the list and click  to move back the selected clauses to the Clause List.</p> <p>At least one clause must be selected.</p>
Clause Description	<p>[Mandatory, Alphanumeric, 100]</p> <p>This field, by default, displays the description for the selected clause.</p> <p>The user has the option to modify the text and save it as part of the LC application.</p> <p>To modify the clause description, click the Edit Description button. To save or cancel the modification, click the Done or Cancel button.</p>

- Click the **Next** button or the **Instructions** tab. The system displays the **Instructions** tab.

Letter of Credit Initiation- Instructions tab

Letter Of Credit Initiation 03-12-2012 12:11:29 GMT +0530

Main **Shipment** **Documents** **Instructions**

Advising Bank

Swift Id:

Name:

Address:

Country:

Confirmation Instruction

None ☒

Confirm - Charge by Applicant ☐

Confirm - Charge by Beneficiary ☐

Period of Presentation: Documents to be presented "Within/Beyond" days after the date of shipment but within the validity of this credit.

Charges Account

Instructions to the Bank (not forming part of LC)

Attach Documents

Uploaded Attachments:

* Indicates Mandatory Fields

Save as Template **Save as Draft** **Previous** **Next** **Initiate**

Field Description

Field Name	Description
Instructions	<p>This tab captures the miscellaneous information like Charges, Advising Bank, Period of Presentation, Confirmation Instructions, Debit Account Number and Currency and Instructions to the Bank. It also allows the user to attach the scanned copies of supporting documents. The user to attach more than one document. The system supports the file types such as DOC, XLS, CSV, PDF, TXT, ZIP, RAR, TIF and JPG.</p>

Field Name	Description
Advising Bank	
This section provides the Advising Bank Look Up icon to search the Advising Bank details. The Look Up icon allows you to view all the SWIFT ID, Bank Name and Address maintained in the Database. The user can either type the Advising Bank details or select the same using the Look Up function for maintaining the details.	
SWIFT ID	<p>[Optional, Alphanumeric, 11]</p> <p>Select the advising bank details using the Advising Bank Look Up icon.</p> <p>Alternatively, you can also type the advising bank SWIFT ID.</p>
Name	<p>[Optional, Alphanumeric, 35]</p> <p>Select the advising bank details using the Advising Bank Look Up icon.</p> <p>Alternatively, the user can also put the advising bank name.</p>
Address	<p>[Optional, Alphanumeric, 35]</p> <p>Select the advising bank details using the Advising Bank Look Up icon.</p> <p>Alternatively, the user can also type the advising bank address.</p>
Country	<p>[Optional, Dropdown]</p> <p>Select the advising bank details using the Advising Bank Look Up icon.</p> <p>Alternatively, the user can select the advising bank country name from the dropdown.</p>
Confirmation Instruction	
This section contains confirmation instructions for the Receiver.	
None / Confirm - Charge by Applicant / Confirm - Charge by Beneficiary	<p>[Optional, Radio Button]</p> <p>Select either None, Confirm - Charge by Applicant or Confirm - Charge by Beneficiary to set the confirmation instructions.</p>
Period of Presentation	
Days	<p>[Optional, Numeric, Three]</p> <p>Type the number of days to specify the period of time after the date of shipment within/beyond which the documents must be presented for payment, acceptance or negotiation.</p>
Charges Account	<p>[Optional, dropdown]</p> <p>Select the account form which charges will be deducted from the dropdown.</p>

Field Name	Description
Instructions to the Bank (not forming part of LC)	[Optional, Alphanumeric,1000] Type any additional instructions which the user wishes to send to the bank.

- Click the **Attach Documents** button to attach supporting documents. The system displays the **Attachments** pop-up screen.

Attachments

Attachments 26-08-2010 02:45:48 GMT -0600

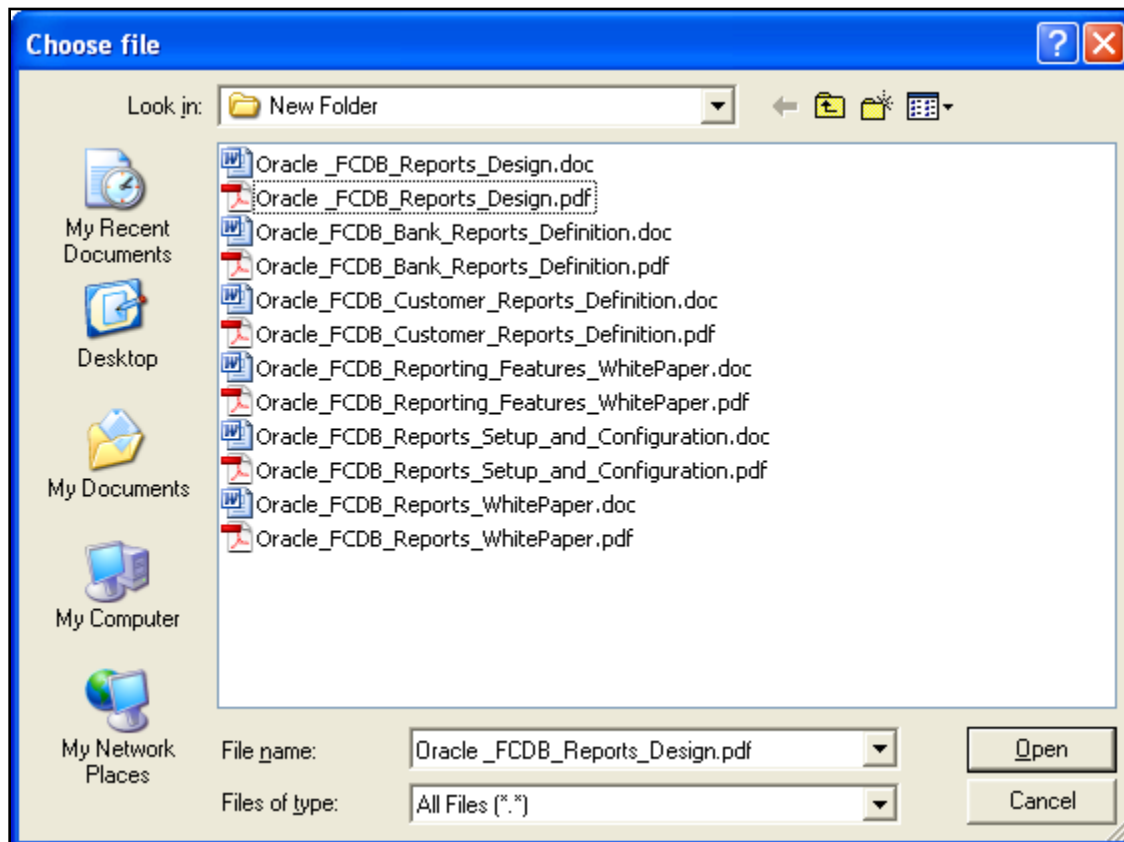
Select Document to Attach

Browse...

Attach Add Another

- Click the **Browse** button. The system displays the **Choose File** pop-up dialog screen.

Choose File



8. Navigate to the desired location to select the document, and click the **Open** button.
9. Click the **Done** button. The system closes the pop-up screen and returns to the **Letter of Credit Initiation** screen.
10. Click the **Initiate** button to initiate the LC application. The system displays the **LC Initiate - Verify** screen.
OR
Click the **Previous** or **Next** button to navigate to the previous or next tab on the screen, respectively.
11. Click on **Save as Draft** Button to save the transaction as a draft for future Use.
12. Click on **Save as a Template** to save the transaction as a template for future use.

LC Initiate - Verify

LC Initiate - Verify
31-03-2011 13:00:00 GMT +0530

Main

Shipment

Documents

Instructions

Main

Customer Id: QT2001776

Date of Application: 31-03-2011

Customer Ref. No.: USA3534NY567

Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2

Date of Expiry: 31-03-2011

Place of Expiry: USA

Branch: QT1-QT1-LONDON

LC Amount : USD 5000000

Tolerance: About

Under (-):
Above (+):

Total Exposure: USD 5000000

Applicant

Name: Eric Derzie and Assoc

Address1:

Address2: 5th Ave

Address3: New York

Country: US

Transferable: Yes

By: Acceptance

Beneficiary

Name: ABC Inc

Address1: Wall Street

Address2: New York

Address3:

Country: UNITED STATES

Draft Serial No: 1

Draft Details

Tenor (In Days): 150

Credit Days From: Invoice Date 01-03-2011

Draft Amount: 2000000

Others: -

Drawee: Bank of America

Back
Confirm

13. Click the **Confirm** button. The system displays the **LC Initiate - Confirm** screen with the status message.
- OR
- Click the **Back** button to change the LC application details.

LC Initiate – Confirm

Transaction submitted for Initiate LC having reference 816032440370191 has been Initiated

LC Initiate - Confirm

31-03-2011 13:00:00 GMT +0530

Main

Shipment

Documents

Instructions

Main

Customer Id: QT2001776

Date of Application: 31-03-2011

Customer Ref. No.: USA3534NY567

Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2

Date of Expiry: 31-03-2011

Place of Expiry: USA

Branch: QT1-QT1-LONDON

LC Amount : USD 5000000

Tolerance: About

Under (-):
Above (+):

Total Exposure: USD 5000000

Applicant

Name: Eric Derzie and Assoc

Address1:

Address2: 5th Ave

Address3: New York

Country: US

Transferable: Yes

By: Acceptance

Beneficiary

Name: ABC Inc

Address1: Wall Street

Address2: New York

Address3:

Country: UNITED STATES

Draft Serial No: 1

Draft Details

Tenor (In Days): 150

Credit Days From: Invoice Date 01-03-2011

Draft Amount: 2000000

Others: .

Drawee: Bank of America

Another

14. Click the **Another** button. The system displays the initial **Letter of Credit Initiation** screen.

5. LC Amendment Initiate

The **LC Amendment Initiate** option allows you to apply for LC amendment. You cannot make any amendment unless it has got acceptance from the beneficiary. The search criteria allow the user to search the desired LC to which the LC amendment is to be applied. Based on the search criteria, the system displays the list of LCs.

You can download the LC list in various formats.

You can also attach the scanned copies of the supporting documents. You can attach more than one document. The total size of the documents allowed is 5 MB. The system supports the file types such as DOC, XLS, CSV, PDF, TXT, ZIP, RAR, TIF and JPG.

Note: The user can create or initiate import LCs in the system using the **Initiate LC** option.

To initiate LC amendment

1. Navigate through **Trade Finance > Letter Of Credit > LC Amendment Initiate**. The system displays the **LC Amendment Initiation** screen.

LC Amendment Initiation

LC Amendment Initiation
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name*: ▼

Beneficiary Name:

LC Drawings Status: ▼

LC Currency: ▼

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Field Description

Field Name	Description
LC Number	[Optional, Numeric, 20] Type the LC number to be used as a parameter in the search criteria.
Customer Ref. No.	[Optional, Numeric, 20] Type the customer reference number to be used as a parameter in the search criteria.
Applicant Name	[Mandatory, Drop-Down] Select the applicant name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the primary and secondary customer ID and the applicant name.
Beneficiary Name	[Optional, Alphanumeric, 20] Type the name of the beneficiary to be used as a parameter in the search criteria. Partial search is allowed.
LC Drawings Status	[Optional, Drop-Down] Select the LC drawing status from the drop-down list, to be used as a parameter in the search criteria. The options are: <ul style="list-style-type: none"> Partially Drawn Fully Drawn Undrawn Expired
LC Currency	[Optional, Drop-Down] Select the LC currency from the drop-down list, to be used as a parameter in the search criteria.

Field Name	Description
LC Amount From	[Optional, Numeric, 10] Type the LC start amount in the amount range to be used as a parameter in the search criteria.
LC Amount To	[Optional, Numeric, 10] Type the LC end amount in the amount range to be used as a parameter in the search criteria.
Issue Date From	[Optional, Pick List] Select the issue start date from the pick list, to be used as a parameter in the search criteria.
Issue Date To	[Optional, Pick List] Select the issue end date from the pick list, to be used as a parameter in the search criteria.
Expiry Date From	[Optional, Pick List] Select the expiry start date from the pick list, to be used as a parameter in the search criteria.
Expiry Date To	[Optional, Pick List] Select the expiry end date from the pick list, to be used as a parameter in the search criteria.
Latest Shipment Date From	[Optional, Pick List] Select the latest shipment start date from the pick list, to be used as a parameter in the search criteria.
Latest Shipment Date To	[Optional, Pick List] Select the latest shipment end date from the pick list, to be used as a parameter in the search criteria.

- Click the **Search** button. The system displays the **LC Amendment Initiation** screen with the search results.
OR
Click the **Clear** button to clear the fields and re-enter the search criteria.

LC Amendment Initiation

LC Amendment Initiation
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name*: QT2001776 (Eric Derzie and Assoc) ▼

Beneficiary Name:

LC Drawings Status: Select ▼

LC Currency: Select ▼

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Clear
Search

Records 1 to 1 of 1 |<< <<
 Page 1 of 1 >> |>>



LC Number	Issue Date	Beneficiary Name	LC Currency	LC Amount	Outstanding LC Amount	Date of Expiry	LC Drawings Status	Expiry Status
QT2ILUR110620001	03-03-2011	Oxy Trading Inc Changed	GBP	GBP 18,000.00	GBP 19,800.00	10-04-2011	Undrawn	Not Expired



Field Description


Field Name	Description
LC Number	[Display] This column displays the LC number. Click the desired LC number link to view the corresponding LC details for amendment.
Issue Date	[Display] This column displays the LC issue date.
Beneficiary Name	[Display] This column displays the name of the beneficiary.
LC Currency	[Display] This column displays the LC currency.
LC Amount	[Display] This column displays the LC amount.
Outstanding LC Amount	[Display] This column displays the LC outstanding amount.
Date of Expiry	[Display] This column displays the LC expiry date.

- Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Issue Date to sort the records in the ascending/descending order of the LC issue date.

OR


Click  or  to navigate to the next or previous page in the list, respectively.

4. Click  or  to navigate to the first or last page in the list, respectively.

5. Click  to reorder the columns or select the columns that appear in the list.

6. Click download  to download Import LC

7. Click Print  to Print the data.

8. Click on Edit  column to edit the number of columns.

LC Amendment Initiate

LC Amendment Initiate
26-08-2010 02:44:29 GMT -0600

Download Type Page Layout

File Format PDF

>>

<<



LC Number
Issue Date
Beneficiary Name
LC Currency
LC Amount
Outstanding LC Amount
Date of Expiry

Download

Close

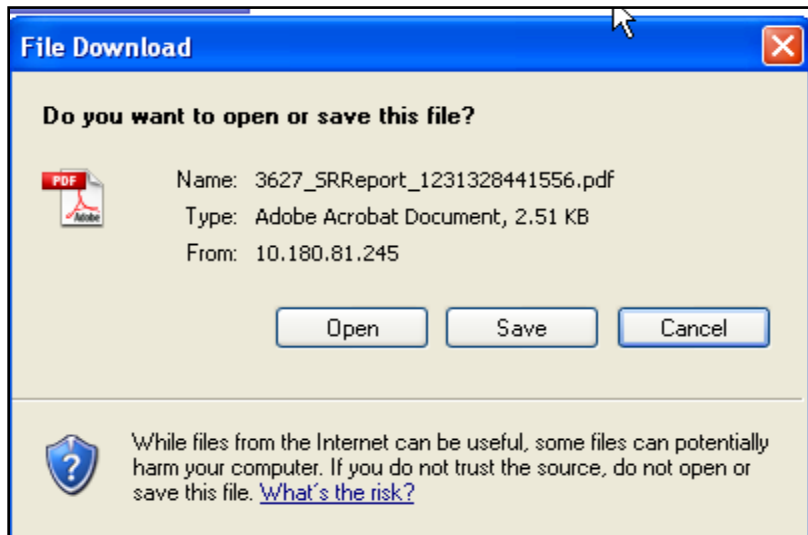
Field Description

Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are: <ul style="list-style-type: none"> Pre-defined Page Layout

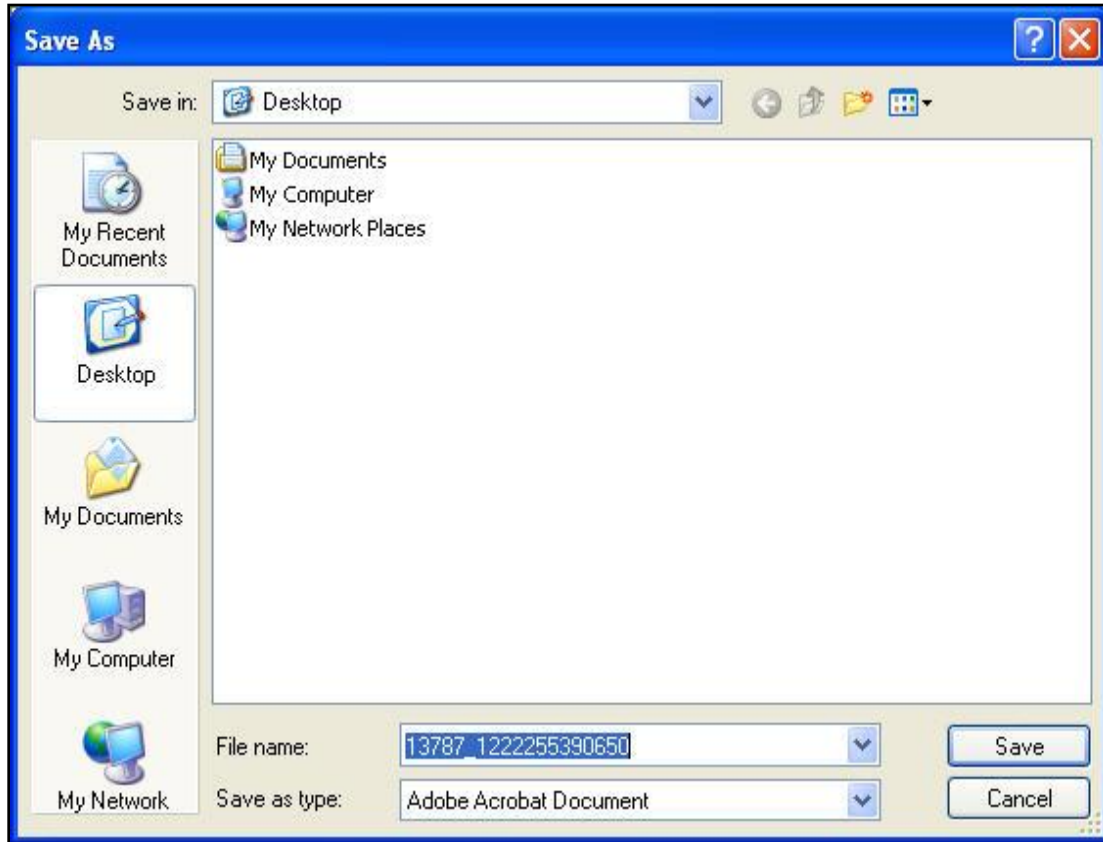
Field Name	Description
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled if Page Layout option is selected from the Download Type drop-down list.
Included	[Display] This box lists all the fields that will be included in the report. Select the fields to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
Excluded	[Display] This box lists all the fields to be excluded from the report. Select the fields that you want to exclude from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.

9. Click the **Download** button. **The system displays the File Download dialog box.**
OR
Click the Cancel button to cancel the download and close the pop-up dialog screen.

File Download



10. Click the **Save** button to save the file. The system displays the **Save As** dialog box.
OR
Click the **Open** button to open the file. The system displays the file in the desired format.

Save As

11. Navigate to the desired location where to save the file, and click the **Save** button. The system saves the file in the specified location.
12. Click the required link in the LC Number column to view the details of a particular LC for amendment. The system displays the LC Amendment Initiation screen with the selected LC details including the last amendment, if any.

LC Amendment Initiation

LC Amendment Initiation
31-03-2011 13:00:00 GMT +0530

FCDB Reference Number:

Applicant: Eric Derzie and Assoc

LC Number: QT2ILUR110620001

Issue Date: 03-03-2011

New Expiry Date:

Beneficiary : Oxy Trading Inc Changed

Customer Ref. No.:

Old Expiry Date: 10-04-2011

LC Amount :

Increase/Decrease: Decrease

Increase/Decrease Amount: GBP 1000

New LC Amount : GBP 17000

Old LC Amount : GBP 18000.00

Tolerance Under (-) Above (+)

Exposure Amount: GBP 17000

New Shipment Date:

Charges Paid By: Shared

Debit Amendment Charges A/C:

Tolerance Under (-) 10.00 Above (+) 10.00

Old Shipment Date:

Narrative:

Uploaded Attachments:

Field Description

Field Name	Description
FCDB Reference Number	[Display] This field displays the FCDB Reference Number for the LCs initiated from the Internet.
Beneficiary	[Display] This field displays the name of the beneficiary under the LC.
Applicant	[Display] This field displays the name of the LC applicant.
Customer Ref. No.	[Display] This field displays the customer reference number.
LC Number	[Display] This field displays the LC number.
Issue Date	[Display] This field displays the LC issue date.
New Expiry Date	[Optional, Pick List] Select the new expiry date of LC from the pick list.
Old Expiry Date	[Display] This field displays the old expiry date, as per the LC or last amendment.

Field Name	Description
LC Amount	
Increase/Decrease	[Optional, Drop-Down] Select Increase or Decrease from the drop-down list, to increase or decrease the LC amount.
Increase/Decrease Amount	[Optional, Numeric, 20] Type the amount by which the old LC amount is to be increased or decreased.
New LC Amount	[Display] This field displays the new amended LC amount after increasing/decreasing the amount (as specified in the Increase/Decrease Amount field) from the old LC amount.
Old LC Amount	[Display] This field displays the old LC amount, as per the LC or last amendment.
Tolerance Under (-) and Above (+)	[Optional, Numeric, Three] Type the new lower and upper limits of the tolerance.
Tolerance Under (-) and Above (+)	[Display] This field displays the old lower and upper limits of the tolerance.
New Shipment Date	[Optional, Pick List] Select the date to specify the new LC shipment date from the pick list.
Old Shipment Date	[Display] This field displays the old shipment date, as per the LC or last amendment.
Charges Paid By	[Optional, Drop-Down] Select the party from the drop-down list. This party will pay the LC amendment issuing charges, if any. The options are: <ul style="list-style-type: none"> • Beneficiary • Applicant • Shared
Narrative	[Optional, Alphanumeric, 35] Type the remarks to be associated with the LC amendment. For example, you can specify the amendments to the documentary credit for which there is no other specific field.

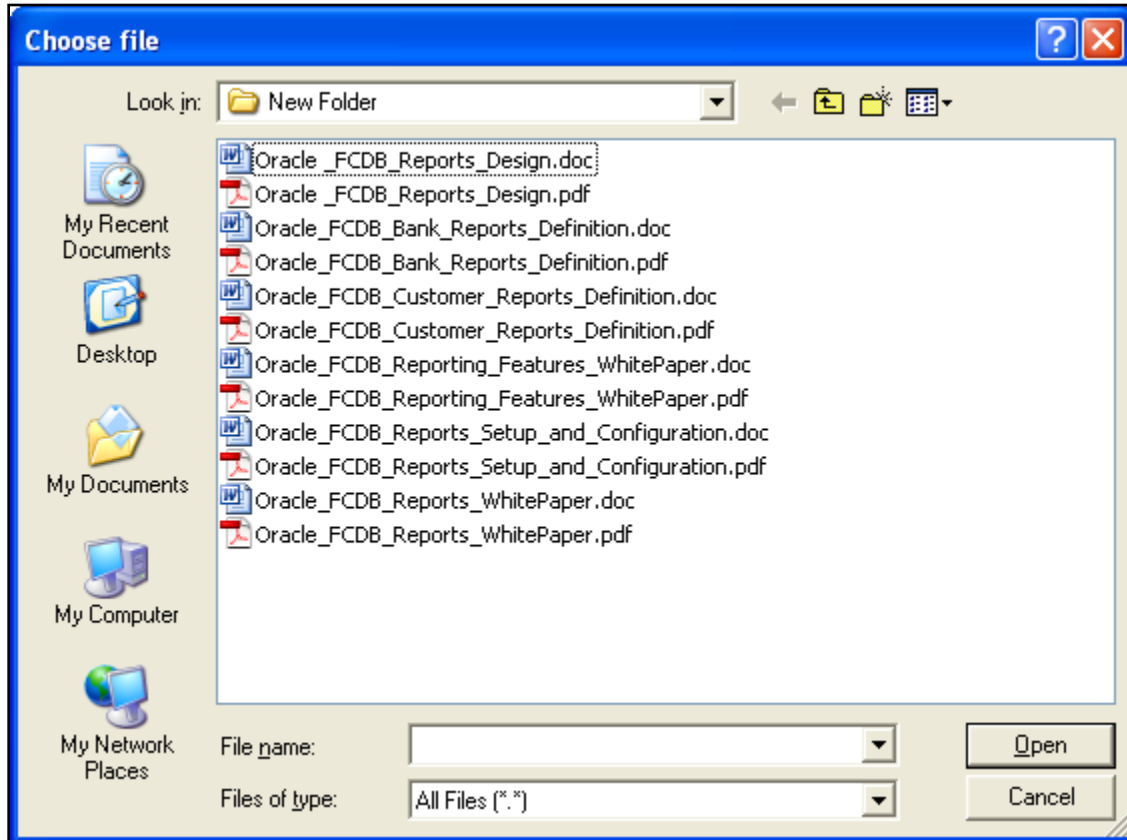
Field Name	Description
Debit Amendment Charges A/C	<p>[Conditional, Drop-Down]</p> <p>Select the CASA account to debit the LC amendment issuance charge from the drop-down list. The system displays the CASA accounts belonging to the selected customer ID.</p> <p>This field is enabled only if you select Applicant from the Charges Paid By drop-down list.</p>
Uploaded attachments	<p>[Display]</p> <p>This field displays the uploaded attachments to the LC .</p>

13. Click the **Attach Documents** button to attach supporting documents. The system displays the **Attachments** pop-up screen.

Attachments

14. Click the **Browse** button. The system displays the **Choose File** pop-up dialog screen.
15. Click the **Attach** button to attach the selected file.
 OR
 Click the **Add another** button to add another file to attach.

Choose File



16. Navigate to the desired location to select the document, and click the **Open** button.
17. Click the **Done** button. The system closes the pop-up screen and returns to the **LC Amendment Initiation** screen.
18. Click the **Initiate** button to initiate the LC amendment. The system displays the **LC Amend - Verify** screen.
OR
Click the **Back** button. The system displays the initial **LC Amendment Initiation** screen.

LC Amend - Verify

LC Amend - Verify		31-03-2011 13:00:00 GMT +0530
LC Number: QT2ILUR110620001 Issue Date: 03-03-2011 Old Expiry Date: 10-04-2011		
New Expiry Date:		
LC Amount		
Increase/Decrease Amount: 1000.00	Exposure Amount: 17000.00	
Old LC Amount : 18000.00	New LC Amount : 17000.00	
Tolerance:	Tolerance:	
Under (-): 10.00	Under (-):	
Above (+): 10.00	Above	
Old Shipment Date:	New Shipment Date:	
Charges Paid By: Shared	Debit Amendment Charges A/C:	
	Narrative:	
		<input type="button" value="Back"/> <input type="button" value="Confirm"/>

19. Click the **Confirm** button. The system displays the **LC Amend - Confirm** screen with the status message.
OR
Click the **Back** button to change the LC amendment details.

LC Amend-Confirm

Transaction submitted for LC Amendment Initiate having reference 109994252370347 has been Initiated

31-03-2011 13:00:00 GMT +0530

LC Number: QT2ILUR110620001
 Issue Date: 03-03-2011
 Old Expiry Date: 10-04-2011

New Expiry Date:

LC Amount

Increase/Decrease Amount: 1000.00
 Old LC Amount : 18000.00

Tolerance:
 Under (-): 10.00
 Above (+): 10.00

Old Shipment Date:

Charges Paid By: Shared

Exposure Amount: 17000.00
 New LC Amount : 17000.00

Tolerance:
 Under (-):
 Above

New Shipment Date:

Debit Amendment Charges A/C:

Narrative:

Another

20. Click the **Another** button. The system displays the initial **LC Amendment Initiation** screen.

6. View Import LC

This option allows you to view the details of the authorized Import Letter Of Credits (LC). The details can be viewed for import LCs initiated from the Internet as well as the Branch. You can perform search on the basis of LC number, LC customer reference number, applicant name etc., and view the details of an individual import LC. The individual import LC details are shown under various tabs. The system provides import LC details, the details that are shown are LC amount, outstanding, date of issue, date of expiry, parties to the LC, bank details, payment terms, shipment/goods/documents details, etc. You can also view the advised Import Amendment details and the Bills presented under the LC.

Note: You can create or initiate import LCs in the system using the Initiate LC option.

To view import LC

1. Navigate through **Trade Finance > Letter Of Credit > View Import LC**. The system displays the **View Import LC** screen.

View Import LC

View Import LC
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name*:

Beneficiary Name:

LC Status:

LC Drawings Status:

Expiry Status:

LC Currency:

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Field Description

Field Name	Description
LC Number	[Optional, Numeric, 20] Type the LC number to be used as a parameter in the search criteria.
Customer Ref. No.	[Optional, Numeric, 20] Type the customer reference number, to be used as a parameter in the search criteria.
Applicant Name	[Mandatory, Drop-Down] Select the applicant name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the primary and secondary customer ID and the applicant name.
Beneficiary Name	[Optional, Alphanumeric, 20] Type the name of the beneficiary, to be used as a parameter in the search criteria. Partial search is allowed.
LC Status	[Optional, Drop-Down] Select the LC status from the drop-down list, to be used as a parameter in the search criteria. The options are: <ul style="list-style-type: none"> • Hold • Reversed • Active • Closed • Cancelled

Field Name	Description
LC Drawings Status	<p>[Optional, Drop-Down]</p> <p>Select the LC drawing status from the drop-down list, to be used as a parameter in the search criteria.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Partially Drawn • Fully Drawn • Undrawn • Expired
Expiry Status	<p>[Optional, Dropdown]</p> <p>Select the Status of the Expiry of the LC from the dropdown list.</p> <p>The options available are</p> <ul style="list-style-type: none"> • Expired • Not Expired.
LC Currency	<p>[Optional, Drop-Down]</p> <p>Select the LC currency from the drop-down list, to be used as a parameter in the search criteria.</p>
LC Amount From	<p>[Optional, Numeric, 10]</p> <p>Type the LC start amount in the amount range, to be used as a parameter in the search criteria.</p>
LC Amount To	<p>[Optional, Numeric, 10]</p> <p>Type the LC end amount in the amount range, to be used as a parameter in the search criteria.</p>
Issue Date From	<p>[Optional, Pick List]</p> <p>Select the issue start date from the pick list, to be used as a parameter in the search criteria.</p>
Issue Date To	<p>[Optional, Pick List]</p> <p>Select the issue end date from the pick list, to be used as a parameter in the search criteria.</p>
Expiry Date From	<p>[Optional, Pick List]</p> <p>Select the expiry start date from the pick list, to be used as a parameter in the search criteria.</p>
Expiry Date To	<p>[Optional, Pick List]</p> <p>Select the expiry end date from the pick list, to be used as a parameter in the search criteria.</p>

Field Name	Description
Latest Shipment Date From	[Optional, Pick List] Select the latest shipment start date from the pick list, to be used as a parameter in the search criteria.
Latest Shipment Date To	[Optional, Pick List] Select the latest shipment end date from the pick list, to be used as a parameter in the search criteria.

- Click the **Search** button. The system displays the **View Import LC** screen with the search results.

OR

Click the **Clear** button to clear the fields and re-enter the search criteria.

View Import LC

View Import LC
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name*: QT2001776 (Eric Derzie and Assoc) ▼

Beneficiary Name:

LC Status: Select ▼

LC Drawings Status: Select ▼

Expiry Status: Select ▼

LC Currency: Select ▼

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Clear Search

Records 1 to 10 of 18







<< < > >>


Page 1 of 2


LC Number	Issue Date	Beneficiary Name	LC Currency	LC Amount	Outstanding LC Amount	Date of Expiry	LC Status	LC Drawings Status	Expiry Status	Latest Shipment Date
QT1ILUR103650003	31-12-2010	Oxy Trading Inc	GBP	GBP 4,567.00	GBP 5,023.70	06-01-2011	Active	Undrawn	Expired	
QT2ILSN102830001	04-10-2010	Oxy Trading Inc Changed	GBP	GBP 234,567.00	GBP 0.00	28-02-2011	Active	Fully Drawn	Expired	
QT2ILSN102830002	04-10-2010	Oxy Trading Inc	GBP	GBP 234,567.00	GBP 0.00	31-12-2010	Active	Fully Drawn	Expired	
QT2ILSN110460001	19-01-2011	Oxy Trading Inc Changed	GBP	GBP 234,567.00	GBP 0.00	18-02-2011	Closed	Fully Drawn	Expired	
QT2ILSR102830001	10-10-2010	Oxy Trading Inc	GBP	GBP 234,567.00	GBP 0.00	31-12-2010	Active	Fully Drawn	Expired	
QT2ILSR102830002	04-10-2010	Oxy Trading Inc	USD	USD 234,567.00	USD 258,023.70	11-10-2010	Active	Undrawn	Expired	
QT2ILUN102830002	04-10-2010	Oxy Trading Inc	USD	USD 234,567.00	USD 258,023.70	03-11-2010	Active	Undrawn	Expired	
QT2ILUN102830003	10-10-2010	Rajesh	GBP	GBP 25,000.00	GBP 26,250.00	31-12-2010	Reversed	Undrawn	Expired	31-10-2010

Field Description

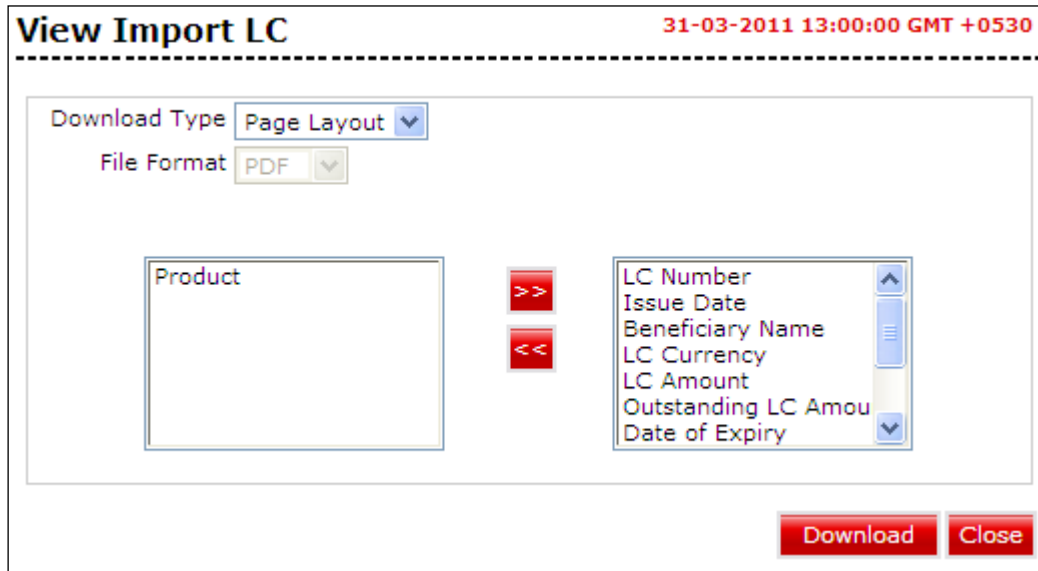
Field Name	Description
LC Number	[Display] This column displays the import LC number.
Issue Date	[Display] This column displays the import LC issue date.
Beneficiary Name	[Display] This column displays the name of the beneficiary.
LC Currency	[Display] This column displays the import LC currency.
LC Amount	[Display] This column displays the import LC amount.
Outstanding LC Amount	[Display] This column displays the import LC outstanding amount.
Date of Expiry	[Display] This column displays the import LC expiry date.
LC Status	[Display] This column displays the import LC status.
LC Drawings Status	[Display] This column displays the import LC drawings status.
Expiry Status	[Display] This column displays the Expiry status of the LC.
Latest Shipment Date	[Display] This column displays the latest shipment date of the LC.

- Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Issue Date to sort the records in the ascending/descending order of the LC issue date.
- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- Click  to reorder the columns.
- Click the **download**  button to download Import LC


8. Click the **Print**  button to Print the data.


9. Click the **Edit**  button to edit the number of columns.

Import LC Downloading



Field Description

Field Name	Description
Download Type	<p>[Mandatory, Drop-Down]</p> <p>Select the appropriate report type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> Page Layout
File Format	<p>[Conditional, Drop-Down]</p> <p>Select the appropriate type of file format from the drop-down list.</p> <p>The options available are</p> <p>PDF</p> <p>XLS</p> <p>HTML</p> <p>RTF</p>
Included	<p>[Display]</p> <p>This box lists all the fields that will be included in the report. Select the fields that are to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.</p>

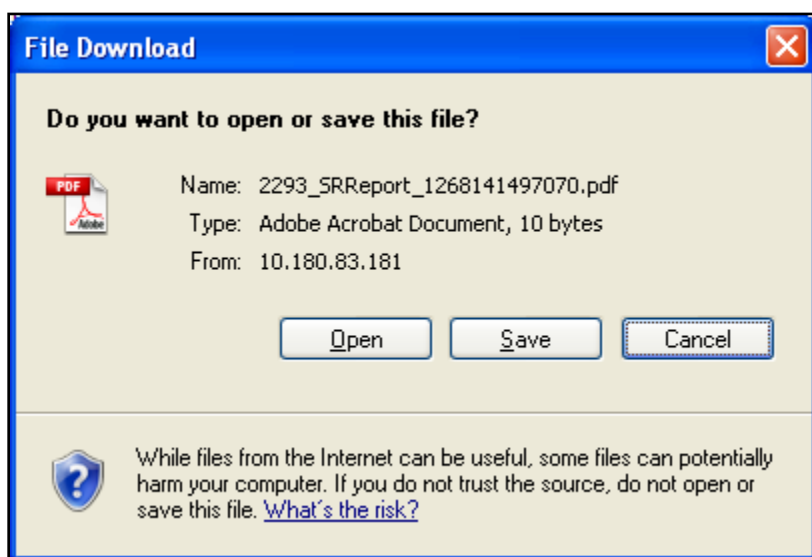
Field Name	Description
Excluded	<p>[Display]</p> <p>This box lists all the fields that are to be excluded from the report. Select the fields that you want to exclude from the Included box</p> <p>and click the  button. The Excluded box appears on the left-side of the dialog box.</p>

10. Click the **Download** button. The system displays the **File Download** dialog box.

OR

Click the **Close** button to cancel the download and close the pop-up dialog screen.

File Download



11. Click the **Save** button to save the file. The system displays the **Save As** dialog box.
- OR
- Click the **Open** button to open the file. The system displays the file in the desired format
- OR
- Click the Cancel button to cancel the saving or opening of the file.
12. Click the required link in the **LC Number** column to view the details of a particular import LC. The system displays the **View Import LC** screen with the details of the selected import LC.

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM View

Advice: Cash Collate View

General
Parties
Banks
Payment Terms
Shipment
Goods
Documents

General

Type: IRREVOCABLE

Form of LC: NON-TRANSFERABLE

LC Amount : GBP 4,567.00

LC Outstanding Balance: GBP 5,023.70

Tolerance: None

Under(-): 10.00% Above(+): 10.00%

Issue Date: 31-Dec-2010

Date of Expiry: 06-Jan-2011

Place of Expiry: BNH

Available With: GNH

By: Sight Payment

Revolving Details

☐ Automatic Reinstatement
 ☐ Cumulative Frequency

☒ Revolves in Time
☐ Revolves in Value

Frequency: 2

Next Reinstatement Date: 02-Jan-2011

Back
Amendments
Document Status
View Attached Documents
Guarantee
Charges

Field Description

Field Name	Description
LC Number	[Display] This field displays the LC Contract Number
Date of Issue	[Display] This field displays the Date of issue of the LC
Customer Reference Number	[Display] This field displays the Reference number for the Customer
Swift message	[Display] This field displays the Select the Swift message generated for view
Advice	[Display] This field displays the Select the advice generated for view
General	
Type	[Display] This field displays whether the LC is Revocable/ Irrevocable
Form of LC	[Display] This field displays whether the LC is Transferable/ Non-transferable
LC Amount	[Display] This field displays the LC Currency and LC Amount

Field Name	Description
LC Outstanding Balance	[Display] This field displays the Outstanding LC Currency and Balance
Tolerance	[Display] This field displays Whether tolerance is allowed
Under	[Display] This field displays the lower limit of the Tolerance
Above	[Display] This field displays the upper limit of the Tolerance
Issue Date	[Display] This field displays the Date of LC issue
Date of Expiry	[Display] This field displays the Date of LC expiry
Place of Expiry	[Display] This field displays the Place of LC expiry
Available with	[Display] This field displays the bank authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit and an indication of how the credit is available.
By	[Display] This field displays the Payment condition.
Revolving Details	
This field displays the details of the revolving LC. These details will be displayed only if the LC is revolving type.	
Automatic Reinstatement	[Display] This field displays if the Contract reinstatement is automatic.
Cummulative Frequency	[Display] This field displays if the frequency is cumulative.
Frequency	[Display] This field displays the frequency of the contract..
Next Reinstatement Date	[Display] This field displays the Next installment date of the contract.
Revolves in Time	[Display, Radio Button] This field displays if the contract revolves in time.

Field Name	Description
Revolves in Value	[Display, Radio Button] This field displays if the contract revolves in value.

13. Click the **Parties** tab. The system displays the **View Import LC-parties** screen.

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM

Advice: Cash Collate

General **Parties** Banks Payment Terms Shipment Goods Documents

Parties

Applicant

Name: Eric Derzie & Assoc
Address: 501
5th Ave
New York
Country: US

Beneficiary

Name: Oxy Trading Inc
Address: 396
Broadway Rm 201
New York
Country: US

Field Description

Field Name	Description
Applicant Name	[Display] This field displays the Name of the applicant
Applicant Address	[Display] This field displays the Displays the Address of the Applicant
Applicant Country	[Display] This field displays the Displays the Country of the Applicant
Beneficiary Name	[Display] This field displays the Name of the beneficiary
Beneficiary Address	[Display] This field displays the Displays the Address of the Beneficiary
Beneficiary Country	[Display] This field displays the Displays the Country of the Beneficiary

14. Click the **Banks** tab. The system displays the **View import LC-banks detail** screen

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM View

Advice: Cash Collateral View

General
Parties
Banks
Payment Terms
Shipment
Goods
Documents

Banks

Advising Bank	Reimbursing Bank
SWIFT: SWISCH78	SWIFT:
Name: Swiss Bank	Name:
Address: Swiss Bank	Address:
Switzerland	
Country: SWITZERLAND	Country:
Advice through Bank	Confirming Bank
SWIFT:	SWIFT:
Name:	Name:
Address:	Address:
Country:	Country:

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Amendments
Document Status
View Attached Documents
Guarantee
Charges

Field Description

Field Name	Description
Advising Bank	
Advising Bank SWIFT ID	[Display] This field displays the SWIFT Id of the Advising Bank
Advising Bank Name	[Display] This field displays the Name of the Advising Bank
Advising Bank Address	[Display] This field displays the address of the Advising Bank
Advising Bank Country	[Display] This field displays the country of the Advising Bank
Advice Through Bank	
Advice Through Bank SWIFT ID	[Display] This field displays the SWIFT Id of the Advice Through Bank
Advice Through Bank Name	[Display] This field displays the Name of the Advice Through Bank
Advice Through Bank Address	[Display] This field displays the address of the Advice Through Bank

Field Name	Description
Advice Through Bank Country	[Display] This field displays the country of the Advice Through Bank
Reimbursing Bank	
Reimbursing Bank SWIFT Id	[Display] This field displays the SWIFT Id of the Reimbursing Bank
Reimbursing Bank Name	[Display] This field displays the Name of the Reimbursing Bank
Reimbursing Bank Address	[Display] This field displays the address of the Reimbursing Bank
Reimbursing Bank Country	[Display] This field displays the country of the Reimbursing Bank
Confirming Bank	
Confirming Bank SWIFT ID	[Display] This field displays the SWIFT Id of the Confirming Bank
Confirming Bank Name	[Display] This field displays the Name of the Confirming Bank
Confirming Bank Address	[Display] This field displays the address of the Confirming Bank
Confirming Bank Country	[Display] This field displays the country of the Confirming Bank

15. Click the **Payment Terms** tab. The system displays the **View import LC-payments terms** screen

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM

Advice: Cash Collateral

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Payment Terms

Payment Details:

Draft Details

No Drafts Available

Back

Amendments

Document Status

View Attached Documents

Guarantee

Charges

Field Description

Field Name	Description
Payment terms	
Payment details	[Display] This field displays the Details of payments.
Draft Details	[Display] This field displays the Details of the Draft issued.

16. Click the **Shipment** tab. The system displays the **View Import LC-Shipment** screen.

View Import LC 31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003 Date of Issue: 31-Dec-2010
 Customer Ref. No.: SWIFT Message: LC_INSTRUM
 Advice: Cash Collateral

General | **Parties** | **Banks** | **Payment Terms** | **Shipment** | **Goods** | **Documents**

Shipment

Partial Shipment: Not Allowed
 Transshipment: Not Allowed
 Latest Shipment Date:
 Shipment From:
 Shipment To:
 Port of Loading:
 Port of Discharge:
 Shipment Period:

Presentation Period: 21

Field Description

Field Name	Description
Partial Shipment	[Display] This field displays whether or not partial shipments are allowed under the documentary credit.
Transshipment	[Display] This field displays whether or not transshipment is allowed under the documentary credit.
Latest Shipment Date	[Display] This field displays the latest date for loading on board/ dispatch/ taken in charge.
Shipment From	[Display] This field displays the Location from which the shipment is shipped

Field Name	Description
Port of Loading	[Display] This field displays the Port of loading of goods
Port of Discharge	[Display] This field displays the Port of unloading of goods
Ship To	[Display] This field displays the Location to which the shipment will be shipped
Shipment Period	[Display] This field displays the period of time during which the goods are to be loaded on board/dispatched/taken in charge.
Presentation Period	[Display] This field specifies the period of time after the date of shipment within which the documents must be presented for payment - Acceptance or negotiation.

17. Click the **Goods** tab. The system displays the **View Import LC-goods** screen

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM View

Advice: Cash Collate: View

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Goods

Back

Amendments

Document Status

View Attached Documents

Guarantee

Charges

Field Description

Field Name	Description
Description of Goods	[Display] This field displays the description of the goods and/or services.

18. Click the **Documents** tab. The system displays the **View Import LC –Document** screen.

View Import LC

View Import LC
31-03-2011 22:00:00 GMT +0530

LC Number: QT1ILUR103650003

Customer Ref. No.:

Date of Issue: 31-Dec-2010

SWIFT Message: LC_INSTRUM View

Advice: Cash Collate View

General
Parties
Banks
Payment Terms
Shipment
Goods
Documents

Documents

Incoterm: CIF (Cost, Insurance and Freight (...named port of destination))

Document Title	Clause
AIR	+CLEAN AIR WAYBILLS CONSIGNED TO APPLICANT, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.
AIR	AIRWAY BILL
AIR	+ SET OF CLEAN ON BOARD BILLS OF LADING MADE OUT TO THE ORDER OF CHINATRUST COMMERCIAL BANK LTD / TO ORDER AND BLANK ENDORSED, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.
AIRDOC	CLEAN AIR WAYBILLS CONSIGNED TO APPLICANT, NOTIFY APPLICANT, MARKED F73 COLLECT / INDICATING THIS CREDIT NUMBER.
AIRDOC	SET of Clauses for CIF
AIRDOC	Sender's copy of international consignment note for road transport, indicating consignee:
BOL	
INSDOC	Insurance Policy/Certificate issued for 110 percent of invoice-value, duly endorsed, covering x
INSDOC	+INSURANCE POLICY OR CERTIFICATE ENDORSED IN BLANK FOR NOT LESS THAN 110PCT INVOICE VALUE, STIPULATING THAT CLAIMS ARE PAYABLE AT DESTINATION IN THE SAME CURRENCY OF THE DRAFTS COVERING INSTITUTE CARGO CLAUSES (A), INSTITUTE WAR CLAUSES (CARGO) AND INSTIT
INVDOC	Commercial invoice, duly signed
MARDOC	COPY OF FAX/TELEX ADVISING APPLICANT PARTICULARS OF SHIPMENT INCLUDING B/L NO. AND THE DATE, VESSEL NAME AND NATIONALITY ETA, AND ETD, TOTAL AMOUNT OF CONLCBCT, LOADING PORT AND DISCHARGE PORT, SHIPMENT DATE WITHIN 5 WORKING DAYS AFTER SHIPMENT DATE SET OF CLEAN ON BOARD BILLS OF LADING MADE OUT TO THE ORDER OF CHINATRUST COMMERCIAL BANK LTD / TO ORDER AND BLANK ENDORSED, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.
MARDOC	SET of Clauses for CIF
MARDOC	Sender's copy of international consignment note for road transport, indicating consignee:
MARDOC	CLEAN SEA WAYBILLS CONSIGNED TO APPLICANT, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.
OTHERDOC	Beneficiary's declaration stating that 1/3 original Bill of Lading has been sent simultaneously with despatch of goods by DHL to notify
PACKINGLIST	

Back
Amendments
Document Status
View Attached Documents
Guarantee
Charges

Field Description

Field Name	Description
Documents	
Document Title	[Display] This column displays the Document title e.g. Airway Bill, Bill of Lading, Insurance, Packing List etc.
Clause	[Display] This column displays the Document clause mentioning the number of copies and other conditions etc.

19. Click the **Back** button to Go back to the previous screen
- OR
- Click the **Amendments** button to view the amendments made to the LC
- OR
- Click the **Document Status** button to view the status of the document
- OR
- Click the **guarantee** button to view the shipping guarantee for the LC

OR

Click the **Charges button** to view the Charges applicable to the LC.

20. Click the View button on swift messages to view the swift messages.

OR

Click the View button on Advices to view the advices.

Issued Amendments

Issued Amendments(5):					
15-02-2011 13:00:00 GMT +0530					
LC Ref. No	Amendment No.	Issue Date	New Expiry Date	New LC Amount	Latest Shipment Date
QT2ILUR110310002	<u>1</u>	31-Jan-2011	28-Feb-2011	GBP 352.00	15-Feb-2011
QT2ILUR110310002	<u>2</u>	31-Jan-2011	28-Feb-2011	GBP 377.00	15-Feb-2011
QT2ILUR110310002	<u>3</u>	31-Jan-2011	28-Feb-2011	GBP 377.00	15-Feb-2011
QT2ILUR110310002	<u>4</u>	31-Jan-2011	28-Feb-2011	GBP 377.00	15-Feb-2011
QT2ILUR110310002	<u>5</u>	31-Jan-2011	31-Mar-2011	GBP 397.00	15-Feb-2011

Back

Field Description

Field Name	Description
LC Ref No	[Display] This field displays the LC Reference number
Amendment No	[Display] This field displays the amendment number of the LC
Issue Date	[Display] This field displays the issue date of the LC.
New Expiry Date	[Display] This field displays the new expiry date of the LC.
New LC amount	[Display] This field displays the new LC amount.
Latest shipment date	[Display] This field displays the latest shipment date.

21. Click the **Amendment No** link, the system displays the Issued Amendments detail screen.

OR

Click the **Back** button to return to the previous screen.

Issued Amendment details

Issued Amendment		15-02-2011 13:00:00 GMT +0530
Sender's Reference :	QT2ILUR110310002	
Amendment No. :	3	
Date of Issue :	31-Jan-2011	
Date of Amendment :	31-Jan-2011	
Expiry Date :	28-Feb-2011	
Amount	GBP 377.00	
Percentage Credit Amount	About	
Tolerance :		
Under(-)	0.00%	Above(+) 0.00%
Additional Amount Covered :		
Port of Loading :	china	
Port of Discharge :	china	
Shipment Period :		
Narrative :	<div style="border: 1px solid #ccc; height: 80px; width: 100%;"></div>	

[Back](#)

Field Description

Field Name	Description
Senders reference	[Display] This field displays the LC Reference number
Amendment No	[Display] This field displays the amendment number of the LC
Date of Issue	[Display] This field displays the issue date of the LC.
Date of amendment	[Display] This field displays the new expiry date of the LC.
Expiry date	[Display] This field displays the new LC amount.
Amount	[Display] This field displays the latest shipment date.
Percentage credit amount tolerance	[Display] This field displays the type of tolerance And Under (-) and Above (+) in percentage

Field Name	Description
Additional amount covered	[Display] This field displays the additional amount covered under LC
Port of loading	[Display] This field displays the port of loading of goods
Port of discharge	[Display] This field displays the port of discharge of goods
Shipment period	[Display] This field displays the shipment period of goods
Narrative	[Display] This field displays the narrative if any

22. Click the **Back** button to return to the View import LC detail screen.

Document status

View Import Bill Details			15-02-2011 13:00:00 GMT +0530
Inward Bill Number	Date Received	Bill Currency and Amount	
QT2IUCL110310006	31-Jan-2011	GBP 53,500.00	
QT2IUCL102830005	10-Oct-2010	GBP 258,023.70	
QT2IUCL110310005	31-Jan-2011	GBP 52,500.00	
QT2IUCL110310003	31-Jan-2011	GBP 58,000.00	
QT2IUCL110310004	31-Jan-2011	GBP 51,500.00	
QT2IUCL110310007	31-Jan-2011	GBP 52,500.00	
			View Attached Documents Back

Field Description

Field Name	Description
Inward bill number	[display, hyperlink] This field displays the bill number attached, click the hyperlink to view the bill details.
Date received	[Display] This field displays the date of receipt of goods
Bill currency and amount	[Display] This field displays the bill currency and amount for LC

23. Click the **View Attached Documents** screen to view the attached documents.
OR
Click the **Back** button to return to the previous screen.

View Attached Documents

View Attached Documents 01-03-2011 13:00:00 GMT +0530

Customer Id: QT2001776 Product: Import LC Usance Revolving-Advance periodic-LCY

Transaction Type: Letter Of Credit

Records 1 to 3 of 3 <<< << Page 1 of 1 >> >>>

File Name	Date of Attachment	Notes
FS template.doc	31-01-2011	
RQHIT.txt	15-02-2011	
271.xml	01-03-2011	

[View All](#) [Back](#)

Field Description

Field Name	Description
Customer id	[Display] This field displays the customer id.
Product	[Display] This field displays the name of the product.
Transaction type	[Display] This field displays the type of the transaction.
File Name	[display, hyperlink] This column displays the file name of the attached document
Date of attachment	[Display] This column displays the date of attachment of the document
Notes	[Display] This column displays the notes if any

24. Click the **View All** button to view all the attached documents together
OR
Click the **Back** button to return to the previous screen.

View Attached Documents
01-03-2011 13:00:00 GMT +0530

Upload Images

```

TOKEN NO900035

1+1

235
RETUSER2/rETUSER2

\\10.22.84.100\Webscarab

For Normal Settings
Open Internet Explorer >>Tools>>Internet Options>>Connections>>LAN Settings
Address proxywest.i-flex.com
Port 8080
Advanced>Exceptions *.i-flex.com;*.iflex.com;10.*;192.168.*;202.46.217.*

For WebScarab Settings
Open Internet Explorer >>Tools>>Internet Options>>Connections>>LAN Settings
Address 127.0.0.1
Port 8008
Advanced>Exceptions (Keep it blank)

```

Print
Download
Back

25. Click the **Print** button to print the attached document
 OE
 Click the **Download** button to download the attached document
 OR
 Click the **back** button to return to the previous screen.

Guarantee

Guarantee			
15-02-2011 13:00:00 GMT +0530			
Guarantee Reference Number	Date of Guarantee	Amount	B/L (AWB) Number
QT2SGLC110310003		377.00	
			Back

Field Description

Field Name	Description
Guarantee Reference number	[Display] This field displays the reference number of the guarantee attached
Date of guarantee	[Display] This field displays the date of guarantee

Field Name	Description
Amount	[Display] This field displays the amount and currency of the guarantee
B/L Number	[Display] This field displays the Bill of Lading / Air Way Bill Reference number

26. Click the **Back** button to return to the previous screen.

Charges

View Charges Information
15-02-2011 13:00:00 GMT +0530

Commission:
LC issuance Commission 1.25%
(Commitment)-Non periodic
Total Charges:
LC Courier Charge: 100.00 GBP Account : QT200177601
LC SWIFT Charge for amendment: 100.00 GBP Account : QT200177601
LC Courier Charge for amendment: 50.00 GBP Account : QT200178104
LC Courier Charge for amendment: 50.00 GBP Account : QT200178104
LC Courier Charge for amendment: 50.00 GBP Account : QT200178104
LC Courier Charge for amendment: 50.00 GBP Account : QT200178104
LC SWIFT Charge for amendment: 50.00 GBP Account : QT200178104
LC SWIFT Charge for amendment: 50.00 GBP Account : QT200178104
LC SWIFT Charge for amendment: 50.00 GBP Account : QT200178104
LC SWIFT Charge for amendment: 50.00 GBP Account : QT200178104
Other Bank charges: 50.00 GBP Account : QT200177601
Total(Without VAT): 650.00

Back

Field Description

Field Name	Description
LC issuance commission (commitment) – Non Periodic	[Display] This field displays the Commission charges in terms of percentage
Total charges	[Display] This field displays the Total charges applicable
LC Swift charge	[Display] This field displays the Swift charges for LC
Account	[Display] This field displays the account number for LC Swift charges

Field Name	Description
LC Courier charge for amendment	[Display] This field displays the LC courier charges for amendment
Account	[Display] This field displays the account number for LC courier charges for amendment
LC Courier charge for amendment	[Display] This field displays the LC courier charges for amendment
Account	[Display] This field displays the account number for LC courier charges for amendment
Other bank charges	[Display] This field displays the other bank charges
Account	[Display] This field displays the account number for other bank charges
Total(without VAT)	[Display] This field displays the Total charges overall applicable(sum of LC courier, LC swift and other bank charges)

27. Click the **Back** button to return to the previous screen.

View Swift Messages

View Swift Message

15-02-2011 13:00:00 GMT +0530

Event Date : 31-Dec-2010

Event Description : L/C instrument

```

{1:F01LONDGBBRAQT11111111111}
{2:I700SWISCH78XXXXN}
{3:{108:QT1MSOG1036500NM}}
{4:
:27:1/1
:40A:IRREVOCABLE
:20:QT1ILUR103650003
:31C:101231
:40E:UCP LATEST VERSION
:31D:110106BNH
:50:ERIC DERZIE ASSOC
501
5TH AVE
NEW YORK
:59:OXY TRADING INC
396
BROADWAY RM 201
NEW YORK
:32B:GBP4567,
:39A:10/10
:41D:GNH
BY PAYMENT
:43P:ALLOWED

```

Export To : --Please Select--

--Please Select--
Raw Text Format
Portable Doc Format

Export

View Advices

15-02-2011 13:00:00 GMT +0530

Event Date : 10-Oct-2010
 Event Description : Pre Advice Telex
 :

10-OCT-10 PAGE: 1

Rajesh
New york

PAGE: 1

PRE-ADVICE OF LETTER OF CREDIT

WE HEREBY PRE-ADVICE THE FOLLOWING DOCUMENTARY CREDIT:

IRREVOCABLE
DOCUMENTARY CREDIT

DOCUMENTARY CREDIT REF NO : QT2ILUN102830003

EXPIRY DATE : 31-DEC-10

EXPIRY PLACE : Mumbai

APPLICANT : Eric Darzie & Assoc

Export To : --Please Select-- [Export](#)

--Please Select--
 Raw Text Format
 Portable Doc Format

Field Description

Field Name	Description
Export to	[Optional, Dropdown] Select the format to export the document.
Swift fields	[Display] This field displays the Swift details

28. Click the **Export** link to export the messages in the desired formats.

7. View Export LC

This option allows you to view the details of the authorized export LCs. You can perform search on the LC number, LC advising reference number, applicant name etc. and view the details of an individual export LC. The individual export LC details are shown under various tabs. The system provides export LC details such as LC amount outstanding, date of issue, date of expiry, parties to the LC, bank details, payment terms, shipment/goods/documents details, etc. You can also view the advised Export Amendment details and the Bills presented under the LC by selecting the appropriate option.

You can also download the export LC list in various formats.

To view export LC

1. Navigate through **Trade Finance > Letter Of Credit > View Export LC**. The system displays the **View Export LC** screen.

View Export LC

View Export LC
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name:

Beneficiary Name*:

LC Status:

LC Drawings Status:

LC Currency:

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Field Description

Field Name	Description
LC Number	[Optional, Numeric, 20] Type the LC number to be used as a parameter in the search criteria.
Customer Ref. No.	[Optional, Numeric, 20] Type the bank advising reference number to be used as a parameter in the search criteria.
Applicant Name	[Optional, Alphanumeric, 20] Type the name of the applicant, to be used as a parameter in the search criteria. Partial search is allowed.
Beneficiary Name	[Mandatory, Drop-Down] Select the beneficiary name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the primary and secondary customer ID and the beneficiary name.
LC Status	[Optional, Drop-Down] Select the LC status from the drop-down list, to be used as a parameter in the search criteria. The available options are options are: <ul style="list-style-type: none"> • Hold • Reversed • Active • Closed • Cancelled

Field Name	Description
LC Drawings Status	<p>[Optional, Drop-Down]</p> <p>Select the LC drawing status from the drop-down list, to be used as a parameter in the search criteria.</p> <p>The available options are options are:</p> <ul style="list-style-type: none"> • Partially Drawn • Fully Drawn • Undrawn • Expired
LC Currency	<p>[Optional, Drop-Down]</p> <p>Select the LC currency from the drop-down list, to be used as a parameter in the search criteria. The system displays the transaction currency list as per the country of the beneficiary.</p>
LC Amount From	<p>[Optional, Numeric, 10]</p> <p>Type the LC start amount in the amount range, to be used as a parameter in the search criteria.</p>
LC Amount To	<p>[Optional, Numeric, 10]</p> <p>Type the LC end amount in the amount range to be used as a parameter in the search criteria.</p>
Issue Date From	<p>[Optional, Pick List]</p> <p>Select the issue start date from the pick list, to be used as a parameter in the search criteria.</p>
Issue Date To	<p>[Optional, Pick List]</p> <p>Select the issue end date from the pick list, to be used as a parameter in the search criteria.</p>
Expiry Date From	<p>[Optional, Pick List]</p> <p>Select the expiry start date from the pick list, to be used as a parameter in the search criteria.</p>
Expiry Date To	<p>[Optional, Pick List]</p> <p>Select the expiry end date from the pick list, to be used as a parameter in the search criteria.</p>
Latest Shipment Date From	<p>[Optional, Pick List]</p> <p>Select the latest shipment start date from the pick list, to be used as a parameter in the search criteria.</p>
Latest Shipment Date To	<p>[Optional, Pick List]</p> <p>Select the latest shipment end date from the pick list, to be used as a parameter in the search criteria.</p>

- Click the **Search** button. The system displays the View Export LC screen with the search results.
OR
Click the **Clear** button to clear the fields and re-enter the search criteria.

View Export LC

View Export LC
31-03-2011 13:00:00 GMT +0530

LC Number:

Customer Ref. No.:

Applicant Name:

Beneficiary Name*: QT2001774 (Oxy Trading Inc Changed) ▼

LC Status: Select ▼

LC Drawings Status: Select ▼

LC Currency: Select ▼

LC Amount From:

Issue Date From:

Expiry Date From:

Latest Shipment Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Latest Shipment Date To:

Clear Search

Records 1 to 1 of 1 1<< << Page 1 of 1 >> >>1

LC Number	Issue Date	Applicant Name	LC Currency	LC Amount	Outstanding LC Amount	Date of Expiry	LC Status	LC Drawings Status	Customer Ref. No.	Latest Shipment Date
QT2ELNR110620001	03-03-2011	Eric Derzie and Assoc	USD	USD 240,000.00	USD 240,000.00	30-05-2011	Active	Undrawn		



Field Description



Field Name	Description
LC Number	[Display] This column displays the export LC number. Click the desired export LC number link to view the corresponding export LC details.
Issue Date	[Display] This column displays the export LC issue date.
Applicant Name	[Display] This column displays the name of the applicant.
LC Currency	[Display] This column displays the export LC currency.
LC Amount	[Display] This column displays the export LC amount.

Field Name	Description
Outstanding LC Amount	[Display] This column displays the export LC outstanding amount.
Date of Expiry	[Display] This column displays the export LC expiry date.
LC Status	[Display] This column displays the export LC status.
LC Drawings Status	[Display] This column displays the export LC drawings status.
Customer Ref Number	[Display] This column displays the Contract reference number.
Latest Shipment date	[Display] This column displays the latest shipment date of the contract.


- Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Issue Date to sort the records in the ascending/descending order of the LC issue date.


OR

Click  or  to navigate to the next or previous page in the list, respectively.


- Click  or  to navigate to the first or last page in the list, respectively.

OR

Click  to reorder the columns or select the columns that appear in the list.

- Click the **Download**  button to download the export LC list. The system displays the View Export LC pop-up dialog screen.

- Click the **Print**  button to Print the data.

- Click the **Edit**  button to edit the number of columns.

View Export LC

View Export LC
25-08-2010 16:55:45 GMT +0530

Download Type Page Layout ▾
File Format PDF ▾



Product
Issue Date

>>
<<

LC Number
Applicant Name
LC Currency
LC Amount
Outstanding LC Amount
Date of Expiry
LC Status

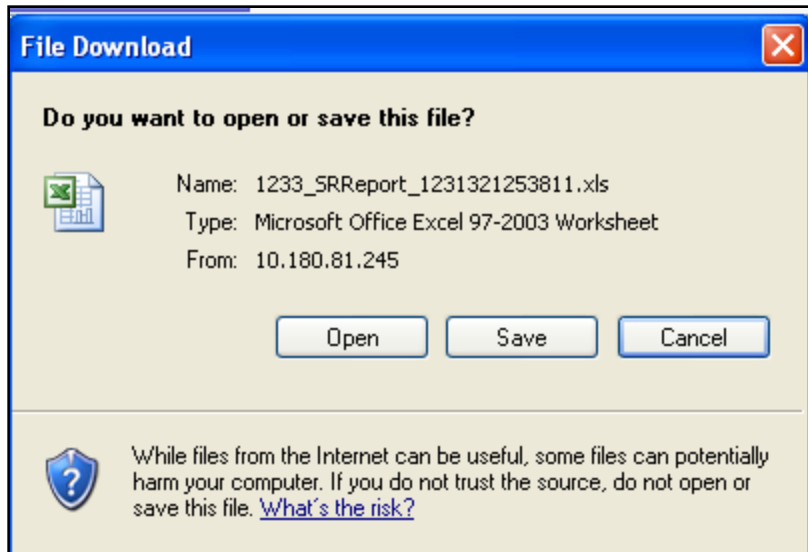
Download
Close

Field Description

Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are: <ul style="list-style-type: none"> Pre-defined Page Layout
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled if Page Layout option is selected from the Download Type drop-down list.
Included	[Display] This box lists all the fields that will be included in the report.
Excluded	[Display] This box lists all the fields that will be excluded from the report.
8.	Select the fields that are to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
9.	Select the fields that are to be excluded from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.

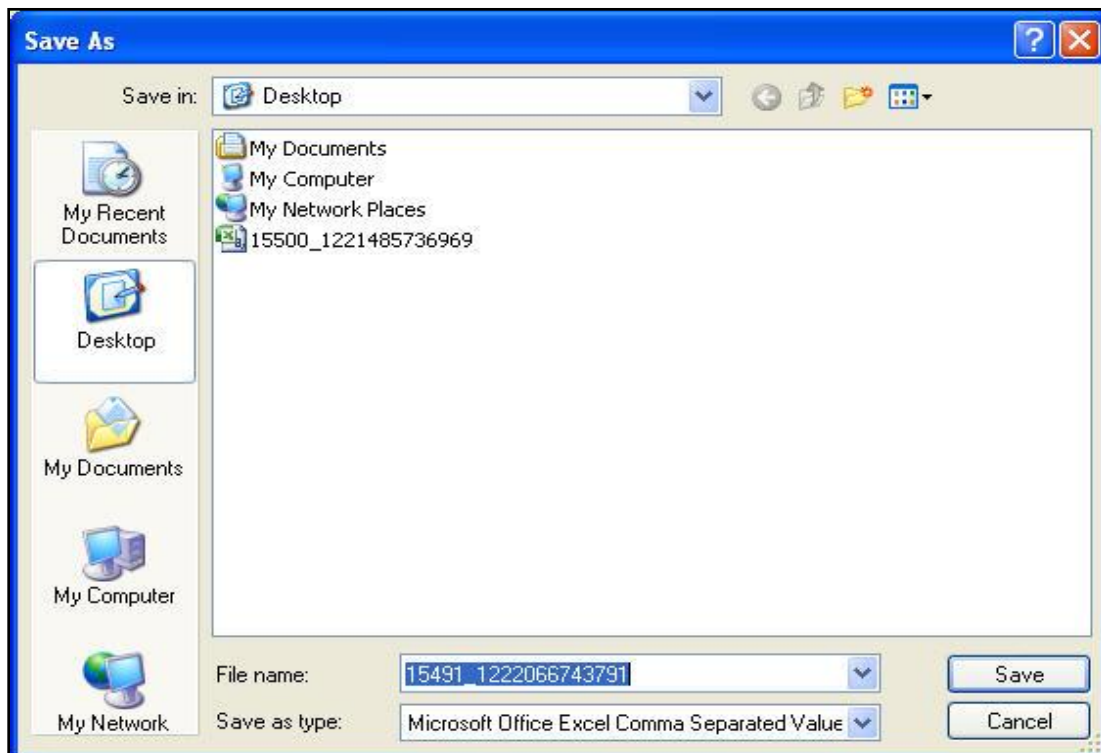
10. Click the **Download** button. The system displays the **File Download** dialog box.
OR
Click the **Cancel** button to cancel the download and close the pop-up dialog screen.

File Download



11. Click the **Save** button to save the file. The system displays the Save As dialog box.
OR
Click the **Open** button to open the file. The system displays the file in the desired format.

Save As



12. Navigate to the desired location where you want to save the file, and click the **Save** button. The system saves the file in the specified location.
13. To view the details of a particular export LC, click the appropriate link in the LC Number column. The system displays the View Export LC screen with the details of the export LC. For more information on the fields that can viewed in the export LC details, refer to Initiate LC.

View Export LC

View Export LC
31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001

Customer Ref. No.:

Date of Issue: 03-Mar-2011

SWIFT Message: Select View

Advice: Select View

General
Parties
Banks
Payment Terms
Shipment
Goods
Documents

General

Type: IRREVOCABLE

Form of LC: NON-TRANSFERABLE

LC Amount : USD 240,000.00

LC Outstanding Balance: USD 240,000.00

Tolerance: None

Under(-): 0.00% Above(+): 0.00%

Issue Date: 03-Mar-2011

Date of Expiry: 30-May-2011

Place of Expiry: bng

Available With: bng

By: Sight Payment

Back
Amendments
Document Status
View Attached Documents
Charges

Field Description

Field Name	Description
LC Number	[Display] This field displays the LC Number
Customer Ref Number	[Display] This field displays the Reference Number of the customer
Date of Issue	[Display] This field displays the Issue Date
Type	[Display] This field displays the type of LC Revocable/ Irrevocable
Form of LC	[Display] This field displays the form of LC Transferable/ Non-transferable
LC Amount	[Display] This field Specifies the LC Currency and LC Amount

Field Name	Description
LC Outstanding Balance	[Display] This field Specifies the Outstanding LC Balance
Tolerance Under	[Display] This field displays the lower limit of the Tolerance
Tolerance Above	[Display] This field displays the upper limit of the Tolerance
Issue Date	[Display] This field displays the Date of LC issue
Date of Expiry	[Display] This field displays the Date of LC expiry
Place of Expiry	[Display] This field displays the Place of LC expiry
Available with	[Display] This field displays the field identified by the bank authorized to pay, accept, negotiate or incur a deferred payment undertaking for the credit and an indication of how the credit is available.
By	[Display] This field displays the clause by which the LC will be accepted by

14. Click the **Parties** tab the system displays the **view export LC parties** screen

View Export LC

View Export LC

31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001

Date of Issue: 03-Mar-2011

Customer Ref. No.:

SWIFT Message: Select

View

Advice: Select

View

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Parties

Applicant	Beneficiary
Name: Eric Derzie and Assoc Address: SWISCH78 5th Ave New York Country: US	Name: Oxy Trading Inc Changed Address: 396 Broadway Rm 201 New York Country: US

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Amendments

Document Status

View Attached Documents

Charges

Field Description

Field Name	Description
------------	-------------

Field Name	Description
Applicant	
Name	[Display] This field displays the Name of the applicant
Address	[Display] This field displays the Address of the Applicant
Country	[Display] This field displays the Country of the Applicant
Beneficiary Name	[Display] This field displays the Name of the beneficiary
Beneficiary	
Name	[Display] This field displays the Name of the Beneficiary
Address	[Display] This field displays the Address of the Beneficiary
Country	[Display] This field displays the Country of the Beneficiary

15. Click the **Banks** tab the system displays the **view export LC Banks** screen.

View Export LC

View Export LC

31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001

Date of Issue: 03-Mar-2011

Customer Ref. No.:

SWIFT Message:

Advice:

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Banks

Issuing Bank

SWIFT: SWISCH78

Name: Swiss Bank

Address: SWISCH78

Switzerland

Country: SWITZERLAND

Reimbursing Bank

SWIFT:

Name:

Address:

Country:

Confirming Bank

SWIFT:

Name:

Address:

Country:

Back

Amendments

Document Status

View Attached Documents

Charges

Field Description

Field Name	Description
Issuing Bank	
SWIFT	[Display] This field displays the SWIFT Id of the Issuing Bank
Name	[Display] This field displays the Name of the Issuing Bank
Address	[Display] This field displays the address of the Issuing Bank
Country	[Display] This field displays the country of the Issuing Bank
Reimbursing Bank	
SWIFT Id	[Display] This field displays the SWIFT Id of the Reimbursing Bank
Name	[Display] This field displays the Name of the Reimbursing Bank
Address	[Display] This field displays the address of the Reimbursing Bank
Country	[Display] This field displays the country of the Reimbursing Bank
Confirming Bank	
SWIFT Id	[Display] This field displays the SWIFT Id of the Confirming Bank
Name	[Display] This field displays the Name of the Confirming Bank
Address	[Display] This field displays the address of the Confirming Bank
Country	[Display] This field displays the country of the Confirming Bank

16. Click **Payment Terms** tab, the system displays the **view export LC payment terms** screen.

View Export LC

View Export LC 31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001 Date of Issue: 03-Mar-2011
 Customer Ref. No.: SWIFT Message:
 Advice:

General **Parties** **Banks** **Payment Terms** **Shipment** **Goods** **Documents**

Payment Terms

Payment Details:
 Draft Details:
 No Drafts Available

Field Description

Field Name	Description
Payment Terms	
Payment Details	[Display] This Field displays the Text box describing some additional details related to payment under the LC
Draft Details	[Display] This Field displays the details of the draft issued.

17. Click the **Shipment** tab, the system displays the **view export LC shipment** screen.

View Export LC

View Export LC 31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001 Date of Issue: 03-Mar-2011
 Customer Ref. No.: SWIFT Message:
 Advice:

General **Parties** **Banks** **Payment Terms** **Shipment** **Goods** **Documents**

Shipment

Partial Shipment: Not Allowed
 Transshipment: Not Allowed
 Latest Shipment Date:
 Shipment From:
 Shipment To:
 Port of Loading:
 Port of Discharge:
 Shipment Period:

Presentation Period:

Field Description

Field Name	Description
Partial Shipment	[Display] This field displays whether or not partial shipments are allowed under the documentary credit.
Transshipment	[Display] This field displays whether or not transshipment is allowed under the documentary credit.
Latest Shipment Date	[Display] This field displays the This field specifies the latest date for loading on board/ dispatch/ taking in charge.
Shipment from	[Display] This field displays the Place where the goods will be received
Port of Loading	[Display] This field displays the Port of loading of goods
Port of Discharge	[Display] This field displays the Port of unloading of goods
Shipment To	[Display] This field displays the Place where goods will be delivered
Shipment Period	[Display] This field displays the period of time during which the goods are to be loaded on board/dispatched/taken in charge.
Presentation Period	[Display] This field displays the period of time after the date of shipment within which the documents must be presented for payment, Acceptance or negotiation.

18. Click the **Goods** tab, the system displays the **view export LC goods** screen.

View Export LC

View Export LC

31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001

Date of Issue: 03-Mar-2011

Customer Ref. No.:

SWIFT Message:

Select

View

Advice:

Select

View

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Goods

Back

Amendments

Document Status

View Attached Documents

Charges

Field Description

Field Name	Description
------------	-------------

Description of Goods	<div>[Display]</div> <div>This field displays the description of the goods and/or services.</div>
-----------------------------	---

19. Click the **Documents** tab, the system displays the **view export LC documents** screen.

View Export LC

View Export LC

31-03-2011 13:00:00 GMT +0530

LC Number: QT2ELNR110620001

Date of Issue: 03-Mar-2011

Customer Ref. No.:

SWIFT Message:

Select

View

Advice:

Select

View

General

Parties

Banks

Payment Terms

Shipment

Goods

Documents

Documents

Incoterm: CIF (Cost, Insurance and Freight (...named port of destination))

Document Title	Clause
AIR +CLEAN AIR WAYBILLS CONSIGNED TO APPLICANT, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.	
AIR AIRWAY BILL	
AIR + SET OF CLEAN ON BOARD BILLS OF LADING MADE OUT TO THE ORDER OF CHINATRUST COMMERCIAL BANK LTD / TO ORDER AND BLANK ENDORSED, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.	
AIRDOC CLEAN AIR WAYBILLS CONSIGNED TO APPLICANT, NOTIFY APPLICANT, MARKED F73 COLLECT / INDICATING THIS CREDIT NUMBER.	
AIRDOC SET of Clauses for CIF	
AIRDOC Sender's copy of international consignment note for road transport, indicating consignee:	
BOL	
INSDOC Insurance Policy/Certificate issued for 110 percent of invoice-value, duly endorsed, covering x	
INSDOC +INSURANCE POLICY OR CERTIFICATE ENDORSED IN BLANK FOR NOT LESS THAN 110PCT INVOICE VALUE, STIPULATING THAT CLAIMS ARE PAYABLE AT DESTINATION IN THE SAME CURRENCY OF THE DRAFTS COVERING INSTITUTE CARGO CLAUSES (A), INSTITUTE WAR CLAUSES (CARGO) AND INSTIT	
INVDOD Commercial invoice, duly signed	
MARDOC COPY OF FAX/TELEX ADVISING APPLICANT PARTICULARS OF SHIPMENT INCLUDING B/L NO. AND THE DATE, VESSEL NAME AND NATIONALITY ETA, AND ETD, TOTAL AMOUNT OF CONLCBCT, LOADING PORT AND DISCHARGE PORT, SHIPMENT DATE WITHIN 5 WORKING DAYS AFTER SHIPMENT DATE SET OF CLEAN ON BOARD BILLS OF LADING MADE OUT TO THE ORDER OF CHINATRUST COMMERCIAL BANK LTD / TO ORDER AND BLANK ENDORSED, NOTIFY APPLICANT, MARKED 'FREIGHT COLLECT / PREPAID' INDICATING THIS CREDIT NUMBER.	
MARDOC SET of Clauses for CIF	
OTHERDOC Beneficiary's declaration stating that 1/3 original Bill of Lading has been sent simultaneously with despatch of goods by DHL to notify	
PACKINGLIST	

Back

Amendments

Document Status

View Attached Documents

Charges

Field Description

Field Name	Description
Documents	
Incoterms	[Display] This field will display the Inco terms used in the contract
Document Title	[Display] This field will display the Document title eg. Certificate of Origin, Invoice, Packing List etc.
Clause	[Display] This field will display the Document clause mentioning the number of copies and other conditions etc.

20. Click the **Back** button to Go back to the previous screen
 OR
 Click the **Amendments** button to view the amendments made to the LC
 OR
 Click the **Document Status** button to view the status of the document
 OR
 Click the **View Attached Documents** button to view the attached documents
 OR
 Click the **Charges** button to view the Charges applicable to the LC.

Amendments

Issued Amendments(1):					31-03-2011 13:00:00 GMT +0530
LC Ref. No	Amendment No.	Issue Date	New Expiry Date	New LC Amount	Latest Shipment Date
QT2ELNR110620001	1	03-Mar-2011	30-May-2011	USD 240,000.00	
					Back

Field Description

Field Name	Description
LC Ref No	[Display] This field displays the LC Reference number
Amendment No	[Display] This field displays the amendment number of the LC
Issue Date	[Display] This field displays the issue date of the LC.

Field Name	Description
New Expiry Date	[Display] This field displays the new expiry date of the LC.
New LC amount	[Display] This field displays the new LC amount.
Latest shipment date	[Display] This field displays the latest shipment date.

21. Click the **Amendment No** link, the system displays the Issued Amendments detail screen.

OR

Click the **Back** button to return to the previous screen.

Issued Amendments

Issued Amendment

31-03-2011 13:00:00 GMT +0530

Sender's Reference : QT2ELNR110620001
Amendment No. : 1
Date of Issue : 03-Mar-2011
Date of Amendment : 03-Mar-2011
Expiry Date : 30-May-2011
Amount : USD 240,000.00
Percentage Credit Amount : None
Tolerance :
Under(-): 0.00% Above(+): 0.00%
Additional Amount Covered :
Port of Loading :
Port of Discharge :
Shipment Period :
Narrative :

Back

Field Description

Field Name	Description
Senders reference	[Display] This field displays the senders Reference number
Amendment No	[Display] This field displays the amendment number of the LC
Date of Issue	[Display] This field displays the issue date of the LC.

Field Name	Description
Date of amendment	[Display] This field displays the date of amendment of the LC.
Expiry date	[Display] This field displays the expiry date.
Amount	[Display] This field displays the amount..
Percentage credit amount tolerance	[Display] This field displays the percentage of credit amount.
Tolerance	[Display] This field displays the type of tolerance And Under (-) and Above (+) in percentage
Additional amount covered	[Display] This field displays the additional amount covered under LC
Port of loading	[Display] This field displays the port of loading of goods
Port of discharge	[Display] This field displays the port of discharge of goods
Shipment period	[Display] This field displays the shipment period of goods
Narrative	[Display] This field displays the narrative if any

22. Click the **Back** button to return to the View import LC detail screen.

Document status

View Export Bill Details			31-03-2011 13:00:00 GMT +0530
Negotiation Ref. No.	Negotiation Date	Bill Currency and Amount	
QT2ECPS110610003	02-Mar-2011	GBP 105.00	
QT2ECPS110610006	02-Mar-2011	GBP 105.00	
QT2ECPS110610007	02-Mar-2011	GBP 105.00	
QT2ECPS110610002	02-Mar-2011	GBP 105.00	
QT2ECPS110460002	15-Feb-2011	GBP 210.00	
QT2ECPS110610008	02-Mar-2011	INR 45,433.00	
QT2ECPS110610005	02-Mar-2011	GBP 105.00	
QT2ECPS110460003	15-Feb-2011	GBP 50,000.00	
QT2ECPS110310011	31-Jan-2011	GBP 50,000.00	
QT2EAPS102830001	10-Oct-2010	USD 234,567.00	
QT2ECPS110600004	01-Mar-2011	GBP 105.00	
QT2ECPS110610004	02-Mar-2011	GBP 105.00	
QT2ECPS110900002	31-Mar-2011	GBP 45,433.00	
			View Attached Documents Back

Field Description

Field Name	Description
Negotiation Ref No	[display, hyperlink] This column displays the Negotiation document reference number attached, click the hyperlink to view the document bill details.
Negotiation received	[Display] This column displays the date of receipt of document
Bill currency and amount	[Display] This column displays the bill currency and amount for LC


23. Click the **View Attached Documents** screen to view the attached documents.
OR
Click the **Back** button to return to the previous screen.

View attached documents

View Attached Documents
31-03-2011 13:00:00 GMT +0530

Customer Id: QT2001776
Product: undefined

Transaction Type: LC


Records 1 to 2 of 2
Page 1 of 1

File Name	Date of Attachment	Notes
for fastpath.txt	10-10-2010	EXPORT lc
ROHIT.txt	10-10-2010	EXPORT lc

View All
Back

Field Description

Field Name	Description
Customer id	[Display] This field displays the customer id.
Product	[Display] This field displays the name of the product

Field Name	Description
Transaction type	[Display] This field displays the type of the transaction.
File Name	[display, hyperlink] This column displays the file name of the attached document
Date of attachment	[Display] This column displays the date of attachment of the document
Notes	[Display] This column displays the notes if any

24. Click the **View All** button to view all the attached documents together
OR
Click the **Back** button to return to the previous screen.

View Attached Documents

31-03-2011 13:00:00 GMT +0530

Upload Images

CH021: AUTHORIZE BLOCK REMOVAL
chm21: REMOVE BLOCK INITIATE
1401:-CASH DEPOSIT

000000006247

Print

Download

Back

25. Click the **Print** button to print the attached document
OE
Click the **Download** button to download the attached document
OR
Click the **back** button to return to the previous screen.

Charges

View Charges Information		31-03-2011 13:00:00 GMT +0530
Commission: Total Charges: Export Advice charges: GBP 100.00 Total(Without VAT): 100.00		
		Account :QT100177402
		Back

Field Description

Field Name	Description
commission	[Display] This field displays the Commission charges in terms of percentage
Total charges	[Display] This field displays the Total charges applicable
Export advice charge	[Display] This field displays the export advice charges.
Account	[Display] This field displays the account for the export advice charges.
Total(without VAT)	[Display] This field displays the Total charges overall applicable(sum of LC courier, LC swift and other bank charges)

26. Click the **Back** button to return to the previous screen.

View Swift Messages

View Swift Message		15-02-2011 13:00:00 GMT +0530
Event Date : 15-Feb-2011 Event Amendment of Export Credit Description :		
<pre>{1:F01LONDUSBRAQT21111111111} {2:ISWISCH78XXXN} {3:{108:QT2MSOG11046005W}} JUNK QT2ELCR102830003 12345 12345 04-OCT-10 04-OCT-10 SWISS BANK SWISCH78 SWITZERLAND OXY TRADING INC CHANGED 396 BROADWAY RM 201 NEW YORK NY 10013 ERIC DERZIE ASSOC SWISCH78 5TH AVE NEW YORK</pre>		
Export To : Portable Doc Format		Export

View Advices

View Swift Message

15-02-2011 13:00:00 GMT +0530

Event Date : 01-Jan-2011

Event ACK of Amendment to LC

Description :

```

{1:F01LONDUSBRAQT211111111111}
{2:I730SWISCH78XXXXN}
{3:{108:QT2MSOG11001008I}}
{4:
:20:QT2ELCR102830001
:21:12345
:30:101004
-}

```

Export To : --Please Select--

Export

Field Description

Field Name	Description
Export to	[Optional, Dropdown] Select the format to export the document.

27. Click the **Export** link to export the messages to the desired format.

8. View Import Bills

This option allows you to search, view and download the details of the import bills presented under Collection.

You can perform search on the bill reference number, drawee name, drawer name, bill amount, bill currency etc., and view the details of an individual import bill. The individual import bill details are shown under various tabs. The system provides import bill details such as bill amount, bill documents, status, parties to the bill, bank details, bank instructions, etc.

You can also download the import bill list in various formats.

To view import bills

1. Navigate through **Trade Finance > Bills > View Import Bills**. The system displays the **View Import Bills** screen.

View Import Bills

View Import Bills

31-03-2011 13:00:00 GMT +0530

Bill Reference Number:

Drawee*:

Drawer:

Bill Currency:

Select Status:

Bill Amount From:

From Date:

Bill Amount To:

To Date:

Clear

Search

Field Description

Field Name	Description
Bill Reference Number	[Optional, Numeric, 20] Type the bill reference number to be used as a parameter in the search criteria.
Drawee	[Mandatory, Drop-Down] Select the drawee name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the customer ID and the drawee name.
Drawer	[Optional, Alphanumeric, 20] Type the name of the drawer to be used as a parameter in the search criteria.
Bill Currency	[Optional, Drop-Down] Select the bill currency from the drop-down list, to be used as a parameter in the search criteria.
Select Status	[Optional, Drop-Down] Select the status of Import bills
Bill Amount From	[Optional, Numeric, 20] Type the bill start amount in the amount range to be used as a parameter in the search criteria.
Bill Amount To	[Optional, Numeric, 20] Type the bill end amount in the amount range to be used as a parameter in the search criteria.
From Date	[Optional, Pick List] Select the bill start date from the pick list, to be used as a parameter in the search criteria.
To Date	[Optional, Pick List] Select the bill end date from the pick list, to be used as a parameter in the search criteria.

2. Click the **Search** button. The system displays the **View Import Bills** screen with the search results.
OR
Click the **Clear** button to clear the fields and re-enter the search criteria.

View Import Bills

View Import Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number:
Drawee*: QT2001776 (Eric Derzie and Assoc) ▼
Drawer:
Bill Currency: Select ▼
Select Status: Select ▼
Bill Amount From:
From Date:

Bill Amount To:
To Date:

Clear Search

Records 1 to 8 of 8 << < > >>

Page 1 of 1 >> >>>

Bill Reference Number	Release Against	Transaction Date	Bill Currency	Amount	Status	Drawee	Drawer
QT2IUCL102830003	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	10-10-2010	GBP	GBP 258,023.70	Active	Eric Derzie & Assoc	Oxy Trading Inc
QT2IUCL102830004	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	10-10-2010	GBP	GBP 258,023.70	Active	Eric Derzie & Assoc	Oxy Trading Inc
QT2IUCL102830005	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	10-10-2010	GBP	GBP 258,023.70	Active	Eric Derzie & Assoc	Oxy Trading Inc Changed
QT2IUCL110310003	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	31-01-2011	GBP	GBP 58,000.00	Active	Eric Derzie & Assoc	Oxy Trading Inc Changed
QT2IUCL110310004	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	31-01-2011	GBP	GBP 51,500.00	Closed	Eric Derzie & Assoc	Oxy Trading Inc Changed
QT2IUCL110310005	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	31-01-2011	GBP	GBP 52,500.00	Active	Eric Derzie & Assoc	Oxy Trading Inc Changed
QT2IUCL110310006	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	31-01-2011	GBP	GBP 53,500.00	Active	Eric Derzie & Assoc	Oxy Trading Inc Changed
QT2IUCL110310007	USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)	31-01-2011	GBP	GBP 52,500.00	Active	Eric Derzie & Assoc	Oxy Trading Inc Changed



Field Description



Field Name	Description
Bill Reference Number	[Display] This column displays the bill reference number. Click the desired bill reference number link to view the corresponding import bill details.
Release Against	[Display] This column displays the product name.
Transaction Date	[Display] This column displays the transaction date of the import bill.
Bill Currency	[Display] This column displays the import bill currency.
Amount	[Display] This column displays the import bill amount.

Field Name	Description
Status	[Display] This column displays the status of import bill.
Drawee	[Display] This column displays the Name of the Drawee.
Drawer	[Display] This column displays the name of the Drawer.


3. Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Transaction Date to sort the records in the ascending/descending order of the bill transaction date.

OR


Click  or  to navigate to the next or previous page in the list, respectively.


4. Click  or  to navigate to the first or last page in the list, respectively.

OR

Click  to reorder the columns or select the columns that appear in the list.

5. Click **Print**  to Print the data.

6. Click on **Edit**  column to edit the number of columns.

7. Click the **Download**  button to download the import bills list. The system displays the **View Import Bills** pop-up dialog screen.

View Import Bills

View Import Bill

25-08-2010 17:11:05 GMT +0530

Download Type Page Layout

File Format PDF

>>



<<

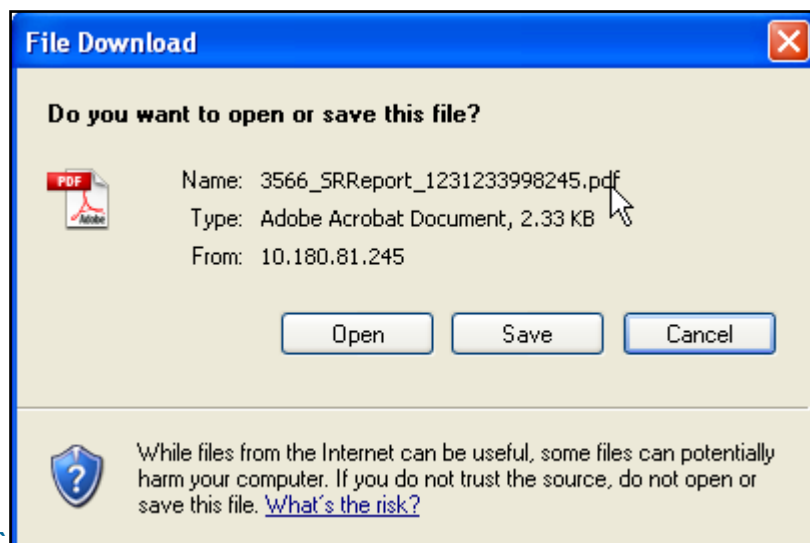
Bill Reference Number
Release Against
Transaction Date
Bill Currency
Amount
Status
Drawee

Download Close

Field Description

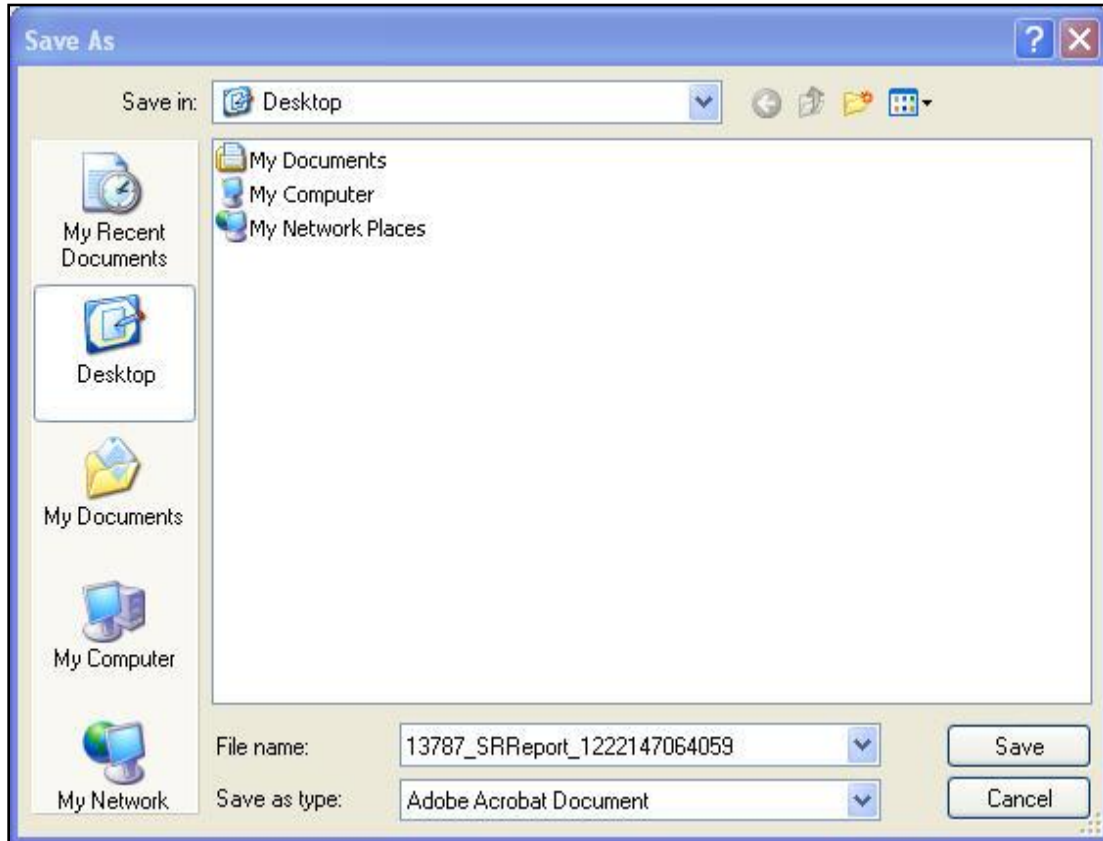
Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are: <ul style="list-style-type: none"> • Pre-defined • Page Layout
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled, if you select Page Layout from the Download Type drop-down list.
Included	[Display] This box lists all the fields that will be included in the report.
Excluded	[Display] This box lists all the fields that are to be excluded from the report.

8. Select the fields that are to be included from the **Excluded** box and click the  button. The **Included** box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
9. Select the fields that you want to exclude from the **Included** box and click the  button. The **Excluded** box appears on the left-side of the dialog box.
10. Click the **Download** button. The system displays the **File Download dialog box**.
OR
Click the **Cancel** button to cancel the download and close the pop-up dialog screen.



11. Click the **Save** button to save the file. The system displays the **Save As** dialog box.
OR
Click the **Open** button to open the file. The system displays the file in the desired format.

Save As



12. Navigate to the desired location where you want to save the file, and click the **Save** button. The system saves the file in the specified location.
13. To view the details of a particular import bill, click the appropriate link in the **Bill Reference Number** column. The system displays the **View Import Bills** screen with the details of the import bill. By default, the **Parties** tab is displayed.

View Import Bills - Parties

View Import Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message: Select View
Advice: Select View

Parties
Bill Details
Documents
Status Date
Discrepancies
Bank Instructions

Parties

Drawee	Drawer
Name: Eric Derzie & Assoc Address: 501 5th Ave New York Country: US	Name: Eric Derzie & Assoc Address: 501 5th Ave New York Country: US
Remitting Bank	
Name: Address: Country:	

View Attached Documents

Back

Field Description

Field Name	Description
Bill Reference Number	[Display] This field displays the bill reference number.
SWIFT Message	[Optional, Drop-Down] Select the SWIFT message from the drop-down list and click the View button to view/download the SWIFT message. The messages can be downloaded in various formats such as PDF and RTF.
Date Received	[Display] This field displays the date on which the import bill is received.
Advice	[Optional, Drop-Down] Select the advice message from the drop-down list and click the View button to view/download the advice message. The messages can be downloaded in various formats such as PDF and RTF.
Contract Status	[Display] This field displays the status of the contract.
Drawee	
Name	[Display] This field displays the name of the drawee of the import bill.

Field Name	Description
Address	[Display] This field displays the address of the drawee of the import bill.
Country	[Display] This field displays the country of the drawee of the import bill.
Drawer	
Name	[Display] This field displays the name of the drawer of the import bill.
Address	[Display] This field displays the address of the drawer of the import bill.
Country	[Display] This field displays the country of the drawer of the import bill.
Remitting Bank	
Name	[Display] This field displays the name of the remitting bank of the import bill.
Address	[Display] This field displays the address of the remitting bank of the import bill.
Country	[Display] This field displays the country of the remitting bank of the import bill.

14. Click the **Bill Details** tab. The system displays the **View Import Bills-Bill Details** screen.

View Import Bills - Bill Details

View Import Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message:
Advice:

Parties
Bill Details
Documents
Status Date
Discrepancies
Bank Instructions

Bill Details
Bill Operation: Acceptance
Product: USANCE BILLS UNDER LC ACCEPTANCE (ADVANCE BY LOAN)
Currency: GBP
Bill Amount : 258,023.70
Outstanding Amount: 258,023.70
Lodgement Date: 10-10-2010
Maturity Date: 09-11-2010
Tenor: 30
Days From: 10-10-2010

Field Description

Field Name	Description
Bill Details	
Bill Operation	[Display] This field displays the operation of the import bill.
Product	[Display] This field displays the product of the import bill.
Currency	[Display] This field displays the currency of the import bill.
Bill Amount	[Display] This field displays the amount of the import bill.
Outstanding Amount	[Display] This field displays the outstanding amount of the import bill.
Lodgement Date	[Display] This field displays the lodgment date of the import bill.
Maturity Date	[Display] This field displays the maturity date of the import bill.
Tenor	[Display] This field displays the tenor of the import bill.

Field Name	Description
Days From	[Display] This field displays the start event for the count of tenor such as the Bill of Lading Date.

15. Click the **Documents** tab. The system displays the **View Import Bills-Documents** screen.

View Import Bills - Documents

View Import Bills

31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message:
Advice:

Parties | Bill Details | **Documents** | Status Date | Discrepancies | Bank Instructions

Documents
Documents Presented:
Shipment From:
Port of Loading:
Port of Discharge:
Shipment To:
Invoice Number:

Field Description

Field Name	Description
Documents	
Documents Presented	[Display] This field displays the list of documents presented under the import bill. It also shows the number of original and copies of the documents presented.
Shipment from	[Display] This field displays the place where the goods will be received.
Port of Loading	[Display] This field displays the port of loading of the goods.
Port of Discharge	[Display] This field displays the port of discharge of the goods.
Shipment to	[Display] This field displays the place where the goods will be delivered.

Field Name	Description
Invoice Number	[Display] This field displays the invoice number.

16. Click the **Status Date** tab. The system displays the **View Import Bills-Status Date** screen.

View Import Bills - Status Date

View Import Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message:
Advice:

Parties | Bill Details | Documents | **Status Date** | Discrepancies | Bank Instructions

Status Date
Settlement Date:
Acceptance Date:
Confirm Maturity Date: 10-10-2010

Field Description

Field Name	Description
Status Date	
Settlement Date	[Display] This field displays the settlement date of the import bill.
Acceptance Date	[Display] This field displays the acceptance date of the import bill.
Confirm Maturity Date	[Display] This field displays the maturity date of the import bill.

17. Click the **Discrepancies** tab. The system displays the **View Import Bills-Discrepancies** screen

View Import Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message:
Advice:

Parties | Bill Details | Documents | Status Date | **Discrepancies** | Bank Instructions

Discrepancies
Discrepancies Noted:

Field Description

Field Name	Description
Discrepancies	
Discrepancies Noted	[Display] This field displays the discrepancies noted identified by the bank in the bill.

18. Click the **Bank Instructions** tab. The system displays the **Bank Instructions** screen.

View Import Bills - Bank Instructions

View Import Bills

31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2IUCL102830003
Date Received: 10-10-2010
Contract Status: Active

SWIFT Message:
Advice:

Parties | Bill Details | Documents | Status Date | Discrepancies | **Bank Instructions**

Bank Instructions

Remitting Bank Charges:
Collecting Bank Charges: FOR DRAWEE
Charges Account: QT200177601

Field Description

Field Name	Description
Bank Instructions	
Remitting Bank Charges	[Display] This field displays the remitting bank charges.
Collecting Bank Charges	[Display] This field displays the collecting bank charges.
Charges Account	[Display] This field displays the account to which the charges for the import bill will be debited.

19. Click the **Back** button. The system displays the initial **View Import Bills** screen.
OR
Click the **view attached documents** to view the attached documents.

View attached documents

View Attached Documents
31-03-2011 13:00:00 GMT +0530

Customer Id: QT2001776
Product: USANCE BILLS UNDER LC ACCEPTANCE
(ADVANCE BY LOAN)

Transaction Type: Bill

Records 1 to 1 of 1
Page 1 of 1

File Name	Date of Attachment	Notes
Export Bill - Advice.pdf	01-03-2011	

View All
Back

Field Description

Field Name	Description
Customer Id	[Display] This field displays the Customer id of the user..
Product	[Display] This field displays the name of the product.
Transaction Type	[Display] This field displays the type of the document attached.



Column Description



File Name	[Display] This column displays the name of the file attached as a document.
Date of Attachment	[Display] This column displays the date of attachment of the document.
Notes	[Display] This column displays the notes available for the document.


20. Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Transaction Date to sort the records

in the ascending/descending order of the bill transaction date.


OR


Click  or  to navigate to the next or previous page in the list, respectively.

21. Click  or  to navigate to the first or last page in the list, respectively.
OR

Click  to reorder the columns or select the columns that appear in the list.

22. Click the **Print**  to Print the data.

23. Click the **Edit**  column to edit the number of columns.

24. Click the **Download**  button to download the import bills list. The system displays the **View Import Bills** pop-up dialog screen.



View attached Documents

25-08-2010 17:22:42 GMT +0530

Download Type Page Layout

File Format PDF

Reference No


File Name
Date of Attachment
Notes


Download
Close

Field Description

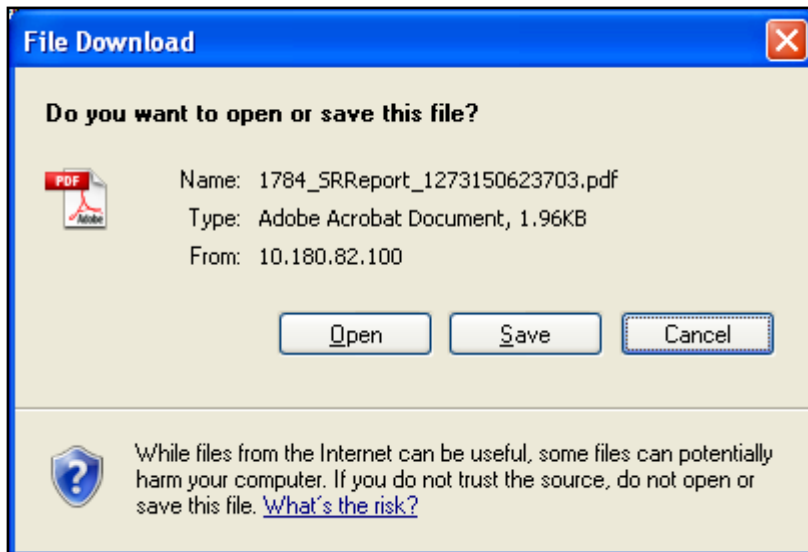
Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are: <ul style="list-style-type: none"> Pre-defined Page Layout

Field Name	Description
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled, if you select Page Layout from the Download Type drop-down list.
Included	[Display] This box lists all the fields that will be included in the report.
Excluded	[Display] This box lists all the fields that are to be excluded from the report.

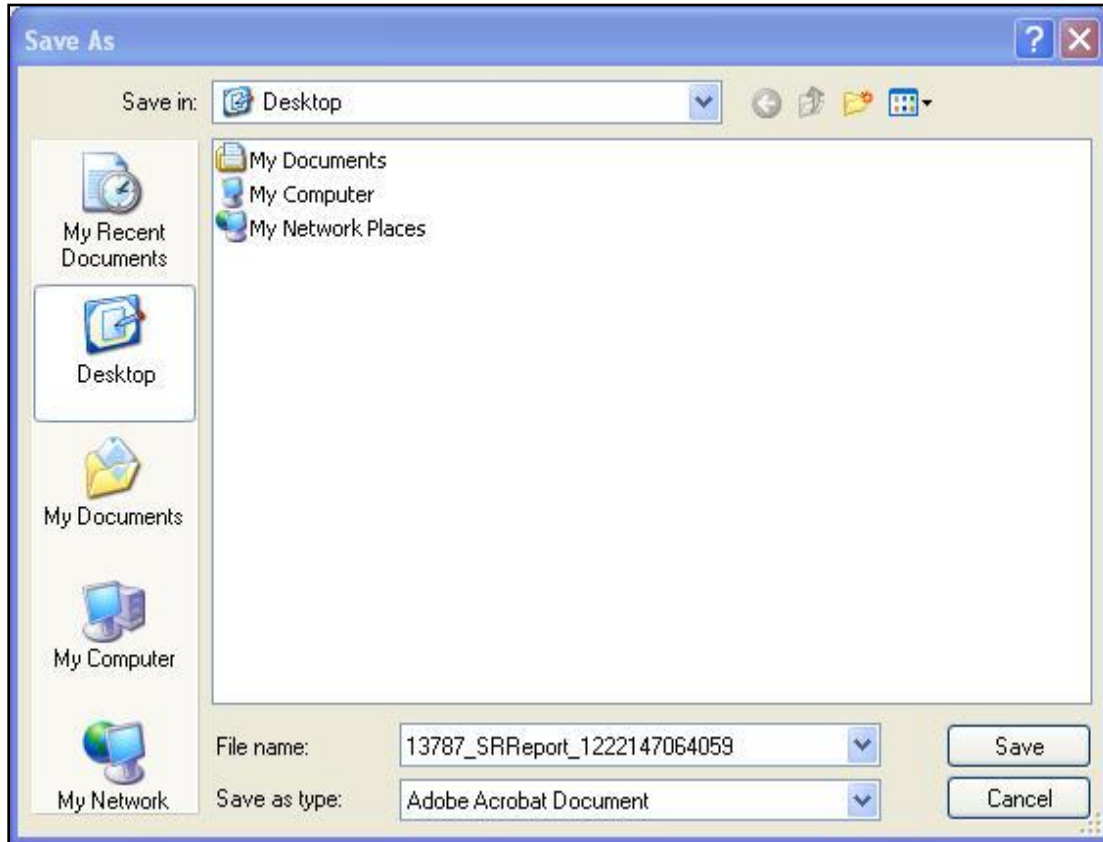
25. Select the fields that are to be included from the **Excluded** box and click the  button. The **Included** box appears on the right-side of the dialog box. All the fields are, by default, selected and included.

26. Select the fields that you want to exclude from the **Included** box and click the  button. The **Excluded** box appears on the left-side of the dialog box.

27. Click the **Download** button. The system displays the **File Download dialog box**.
OR
Click the **Cancel** button to cancel the download and close the pop-up dialog screen.



28. Click the **Save** button to save the file. The system displays the **Save As** dialog box.
OR
Click the **Open** button to open the file. The system displays the file in the desired format.

Save As

29. Enter to the desired location where you want to save the file, and click the **Save** button.
The system saves the file in the specified location.
30. Click the **View all** on the View attached document screen to view attached documents
OR
Click the **File name** link on the View attached document screen to view the attached file
OR
Click the **Back** button to return to the previous screen.

View attached Documents

View Attached Documents 31-03-2011 13:00:00 GMT +0530

Upload Images

1 / 2 65% Find

[ADVICE OF ACCEPTANCE]

DATE : 10-OCT-10 PAGE : 1

Rohit trading
churchgate
Mumbai
IN

PAGE : 1

SUB :- ADVICE OF DRAFT/BILL OF EXCHANGE ACCEPTANCE.

DEAR SIR(S)/MADAM,

PLEASE BE ADVISED THAT THE DRAFT/BILL OF EXCHANGE WITH DETAILS AS SHOWN BELOW HAS BEEN ACCEPTED TO MATURE AS INDICATED.

OUR REFERENCE	: QT2EUNA102830018
USER REFERENCE NO	: QT2EUNA102830018
YOUR REFERENCE	: QT2001776

DRAWEE NAME	: Rohit trading
DRAWEE ADDRESS	: churchgate
	Mumbai
	IN
DRAWEE REFERENCE	: QT2001776
DRAWEE COUNTRY	: INDIA

DRAWER NAME : Eric Derzie & Assoc

[Print](#)
[Download](#)
[Back](#)

31. Click the **Print** button to print the attached document
- OR
- Click the **Download** button to download the attached document
- OR
- Click the **Back** button to return to the previous screen.

View Swift messages and Advices

View Swift Message 01-03-2011 13:00:00 GMT +0530

Event Date : 31-Jan-2011

Event : Acknowledgement Advice

Description :

```
{1:F01LONDUSBRAQT211111111111}
{2:I410SWISCH78XXXXN}
{3:{108:QT2MSOG110310084}}
{4:
:20:QT2IUCL110310004
:21:NONE
:32A:101109GBP51500
-}
```

Export To : --Please Select-- [Export](#)

15-02-2011 13:00:00 GMT +0530

Event Date :
Event Description :

<ADVICE OF ACCEPTANCE>

DATE : 10-OCT-10 PAGE : 1

Rohit trading
churchgate
Mumbai
IN PAGE : 1

SUB :- ADVICE OF DRAFT/BILL OF EXCHANGE ACCEPTANCE.

DEAR SIR(S)/MADAM,

PLEASE BE ADVISED THAT THE DRAFT/BILL OF EXCHANGE WITH DETAILS AS SHOWN BELOW HAS BEEN ACCEPTED TO MATURE AS INDICATED.

OUR REFERENCE : CTSEFINA100000010

Export To : --Please Select-- [Export](#)

Field Description

Field Name	Description
Export to	[Optional, Dropdown] Select the format to export the document.
Swift fields	[Display] This field displays the Swift details

32. Click the **Export** link to export the messages in the desired formats

9. View Export Bills

The **View Export Bills** option allows you to search, view and download the details of the export bills presented under:

- Collection
- LC (Advised / Non - Advised by Bank)

You can perform search on the bill reference number, drawee name, drawer name, bill amount, bill currency etc. and view the details of an individual export bill. The individual export bill details are shown under various tabs. The system provides export bill details such as bill amount, bill documents, status, discrepancies, parties to the bill, bank details, bank instructions, etc.

You can also download the export bill list in various formats.

To view export bills

1. Navigate through **Trade Finance > Bills > View Export Bills**. The system displays the **View Export Bills** screen.

View Export Bills

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number:

Drawee:

Drawer*:

Bill Currency:

Select Status:

Bill Amount From:

From Date:

Bill Amount To:

To Date:

Field Description













Field Name	Description
Bill Reference Number	[Optional, Numeric, 20] Type the bill reference number to be used as a parameter in the search criteria.
Drawee	[Optional, Alphanumeric, 20] Type the name of the drawee to be used as a parameter in the search criteria.
Drawer	[Mandatory, Drop-Down] Select the drawer name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the customer ID and the drawer name.
Bill Currency	[Optional, Drop-Down] Select the bill currency from the drop-down list, to be used as a parameter in the search criteria.
Select Status	[Optional, Drop-Down] Select the status of export bills
Bill Amount From	[Optional, Numeric, 20] Type the bill start amount in the amount range to be used as a parameter in the search criteria.
Bill Amount To	[Optional, Numeric, 20] Type the bill end amount in the amount range to be used as a parameter in the search criteria.
From Date	[Optional, Pick List] Select the bill start date from the pick list, to be used as a parameter in the search criteria.

Field Name	Description
To Date	[Optional, Pick List] Select the bill end date from the pick list, to be used as a parameter in the search criteria.
2. Click the Search button. The system displays the View Export Bills screen with the search results. OR Click the Clear button to clear the fields and re-enter the search criteria.	

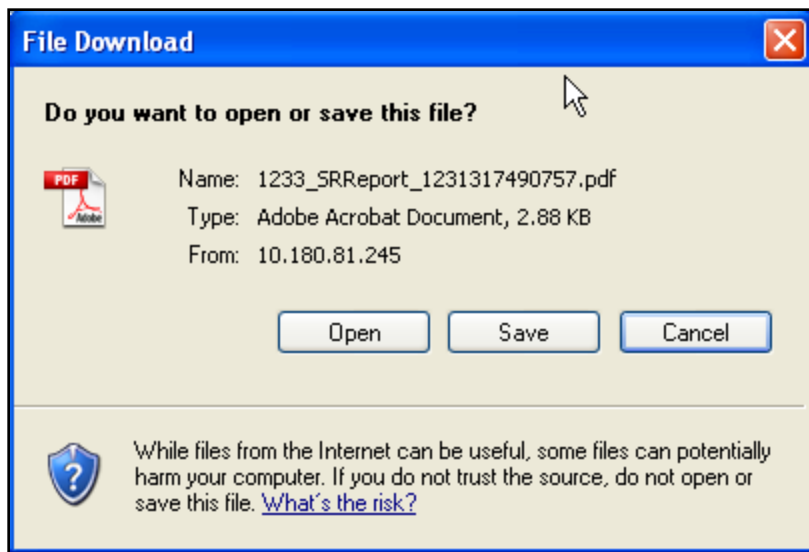
View Export Bills

Field Description

Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are: <ul style="list-style-type: none"> • Pre-defined • Page Layout
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled if Page Layout option is selected from the Download Type drop-down list.

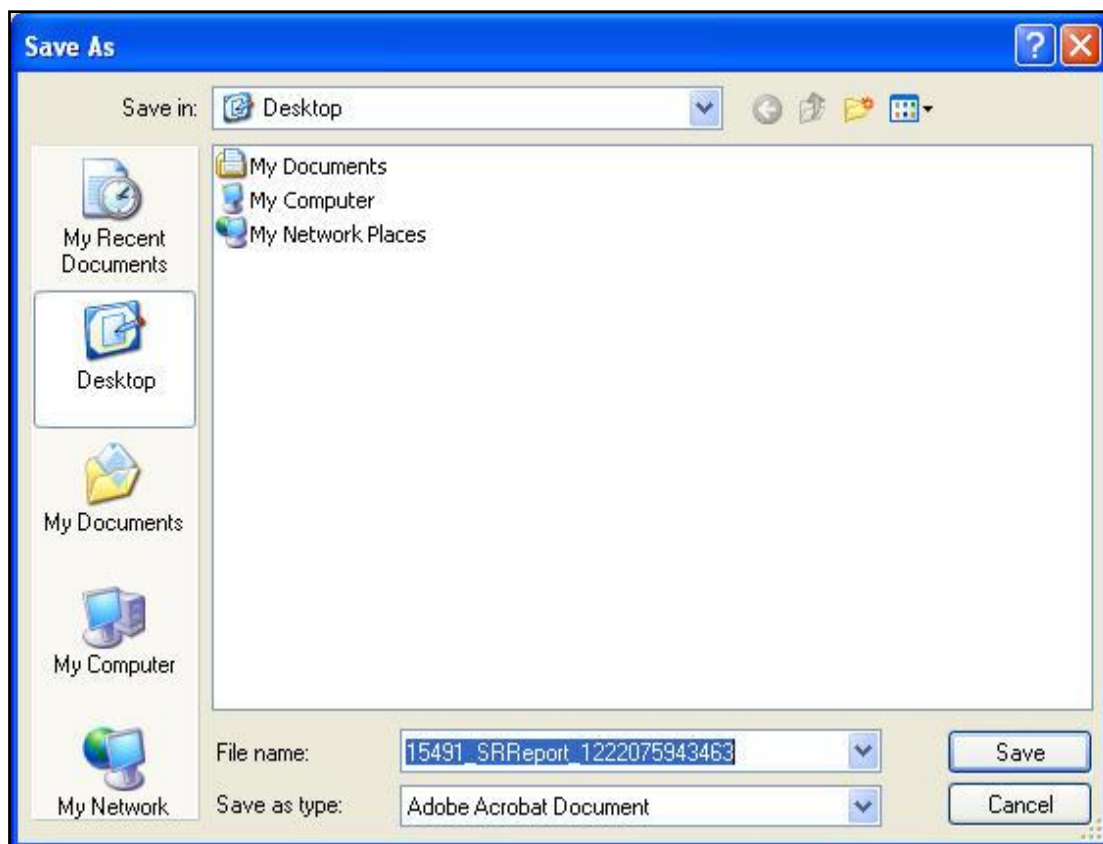
Field Name	Description
Included	<p>[Display]</p> <p>This box lists all the fields that will be included in the report. Select the fields to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.</p>
Excluded	<p>[Display]</p> <p>This box lists all the fields to be excluded from the report. Select the fields that you want to exclude from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.</p>
<p>3. Click the column heading (link) to sort the records in the ascending or descending order of the selected column heading. For example, click Transaction Date to sort the records in the ascending/descending order of the bill transaction date.</p>	
<p>4. Click  or  to navigate to the next or previous page in the list, respectively.</p>	
<p>5. Click  or  to navigate to the first or last page in the list, respectively.</p>	
<p>6. Click  to reorder the columns or select the columns that appear in the list.</p>	
<p>7. Click the Download  button to download the export bills list. The system displays the View Export Bills pop-up dialog screen.</p>	
<p>8. Click the Print  button to Print the data.</p>	
<p>9. Click the Edit  button to edit the number of columns.</p>	
<p>10. Select the fields that are to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.</p>	
<p>11. Select the fields that are to be excluded from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.</p>	
<p>12. Click the Download button. The system displays the File Download dialog box. OR Click the Cancel button to cancel the download and close the pop-up dialog screen.</p>	

File Download



13. Click the **Save** button to save the file. The system displays the **Save As** dialog box.
OR
Click the **Open** button to open the file. The system displays the file in the desired format.

Save As



14. Navigate to the desired location to save the file, and click the **Save** button. The system saves the file in the specified location.
15. To view the details of a particular export bill, click the appropriate link in the **Bill Reference Number** column. The system displays the **View Export Bills** screen with the details of the export bill. By default, the **Parties** tab is displayed.

View Export Bills - Parties tab

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010

Date Received: 31-01-2011

Contract Status: Hold

SWIFT Message: Select View

Advice: Select View

Parties
Bill Details
Documents
Discrepancies
Status Date
Bank Instructions

Parties

Drawee	Drawer
<p>Name: Eric Derzie & Assoc</p> <p>Address: 501 5th Ave New York</p> <p>Country: US</p>	<p>Name: Oxy Trading Inc</p> <p>Address: 396 Broadway Rm 201 New York</p> <p>Country: US</p>

Collecting Bank/Issuing Bank

Name:

Address:

Country:

View Attached Documents
Back

Field Description

Field Name	Description
Bill Reference Number	[Display] This field displays the bill reference number.
SWIFT Message	[Optional, Drop-Down] Select the SWIFT message from the drop-down list and click the View button to view/download the SWIFT message. The messages can be downloaded in various formats such as PDF and RTF.
Date Received	[Display] This field displays the date on which the export bill is received.
Advice	[Optional, Drop-Down] Select the advice message from the drop-down list and click the View button to view/download the advice message. The messages can be downloaded in various formats such as PDF and RTF.
Contract Status	[Display] This field displays the status of the contract.
Drawee	

Field Name	Description
Name	[Display] This field displays the name of the drawee of the export bill.
Address	[Display] This field displays the address of the drawee of the export bill.
Country	[Display] This field displays the country of the drawee of the export bill.
Drawer	
Name	[Display] This field displays the name of the drawer of the export bill.
Address	[Display] This field displays the address of the drawer of the export bill.
Country	[Display] This field displays the country of the drawer of the export bill.
Collecting Bank / Issuing Bank	
Name	[Display] This field displays the name of the collecting/issuing bank of the export bill.
Address	[Display] This field displays the address of the collecting/issuing bank of the export bill.
Country	[Display] This field displays the country of the collecting/issuing bank of the export bill.

16. Click the **Bill Details** tab. The system displays the View Export Bills **Bill Details** screen.

View Export Bills - Bill Details tab

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010
Date Received: 31-01-2011
Contract Status: Hold

SWIFT Message:
Advice:

Parties
Bill Details
Documents
Discrepancies
Status Date
Bank Instructions

Bill Details

Bill Operation: Collection
Product: OUTGOING CLEAN SIGHT BILLS UNDER LC ON COLLECTION
Currency: GBP
Bill Amount : 255.00
Outstanding Amount: 0.00
Lodgement Date: 31-01-2011
Maturity Date: 10-02-2011
Tenor: 0
Days From: 31-01-2011

Field Description

Field Name	Description
Bill Details	
Bill Operation	[Display] This field displays the export bill operation.
Product	[Display] This field displays the export bill product.
Currency	[Display] This field displays the currency of the export bill.
Bill Amount	[Display] This field displays the amount of the export bill.
Outstanding Amount	[Display] This field displays the outstanding amount of the export bill.
Lodgement Date	[Display] This field displays the lodgment date of the export bill.
Maturity Date	[Display] This field displays the maturity date of the export bill.
Tenor	[Display] This field displays the tenor of the export bill.

Field Name	Description
Days From	[Display] This field displays the start event for the count of tenor such as the Bill of Lading Date.

17. Click the **Documents** tab. The system displays the View Export Bills **Documents** screen.

View Export Bills - Documents tab

View Export Bills31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010
Date Received: 31-01-2011
Contract Status: Hold

SWIFT Message:
Advice:

Parties | Bill Details | **Documents** | Discrepancies | Status Date | Bank Instructions

Documents
Documents Presented:
Shipment From:
Port of Loading:
Port of Discharge:
Shipment To:
Invoice Number:

Field Description

Field Name	Description
Documents	
Documents Presented	[Display] This field displays the list of documents presented under the export bill. It also shows the number of original and copies of the documents presented.
Shipment from	[Display] This field displays the place where the goods will be received.
Port of Loading	[Display] This field displays the port of loading of the goods.
Port of Discharge	[Display] This field displays the port of discharge of the goods.
Shipment To	[Display] This field displays the place where the goods will be delivered.
Invoice Number	[Display] This field displays the invoice number.

18. Click the **Discrepancies** tab. The system displays the View Export Bills-**Discrepancies** screen.

View Export Bills - Discrepancies tab

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010
Date Received: 31-01-2011
Contract Status: Hold

SWIFT Message:
Advice:

Parties
Bill Details
Documents
Discrepancies
Status Date
Bank Instructions

Discrepancies

Discrepancies Noted:

View Attached Documents
Back

Field Description

Field Name	Description
Discrepancies	
Discrepancies Noted	[Display] This field displays the list of discrepancies identified by the bank in the export bill.

19. Click the **Status Date** tab. The system displays the view export bill **Status Date** screen.

View Export Bills - Status Date tab

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010
Date Received: 31-01-2011
Contract Status: Hold

SWIFT Message:
Advice:

Parties
Bill Details
Documents
Discrepancies
Status Date
Bank Instructions

Status Date

Settlement Date:
Acceptance Date:
Confirm Maturity Date: 31-01-2011

View Attached Documents
Back

Field Description

Field Name	Description
Status Date	

Field Name	Description
Settlement Date	[Display] This field displays the settlement date of the export bill.
Acceptance Date	[Display] This field displays the acceptance date of the export bill.
Confirm Maturity Date	[Display] This field displays the maturity date of the export bill.

20. Click the **Bank Instructions** tab. The system displays the View Export Bills- **Bank Instructions** screen.

View Export Bills - Bank Instructions tab

View Export Bills
31-03-2011 13:00:00 GMT +0530

Bill Reference Number: QT2ECPS110310010
Date Received: 31-01-2011
Contract Status: Hold

SWIFT Message:
Advice:

Parties | Bill Details | Documents | Discrepancies | Status Date | **Bank Instructions**

Bank Instructions
Remitting Bank Charges:
Collecting Bank Charges:
Charges Account:

Field Description

Field Name	Description
Bank Instructions	
Remitting Bank Charges	[Display] This field displays the remitting bank charges.
Collecting Bank Charges	[Display] This field displays the collecting bank charges.
Charges Account	[Display] This field displays the account to which the charges for the export bill will be debited.

21. Click the **Back** button. The system displays the initial **View Export Bills** screen.
OR
Click the **View Attached Document** to view the documents attached.

View Attached Document

View Attached Documents

01-03-2011 13:00:00 GMT +0530

Customer Id: QT2001776

Product: USANCE BILLS UNDER LC ACCEPTANCE
(ADVANCE BY LOAN)

Transaction Type: Bill

Records 1 to 1 of 1 << << Page 1 of 1 >> >>

File Name	Date of Attachment	Notes
Export Bill - Advice.pdf	01-03-2011	

View All Back

Field Description

Field Name	Description
Customer Id	[Display] This field displays the Customer id..
Product	[Display] This field displays the collecting bank charges.
Transaction Type	[Display] This field displays the account to which the charges for the export bill will be debited.
File name	[Display] This column displays the file name.
Date of attachment	[Display] This column displays the date of attachment.
Notes	[Display] This column displays the notes if any.

22. Click the **View All** button to view the attached documents.
OR
Click the **Back** button to return to the previous screen.

View Attached Documents
01-03-2011 13:00:00 GMT +0530

Upload Images

```

TOKEN NO900035

1+1

235
RETUSER2/rETUSER2

\\10.22.84.100\Webscarab

For Normal Settings
Open Internet Explorer >>Tools>>Internet Options>>Connections>>LAN Settings
Address proxywest.i-flex.com
Port 8080
Advanced>Exceptions *.i-flex.com;*.iflex.com;10.*;192.168.*;202.46.217.*

For WebScarab Settings
Open Internet Explorer >>Tools>>Internet Options>>Connections>>LAN Settings
Address 127.0.0.1
Port 8008
Advanced>Exceptions (Keep it blank)

```

Print
Download
Back

23. Click the **Print** button to print the attached document
OR
Click the **Download** button to download the attached document?
OR
Click the **Back** button to return to the previous screen.

Swift messages /advices

View Swift Message
01-03-2011 13:00:00 GMT +0530

Event Date : 31-Jan-2011

Event Acknowledgement Advice

Description :

```

{1:F01LONDUSBRAQT211111111111}
{2:I410SWISCH78XXXXN}
{3:{108:QT2MSOG110310084}}
{4:
:20:QT2IUCL110310004
:21:NONE
:32A:101109GBP51500
-}

```

Export To : --Please Select--
[Export](#)

15-02-2011 13:00:00 GMT +0530

Event Date :
Event Description :

<ADVICE OF ACCEPTANCE>

DATE : 10-OCT-10 PAGE : 1

Rohit trading
churchgate
Mumbai
IN PAGE : 1

SUB :- ADVICE OF DRAFT/BILL OF EXCHANGE ACCEPTANCE.

DEAR SIR(S)/MADAM,

PLEASE BE ADVISED THAT THE DRAFT/BILL OF EXCHANGE WITH DETAILS AS SHOWN BELOW HAS BEEN ACCEPTED TO MATURE AS INDICATED.

OUR REFERENCE : CTSEFINA100000010

Export To : --Please Select-- [Export](#)

Field Description

Field Name	Description
Export to	[Optional, Dropdown] Select the format to export the document.
Swift fields	[Display] This field displays the Swift details

24. Click the **Export** link to export the messages in the desired formats

10. Direct Collection

“Direct Collection” is a “Documentary (draft) Collection” arrangement in which trade documents are sent directly to the Drawee’s bank (also known as Collecting bank / buyer’s bank) by the Drawer (also known as exporter / seller).

Collection Documents are broadly categorized under:

Documents against Payment (D/P): This means documents are released to the Drawee only after payment.

Documents against Acceptance (D/A): This means documents are released to the Drawee only after Drawee’s acceptance

To initiate a Direct Collection

1. Navigate through **Trade Finance > Collections > Trade Direct Collection**. The system displays the **Direct Collection** screen. By default, the **Parties** tab is displayed.

Parties tab

Direct Collection 31-03-2011 13:00:00 GMT +0530

Existing Template ☐

New Direct Collection ☒

Parties | Bill Details | Documents | Settlement Details | Instructions

Customer Id*: QT1001822 (Zublian Logistics pvt ltd)

Branch*: QT1-QT1-LONDON

Date of Application*: 31-03-2011

Customer Ref. No.: US1343NY678

Product*: Documents Against Payment (D/P)-Sight

Drawee

Name*: ABC Inc

Address1*: Wall Street

Address2:

Address3:

Country: UNITED STATES

Drawer

Name: Zublian Logistics pvt ltc

Address1*: Zublian logistics

Address2: Diamond lane

Address3: Redmond

Country*: US

Drawee Bank

SWIFT: AMERUS39

Name: BANK OF AMERICA

Address1: US

Address2:

Address3:

Country: UNITED STATES

Template Access Type:

View Limits Initiate Save as Draft Save As Template Save and Submit

* Indicates mandatory fields,** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
------------	-------------

Parties

Existing Template	[Radio button, Lookup] Select the radio button to select the existing template.
New Export Collection	[Radio button] Select the New Direct collection to initiate a new transaction. Selection of one of the existing template or new Direct collection is mandatory.

Parties

Customer ID	[Mandatory, Drop-Down] Select the appropriate customer id from the drop-down list.
Branch	[Mandatory, Drop-Down] Select the appropriate Branch from the drop-down list.
Date of Application	[Mandatory, Pick-List] Select the date of direct collection application from .

Field Name	Description
Customer Reference Number	[Optional, Alphanumeric,40] Type the customer reference number.
Product	[Mandatory, Drop-Down] Select the Direct Collection product from the drop-down list.
Drawer	
Name	[Display] This field displays the drawer Name.
Address 1	[Display] This field displays address of the drawer.
Address 2	[Display] This field displays the address of the drawer.
Address 3	[Display] This field displays the address of the drawer.
Country	[Mandatory, Drop-Down] Select the drawer's country from the drop-down list.
Drawee	
Name	[Mandatory, Alphanumeric,35] Type the drawee name or use Look Up to displays the drawee details.
Address 1	[Mandatory, Alphanumeric,35] Type the address of the selected drawee.
Address 2	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Address 3	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Country	[Optional, Drop-Down] Select the drawee's country from the drop-down list.
Drawee Bank details	
Swift Id	[Optional, Alphanumeric, 11] Type the drawee's bank SWIFT id or use Look Up to displays the drawee's bank SWIFT id details.


Field Name	Description
Name	[Optional, Alphanumeric, 40] Type the Drawee Bank Name.
Address 1	[Mandatory, Alphanumeric,35] Type the address of the selected drawee.
Address 2	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Address 3	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Country	[Optional, Drop-Down] Select the drawee Bank's country from the drop-down list.

Drawee Look Up

Drawee Lookup
26-08-2010 04:02:05 GMT -0600

Drawee Id:
Drawee Name:
Drawee Country:
Drawee Visibility:

Search


Records 1 to 2 of 2
|<<
<<
Page 1 of 1
>>
>>|





	Drawee Name	Address1	Address2	Address3	Country	Bank Name	SWIFT
<input type="radio"/>	dsad	dqdq			US	BANCA INTESA SPA	BCITITM1
<input type="radio"/>	helly	mcfksds			US	BANCA INTESA SPA	BCITITM1

Use Drawee

Field Description

Field Name	Description
Drawee Id	[Optional, Alphanumeric, 10] Type the drawee Id.

Field Name	Description
Drawee Name	[Optional, Alphanumeric, 40] Type the drawee Name.
Drawee Country	[Optional, Drop-Down] Select the drawee's country from the drop-down list.
Drawee Visibility	[Optional, Drop-Down] Select the drawee visibility from the drop-down list.

- To download the complete statement, click the Download  button. The system displays the Outward Guarantee amendment dialog screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.
- Click on **Edit** button  column to edit the number of columns.

Download Outward Guarantee

Lookup Maintenance
26-08-2010 03:55:58 GMT -0600

Download Type Page Layout
File Format PDF



>>

<<

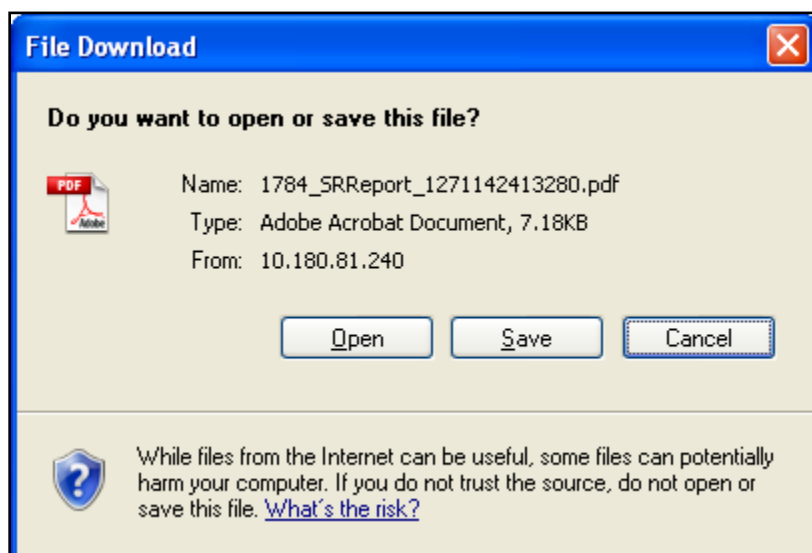
Drawee Name
Address1
Address2
Address3
Country
Bank Name
SWIFT

Download Close

Field Description

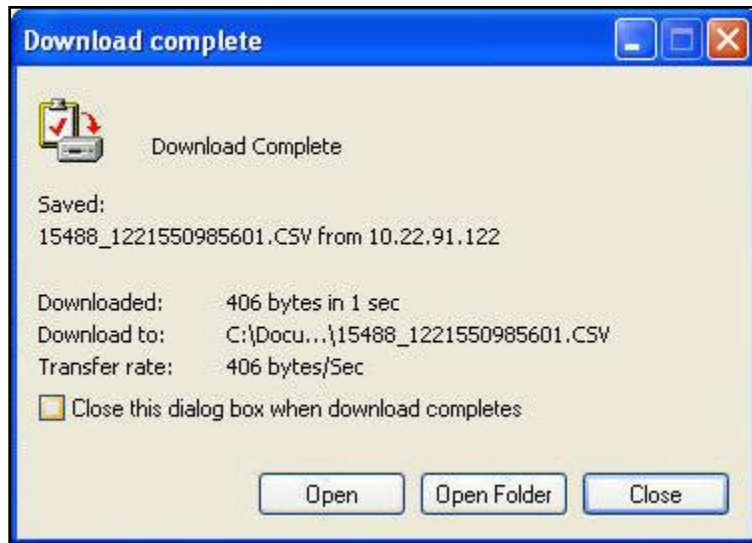
Field Name	Description
Download Type	<p>[Mandatory, Drop-Down]</p> <p>Select the appropriate report type from the drop-down list. The available choices are:</p> <ul style="list-style-type: none"> • Page Layout
File Format	<p>[Conditional, Drop-Down]</p> <p>Select the appropriate type of file format from the drop-down list. The options available are</p> <ul style="list-style-type: none"> • PDF • XLS • HTML • RTF
Included	<p>This box lists all the fields that will be included in the report. Select the fields that are to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.</p>
Excluded	<p>This box lists all the fields that will be excluded from the report. Select the fields that are to be excluded from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.</p>
<p>6. Select the appropriate report type, format, and fields from the Download Outward Guarantee and click the Download button. The system displays the File Download message box.</p>	

File Download



7. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.
8. Specify the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the Download complete message box.

Download Complete



9. Click the **Open** button to open the file or click the **Close** button to view the file later.
OR
Click the **Open Folder** button to open the folder in which the file is saved
OR
Click the **Close** button to close the Download Outward Guarantee dialog box.
10. Click the **Use Drawee** button on the drawee lookup screen, the system displays the direct collection screen.
11. Click the **Bill Details** tab, The system displays the Direct Collections **Bill Details** screen.

Bill Details tab

Direct Collection
31-03-2011 13:00:00 GMT +0530

Existing Template
New Direct Collection ☒

Parties
Bill Details
Documents
Settlement Details
Instructions

Bill Amount *: USD 5000000
Tenor*: 0 Sight 31-03-2011
Maturity Date:
Name of Vessel/ Air Freight Number: Jet Airways
Port of Loading: San Francisco
Port of Discharge: Miami
Description of Goods: SPAREPARTS
SPARE PARTS

Template Access Type: Select

View Limits
Initiate
Save as Draft
Save As Template
Save and Submit

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Bill Details	
Bill Amount	[Mandatory, Numeric, 15] Type the appropriate bill amount. Select the appropriate currency from the drop-down list.
Tenor	[Mandatory, Numeric, 3] Type the tenor days. Select the appropriate base document from the drop-down list. Select the base date from the pick list.
Maturity Date	[Optional, Pick-List] Select the maturity date from the pick list. Note: • Enabled only when the “Fixed Due Date” is selected under base document.
Name of Vessel/ Air Freight Number	[Optional, Alphanumeric, 35] Types the name of the Vessel or Air Freight Number vide which the goods are being sent.

Field Name	Description
Port of loading	[Optional, Alphanumeric, 65] Type the place of dispatch or taking in charge of the goods or loading on board.
Port Of Discharge	[Optional, Alphanumeric, 65] Type the port of discharge.
Description of Goods	[Mandatory, Dropdown, Alphanumeric, 6500] Select the name of the goods and Type the description of goods.

12. Click the **Documents** tab. The system displays the **Direct collections-Documents** screen.

Direct Collections-Documents tab

Direct Collection
31-03-2011 13:00:00 GMT +0530

Existing Template

New Direct Collection

Parties

Bill Details

Documents

Settlement Details

Instructions

Documents	First Mail Original	Copies	Second Mail Original	Copies
<input checked="" type="checkbox"/> Air Waybill	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Bill of Lading	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/> Insurance Certificate	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Invoice	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Packing List	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Template Access Type:

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Documents	
Documents	[Optional, Check Box] Click on the Documents check box to select the required document.
First Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.

Field Name	Description
Second Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.
Template Access type	[Conditional, drop Down] Select the type of the template from the drop Down.

Note• System allows adding up to 10 new documents only

13. Click the **Settlement Details** tab. The system displays the **Direct Collections-Settlement Details** screen.

Direct Collections-Settlement Details

Direct Collection

31-03-2011 13:00:00 GMT +0530

Existing Template ☐

New Direct Collection ☒

Parties

Bill Details

Documents

Settlement Details

Instructions

Settlement Instructions
Credit proceeds to Our account QT1001822 1000000476 QT1-LONDON with our bank

Deal Details

Forward Exchange Contract No's ☐
Deal Number
Currency

Select

Deal Amount

Template Access Type:

Select

View Limits

Initiate

Save as Draft

Save As Template

Save and Submit

* Indicates mandatory fields,** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Settlement Details	
Credit proceeds to Our account with our bank	[Optional, Radio button, dropdown] Select the Radio button to select the credit proceeds to our account. Select the appropriate CASA Account number where the export proceeds shall be credited from the drop-down list.
Deal Details	
Forward exchange contract No's	[Optional, check box] Click to select this option.

Field Name	Description
Deal Number	[Optional, Alphanumeric,6] Type the deal number.
Currency	[Optional, Drop-Down] Select the appropriate currency from the drop-down list.
Deal Amount	[Optional, Alphanumeric,15] Type the deal amount.

14. Click the **Instructions** tab. The system displays the **Direct Collections Instructions** screen.

Instructions tab

Direct Collection

31-03-2011 13:00:00 GMT +0530

Existing Template

New Direct Collection

Parties

Bill Details

Documents

Settlement Details

Instructions

Charges:

☒ Our bank charges are for the account of

☒ If charges/interest are refused then Collecting bank can either

Interest Instruction:

☐ Collect Interest at % from until date of payment

☐ Collect Interest at from date of first presentation until date of acceptance and from due date until date of payment

If documents are dishonored:

☒ Protest for non payment ☐ Protest for non acceptance

Other Instructions

Attach Documents

☒ This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Condition

Template Access Type:

View Limits

Initiate

Save as Draft

Save As Template

Save and Submit

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Charges	
All overseas charges are for the account of	[Optional, Checkbox, Drop Down] Select the All overseas charges checkbox to specify if the overseas charges are to be paid by Drawer or Drawee.

Field Name	Description
If charges/interest are refused then Collecting bank can either	[Optional, Checkbox, Drop Down] Select the checkbox to specify if the charges/interest are refused then collecting bank can either waive or not waive.
Interest Instructions	
Collect Interest at% rate from --- date until date of payment	[Optional, Checkbox, Pick List,5] Select the collect interest rate check box and select the date of payment from the pick List.
Collect Interest at rate from date of first presentation until date of acceptance and from due date until date of payment	[Optional, Checkbox, Pick List,5] Select the collect interest rate check box and select the date of payment from the pick List.
If documents are dishonored	
Protest for non payment	[Optional, Checkbox] Select the Protest for non payments checkbox to specify protest in case of non-payment. <div>Note: This is enabled only when the product selected is D/P.</div>
Protest for non acceptance	[Optional, Checkbox] Select the Protest for non acceptance checkbox to specify protest in case of non-acceptance. <div>Note: This is enabled only when the product selected is D/P</div>
Other instructions	[Optional, Alphanumeric,255] Type the instructions to the bank locally.
Condition	[Mandatory, Checkbox] Select the checkbox to accept terms and conditions.
Template access type	[Conditional, Drop Down] Select the type of access for the template. The options available are Public Private

15. Click the **Conditions** button to view the conditions.

16. Click the **attach documents** button to attach the documents.

Note: Clean Bills (Bills without any attachments) are not supported.

17. Click the **view limits** button to view the limits for the transaction
- OR
- Click the **Save as Draft** button to save the transaction as a Draft
- OR
- Click the **Save as Template** to save the transaction as a template.
- OR
- OR
- Click the **save and Submit** button to initiate and save the transaction
- OR
- Click the **Initiate** button. The system displays the **Direct Collection-Verify** screen.

Direct Collection Verify

Direct Collection-Verify

31-03-2011 13:00:00 GMT +0530

Parties
Bill Details
Documents
Settlement Details
Instructions

Customer Id: QT1001822 (Zublian Logistics pvt ltd)

Branch: QT1-QT1-LONDON

Date of Application: 31-03-2011

Customer Ref. No.: US1343NY678

Product: Documents Against Payment (D/P)-Sight

Drawee

Name: ABC Inc

Address1: Wall Street

Address2:

Address3:

Country: UNITED STATES

Drawer

Name: Zublian Logistics pvt ltd

Address1: Zublian logistics

Address2: Diamond lane

Address3: Redmond

Country: US

Drawee Bank

SWIFT: AMERUS39

Name: BANK OF AMERICA

Address1: US

Address2:

Address3:

Country: UNITED STATES

Template Access Type:

Change
Cancel
Confirm

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

18. Click the **Confirm** button. The system displays the **Direct Collection-Confirm** screen with the status message.
- OR
- Click the **Change** button to change the **Direct Collection** details.

Direct Collection Confirm

Transaction submitted for Direct Collection having reference 153799012364743 has been Initiated

Direct Collection-Confirm 31-03-2011 13:00:00 GMT +0530

Parties Bill Details Documents Settlement Details Instructions

Customer Id: QT1001822 (Zublian Logistics pvt ltd)
 Branch: QT1-QT1-LONDON
 Date of Application: 31-03-2011
 Customer Ref. No.: US1343NY678
 Product: Documents Against Payment (D/P)-Sight

Drawer
 Name: Zublian Logistics pvt ltd
 Address1: Zublian logistics
 Address2: Diamond lane
 Address3: Redmond
 Country: US

Drawee
 Name: ABC Inc
 Address1: Wall Street
 Address2:
 Address3:
 Country: UNITED STATES

Drawee Bank
 SWIFT: AMERUS39
 Name: BANK OF AMERICA
 Address1: US
 Address2:
 Address3:
 Country: UNITED STATES

Template Access Type:

OK

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

19. Click the **OK** button. The system displays the initial **Direct Collection** screen.
20. Click the **Save as Draft** button to create a draft version of the transaction. The field validations are not performed while saving the draft.

Note: You can enter details in parts and save. Submission of the entered details can be done on any preferred date.

21. Click the **Save as Template** button to create a payment template of the transaction. User can use the template later to initiate the payment. Template access type is mandatory while saving the template. Public templates are available to other users of the customer whereas Private templates are available to user who creates it.
22. Click the **Save and Submit** button to create a payment template of the transaction as well as initiating the transaction. User can use the template later to initiate the payment. Template access type is mandatory while saving the template.

Save and Submit

Save and Submit

Template Details ☒ Draft Details ☐

New Template Visibility

Submit

Field Description

Field Name	Description
Template Details	[Mandatory, Radio Button] Select the Template Details Radio Button to save template details.
Draft Details	[Mandatory, Radio Button] Click Draft Details Radio button to save draft details.
New Template	[Optional, Alphanumeric, 20] Type the new template details.
Visibility	[Mandatory, Drop-Down] Select the visibility from the drop-down list.

11. Export Collection

“Export Collection” is a “Documentary payment in foreign trade in which the exporter, after shipment of the goods, sends the commercial documents to its bank and requests the bank to collect payment from the drawee (buyer) through a foreign bank.

Collection Documents are broadly categorized under:

Documents against Payment (D/P): This means documents are released to the Drawee only after payment.

Documents against Acceptance (D/A): This means documents are released to the Drawee only after drawee’s acceptance

To initiate a Export Collection

1. Navigate through **Trade Finance > Collections > Export Collection**. The system displays the **Export Collection** screen. By default, the **Parties** tab is displayed.

Export Collection- Parties tab

Existing Template ☐

New Export Collection ☒

Parties

Bill Details

Documents

Settlement Details

Instructions

Customer Id*: QT1001822 (Zublian Logistics pvt ltd)

Branch*: QT1-QT1-LONDON

Date of Application*: 31-03-2011

Customer Ref. No.: USA1235NY764

Product*: Documents Against Payment (D/P)-Sight

Drawee

Name*: ABC Inc

Address1*: Wall Street

Address2: New York

Address3:

Country: UNITED STATES

Drawer

Name: Zublian Logistics pvt ltc

Address1*: Zublian logistics

Address2: Diamond lane

Address3: Redmond

Country*: US

Drawee Bank

SWIFT: AMERUS39

Name: BANK OF AMERICA

Address1: US

Address2:

Address3:

Country: Select

Template Access Type: Select

View Limits

Initiate

Save as Draft

Save As Template

Save and Submit

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Existing Template	[Radio button, Lookup] Select the radio button to select the existing template.
New Export Collection	[Radio button] Select the New Export collection to initiate a new transaction. Selection of one of the existing template or new export collection is mandatory.
Parties	
Customer ID	[Mandatory, Drop-Down] Select the appropriate customer id from the drop-down list.
Branch	[Mandatory, Drop-Down] Select the appropriate branch from the drop-down list.
Date of Application	[Mandatory, Pick-List] Select the date of Export collection application from .
Customer Reference Number	[Optional, Alphanumeric,40] Type the customer reference number.

Field Name	Description
Product	[Mandatory, Drop-Down] Select the Export Collection product from the drop-down list.
Drawer	
Name	[Display] This field displays the drawer Name.
Address 1	[Display] This field displays address of the drawer.
Address 2	[Display] This field displays the address of the drawer.
Address 3	[Display] This field displays the address of the drawer.
Country	[Mandatory, Drop-Down] Select the drawer's country from the drop-down list.
Drawee	
Name	[Mandatory, Alphanumeric,35] Type the drawee name or use Look Up to displays the drawee details.
Address 1	[Mandatory, Alphanumeric,35] Type the address of the selected drawee.
Address 2	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Address 3	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Country	[Optional, Drop-Down] Select the drawee's country from the drop-down list.
Drawee Bank details	
Swift Id	[Optional, Alphanumeric, 11] Type the drawee's bank SWIFT id or use Look Up to displays the drawee's bank SWIFT id details.
Name	[Optional, Alphanumeric, 35] Type the drawee Bank Name.

Field Name	Description
Address 1	[Mandatory, Alphanumeric,35] Type the address of the selected drawee.
Address 2	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Address 3	[Optional, Alphanumeric,35] Type the address of the selected drawee.
Country	[Optional, Drop-Down] Select the drawee bank's country from the drop-down list.

- Click the **Bill Details** tab.

Bill Details

Export Collection
31-03-2011 13:00:00 GMT +0530

☐ Existing Template
 ☐ New Export Collection

Parties | **Bill Details** | Documents | Settlement Details | Instructions

Bill Amount *: USD 5000000
 Tenor*: Sight 31-03-2011
 Maturity Date:
 Name of Vessel/ Air Freight Number: Jet Airways
 Port of Loading: San Francisco
 Port of Discharge: Miami
 Description of Goods: CILLAFABRIC
 DYED ACCORDING TO THE DULY AND JOINTLY APPROVED TECHNICAL
 PARAMETERS SAMPLES AND GENERAL PURCHASE

Template Access Type: Select

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Bill Amount	[Mandatory, Drop-Down, Numeric, 15] Select the currency from the drop-down list. Type the bill amount.

Field Name	Description
Tenor	<p>[Mandatory, Numeric, Three, Drop-Down, Pick List]</p> <p>Type the tenor days.</p> <p>Select the base document from the drop-down list.</p> <p>Select the base date from the pick list.</p>
Maturity Date	<p>[Conditional, Pick-List]</p> <p>Select the maturity date from the pick list.</p> <p>This field is enabled if the Fixed Due Date option is selected from the Tenor drop-down list.</p>
Name of Vessel/ Air Freight Number	<p>[Optional, Alphanumeric, 35]</p> <p>Type the name of the vessel or air freight number vides which the goods are being sent.</p>
Port of loading	<p>[Optional, Alphanumeric, 65]</p> <p>Type the place of dispatch or taking in charge of the goods or loading on board.</p>
Port Of Discharge	<p>[Optional, Alphanumeric, 65]</p> <p>Type the port of discharge.</p>
Description of Goods	<p>[Mandatory, Dropdown, Alphanumeric, 6500]</p> <p>Select the goods type from the dropdown list and Type the description of goods.</p>
Template access type	<p>[Conditional, Dropdown]</p> <p>Select the type of template access for the template created.</p> <p>Options are</p> <p>Public</p> <p>Private</p> <p>Selection of template access type is to be done only if the user wants to save the transaction as a template.</p>

- Click the **Documents** tab.

Documents tab

Export Collection

31-03-2011 13:00:00 GMT +0530

Existing Template

New Export Collection

Parties

Bill Details

Documents

Settlement Details

Instructions

Documents	First Mail Original	Copies	Second Mail Original	Copies
<input checked="" type="checkbox"/> Air Waybill	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Bill of Lading	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/> Insurance Certificate	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Invoice	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Packing List	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Template Access Type:

View Limits

Initiate

Save as Draft

Save As Template

Save and Submit

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Column Description

Column Name	Description
Documents	[Optional, Check Box] Click the check box to select the required document.
First Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.
Second Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.
Template Access type	[Conditional, Drop-Down] Select the type of the template from the drop down.

- Click the **Add More** button to add new row for adding details of the document not part of the displayed list.

Note: The system allows adding up to 10 new documents only

- Click the **Settlement Details** tab.

Settlement Details

Export Collection

31-03-2011 13:00:00 GMT +0530

Existing Template ☐

New Export Collection ☐

Parties

Bill Details

Documents

Settlement Details

Instructions

Settlement Instructions

Credit proceeds to Our account

QT1001822 1000000474 QT1-LONDON

with our bank

Deal Details

Forward Exchange Contract No's ☐

Deal Number

Currency

Select

Deal Amount

Template Access Type:

Select

View Limits

Initiate

Save as Draft

Save As Template

Save and Submit

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Credit proceeds to Our account with our bank	[Optional, Drop-Down] Select the CASA account number to which the export proceeds will be credited, from the drop-down list.
Deal Details	
Forward exchange contract No's	[Optional, Radio button] Click the Forward exchange contract No's radio button to enter the details.
Deal Number	[Optional, Alphanumeric,6] Type the deal number.
Currency	[Optional, Drop-Down] Select the currency from the drop-down list.
Deal amount	[Optional, Alphanumeric,15] Type the amount for the deal.
Template Access type	[Optional, Dropdown] Select the type of template from the dropdown list. The options are <ul style="list-style-type: none"> • Private • Public

6. Click the **Instructions** tab.

Instructions tab

Export Collection 31-03-2011 13:00:00 GMT +0530

Existing Template ☐

New Export Collection ☒

Parties | **Bill Details** | **Documents** | **Settlement Details** | **Instructions**

Charges: ☒ Our bank charges are for the account of

☒ If charges/interest are refused then Collecting bank can either

Interest Instruction: ☐ Collect Interest at % from until date of payment

☐ Collect Interest at from date of first presentation until date of acceptance and from due date until date of payment

If documents are dishonored: ☐ Protest for non payment ☐ Protest for non acceptance

Other Instructions

Attach Documents

☒ This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Condition

Template Access Type:

View Limits | **Initiate** | **Save as Draft** | **Save As Template** | **Save and Submit**

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Charges	
Our bank charges are for the account of	[Optional, Checkbox, Drop Down] Select the Our bank charges to specify if our charges are to be paid by Drawer or Drawee.
If charges/interest are refused then Collecting bank can either	[Optional, Checkbox, Drop Down] Select the checkbox to specify if the charges/interest are refused then collecting bank can either waive or not waive.
Interest Instructions	
Collect Interest at% rate from --- date until date of payment	[Optional, Checkbox, Pick List,5] Select the collect interest rate check box and select the date of payment from the pick List.

Field Name	Description
Collect Interest at rate from date of first presentation until date of acceptance and from due date until date of payment	<p>[Optional, Checkbox, Pick List,5]</p> <p>Select the collect interest rate check box and select the date of payment from the pick List.</p>
If documents are dishonored	
Protest for non payment	<p>[Optional, Checkbox]</p> <p>Select the Protest for non payments checkbox to specify protest in case of non-payment.</p> <p>Note: This is enabled only when the product selected is D/P.</p>
Protest for non acceptance	<p>[Optional, Checkbox]</p> <p>Select the Protest for non acceptance checkbox to specify protest in case of non-acceptance.</p> <p>Note: This is enabled only when the product selected is D/P</p>
Other instructions	<p>[Optional, Alphanumeric,255]</p> <p>Type the instructions to the bank locally.</p>
Condition	<p>[Mandatory, Checkbox]</p> <p>Select the checkbox to accept terms and conditions.</p>
Template access type	<p>[Optional, Drop Down]</p> <p>Select the type of access for the template.</p> <p>The options are follows</p> <ul style="list-style-type: none"> • Public • Private

- Click the **Conditions** button to view the conditions.
- Click the **Attach Documents** button to attach the documents.

Note: Clean Bills (Bills without any attachments) are not supported.

- Click the **View limits** button to view the limits for the transaction
OR
Click the **Save as Draft** button to save the transaction as a Draft
OR
Click the **Save as Template** to save the transaction as a template.
OR
Click the **save and Submit** button to initiate and save the transaction
OR
Click the **Initiate** button. The system displays the **Export Collection-Verify** screen.

Export Collection Verify

Export Collection-Verify 31-03-2011 13:00:00 GMT +0530

Parties | Bill Details | Documents | Settlement Details | Instructions


Customer Id: QT1001822 (Zublian Logistics pvt ltd) Branch: QT1-QT1-LONDON Date of Application: 31-03-2011 Customer Ref. No.: USA1235NY764 Product: Documents Against Payment (D/P)-Sight	Drawee Name: ABC Inc Address1: Wall Street Address2: New York Address3: Country: UNITED STATES
Drawer Name: Zublian Logistics pvt ltd Address1: Zublian logistics Address2: Diamond lane Address3: Redmond Country: US	Drawee Bank SWIFT: AMERUS39 Name: BANK OF AMERICA Address1: US Address2: Address3: Country:

Template Access Type:

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

10. Click the **Confirm** button. The system displays the **Export Collection-Confirm** screen with the status message.
- OR
- Click the **Change** button to change the **Export Collection** details.
- OR
- Click the cancel button to cancel the Export collection transaction.

Export Collection Confirm

 Transaction submitted for Export Collection having reference 110668661365225 has been Initiated

Export Collection-Confirm 31-03-2011 13:00:00 GMT +0530

Parties | Bill Details | Documents | Settlement Details | Instructions

Customer Id: QT1001822 (Zublian Logistics pvt ltd) Branch: QT1-QT1-LONDON Date of Application: 31-03-2011 Customer Ref. No.: USA1235NY764 Product: Documents Against Payment (D/P)-Sight	Drawee Name: ABC Inc Address1: Wall Street Address2: New York Address3: Country: UNITED STATES
Drawer Name: Zublian Logistics pvt ltd Address1: Zublian logistics Address2: Diamond lane Address3: Redmond Country: US	Drawee Bank SWIFT: AMERUS39 Name: BANK OF AMERICA Address1: US Address2: Address3: Country:

Template Access Type:

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

11. Click the **OK** button. The system displays the initial **Export Collection** screen.
12. Click the **Save as Draft** button to create a draft version of the transaction. The field validations are not performed while saving the draft.

Note: You can enter details in parts and save. Submission of the entered details can be done on any preferred date.

13. Click the **Save as Template** button to create a payment template of the transaction. User can use the template later to initiate the payment. Template access type is mandatory while saving the template. Public templates are available to other users of the customer whereas Private templates are available to user who creates it.
14. Click the **Save and Submit** button to create a payment template of the transaction as well as initiating the transaction. User can use the template later to initiate the payment. Template access type is mandatory while saving the template.

Save and Submit

Field Description

Field Name	Description
Template Details	[Mandatory, Radio Button] Select the Template Details radio button to save template details.
Draft Details	[Mandatory, Radio Button] Click the Draft Details radio button to save draft details.
New Template	[Optional, Alphanumeric, 20] Type the new template details.
Visibility	[Mandatory, Drop-Down] Select the visibility from the drop-down list surculated .

12. Export Bills Under LC

Using this transaction the bills documents under LC can be sent to the bank.

To initiate a export bill under LC

1. Navigate through **Trade Finance > Collections > Export Bill under LC**. The system displays the **Export Bill Under LC** screen.

Export Bill Under LC

Export Bill Under LC		31-03-2011 13:00:00 GMT +0530
LC Number:	<input type="text"/>	
Applicant Name:	<input type="text"/>	
Beneficiary Name*:	QT2001776 (Eric Derzie and Assoc)	
LC Drawings Status:	All	
LC Currency:	Select	
LC Amount From:	<input type="text"/>	LC Amount To: <input type="text"/>
Issue Date From:	<input type="text"/>	Issue Date To: <input type="text"/>
Expiry Date From:	<input type="text"/>	Expiry Date To: <input type="text"/>
		<input type="button" value="Search"/>

Field Description

Field Name	Description
LC Number	[Optional, Numeric, 20] Type the LC number to be used as a parameter in the search criteria.
Applicant Name	[Mandatory, Alphanumeric,35] Select the applicant name from the drop-down list, to be used as a parameter in the search criteria. The list displays the country, the primary and secondary customer ID and the applicant name.
Beneficiary Name	[Mandatory, Dropdown] Type the name of the beneficiary to be used as a parameter in the search criteria. Partial search is allowed.
LC Drawings Status	[Optional, Drop-Down] Select the LC drawing status from the drop-down list, to be used as a parameter in the search criteria. The options are: <ul style="list-style-type: none"> • Partially Drawn • Fully Drawn • Undrawn • Expired
LC Currency	[Optional, Drop-Down] Select the LC currency from the drop-down list, to be used as a parameter in the search criteria.
LC Amount From	[Optional, Numeric, 10] Type the LC start amount in the amount range to be used as a parameter in the search criteria.
LC Amount To	[Optional, Numeric, 10] Type the LC end amount in the amount range to be used as a parameter in the search criteria.
Issue Date From	[Optional, Pick List] Select the issue start date from the pick list, to be used as a parameter in the search criteria.
Issue Date To	[Optional, Pick List] Select the issue end date from the pick list, to be used as a parameter in the search criteria.

Field Name	Description
------------	-------------

Expiry Date From	[Optional, Pick List] Select the expiry start date from the pick list, to be used as a parameter in the search criteria.
-------------------------	---

Expiry Date To	[Optional, Pick List] Select the expiry end date from the pick list, to be used as a parameter in the search criteria.
-----------------------	---

- Click the **Search** button. The system displays the **LC Amendment Initiation** screen with the search results.

Export Bill Under LC

31-03-2011 13:00:00 GMT +0530

LC Number:

Applicant Name:

Beneficiary Name: QT2001776 (Eric Derzie and Assoc)

LC Drawings Status: All

LC Currency: Select

LC Amount From:

Issue Date From:

Expiry Date From:

LC Amount To:

Issue Date To:

Expiry Date To:

Search

Records 1 to 6 of 6

Page 1 of 1

LC Advising Number	LC Number	Issue Date	Expiry Date	Applicant Name	LC Amount	Outstanding LC Amount	Currency	Latest Shipment Date
12345	QT2ELCR102830001	04-10-2010	15-02-2011	Oxy Trading Inc Changed	280,000.00	45,433.00	USD	
12345	QT2ELCR102830003	04-10-2010	28-02-2011	Oxy Trading Inc Changed	234,567.00	0.00	USD	
12345	QT2ELCR110010001	31-12-2010	31-03-2011	Oxy Trading Inc Changed	310,000.00	310,000.00	USD	
	QT2ELNR102830002	04-10-2010	31-12-2010	Oxy Trading Inc Changed	234,567.00	0.00	USD	
	QT2ELNR102830004	04-10-2010	31-12-2010	Oxy Trading Inc	234,567.00	0.00	USD	
	QT2ELNR110460001	15-02-2011	30-04-2011	Oxy Trading Inc Changed	200,000.00	199,490.00	USD	

Field Description

Field Name	Description
------------	-------------

LC Advising Number	[Display] This column displays the LC Advising Number for the LC.
---------------------------	--

LC Number	[Display] This column displays the LC Number for the LC.
------------------	---

Issue Date	[Display] This column displays the date on which the LC was issued.
-------------------	--

Expiry Date	[Display] This column displays the date on which the LC expires.
--------------------	---

Field Name	Description
Applicant Name	[Display] This column displays the Applicant Name for the LC.
LC Amount	[Display] This column displays the LC amount of the LC.
Outstanding LC Amount	[Display] This column displays the Total outstanding LC amount.
Currency	[Display] This column displays the outstanding LC currency for the amount..
Latest shipment date	[Display] This column displays the latest shipment date.

- Click the **LC number** hyperlink. The system displays the **Export Bill Under LC** screen with a parties tab.

Export bills under LC Parties tab

Export Bill Under LC
31-03-2011 13:00:00 GMT +0530

Parties | Bill Details | Documents | Settlement Details | Instructions

LC Number: QT2ELCR102830001
 Customer Id*: QT2001776(Eric Derzie)
 Branch*: Select
 Date of Application: 31-03-2011
 Customer Ref. No.:
 Product*: Select

Applicant
 Name*: Oxy Trading Inc Changed
 Address1: 396
 Address2: Broadway Rm 201
 Address3: New York
 Country: Select

Beneficiary
 Name: Eric Derzie and Assoc
 Address1*: SWISCH78
 Address2: 5th Ave
 Address3: New York
 Country*: US

Issuing Bank
 SWIFT ID*: SWISCH78
 Name*: Swiss Bank
 Address1*: SWISCH78
 Address2: Switzerland
 Address3:
 Country: Select

View Limits Initiate Save as Draft

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
LC Number	[Display] This field displays the type the LC number.

Field Name	Description
Customer ID	[Display] This field displays the type of customer id.
Branch	[Mandatory, Drop-Down] Select the branch from the drop-down list.
Date of Application	[Mandatory, Pick-List] Select the date of direct collection application from .the pick list.
Customer Reference Number	[Optional, Alphanumeric,40] Type the customer reference number.
Product	[Mandatory, Drop-Down] Select the Direct Collection product from the drop-down list.
Beneficiary	
Name	[Display] This field displays the drawer name.
Address 1	[Mandatory , Display] This field displays address of the drawer.
Address 2	[Display] This field displays the address of the drawer.
Address 3	[Display] This field displays the address of the drawer.
Country	[Mandatory, display] This field displays the drawer's country.
Applicant	
Name	[Mandatory, Display] This field displays the drawee name or use Look Up to displays the drawee details.
Address 1	[Display] This field displays the address of the selected drawee.
Address 2	[Display] This field displays the address of the selected drawee.
Address 3	[Display] This field displays the address of the selected drawee.

Field Name	Description
Country	[Optional, Drop-Down] Select the drawee's country from the dropdown list.
Issuing Bank details	
Swift Id	[Mandatory, Display] This field displays the drawee's bank SWIFT id.
Name	[Mandatory , Display] This field displays the type the drawee bank name.
Address 1	[Mandatory , Display] This field displays the address of the selected drawee.
Address 2	[Display] This field displays the address of the selected drawee.
Address 3	[Display] This field displays the address of the selected drawee.
Country	[Optional, Drop-Down] Select the drawee Bank's country from the drop-down list.

- Click the **Bill details** tab. The system displays the **export bill under LC bill details** tab.

Export Bills under LC - Bill Details tab

Export Bill Under LC

31-03-2011 13:00:00 GMT +0530

Parties

Bill Details

Documents

Settlement Details

Instructions

Bill Amount *: USD 45433.00

Tenor*: 0 Sight 31-03-2011

Maturity Date:

Name of Vessel/ Air Freight Number: Jet Airways

Port of Loading: San Francisco

Port of Discharge: Miami

Description of Goods: BAMETPRO

BASIC METAL PRODUCTS

View Limits

Initiate

Save as Draft

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Bill Amount	[Mandatory, Drop-Down, Numeric, 15] Select the currency from the drop-down list. Type the bill amount.
Tenor	[Mandatory, Numeric, 3] Type the tenor days. Select the base document from the drop-down list. Select the base date from the pick list.
Maturity Date	[Conditional, Pick-List] Select the maturity date from the pick list. This field is enabled if the Fixed Due Date option is selected from the Tenor drop-down list.
Name of Vessel/ Air Freight Number	[Optional, Alphanumeric, 35] Type the name of the vessel or air freight number vides which the goods are being sent.
Port of loading	[Optional, Alphanumeric, 65] Type the place of dispatch or taking in charge of the goods or loading on board.
Port Of Discharge	[Optional, Alphanumeric, 65] Type the port of discharge.
Description of Goods	[Mandatory, dropdown] Select the value from the dropdown and Type the description of goods.

- Click the **Documents** tab, the system displays the Documents tab.

Export Bills under LC-Documents tab

Export Bill Under LC
31-03-2011 13:00:00 GMT +0530

Parties
Bill Details
Documents
Settlement Details
Instructions

Documents	First Mail Original	Copies	Second Mail Original	Copies
<input checked="" type="checkbox"/> Air Waybill	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Bill of Lading	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Insurance Certificate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Invoice	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Packing List	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

View Limits
Initiate
Save as Draft

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Documents	[Optional, Check Box] Click on the documents check box to select the required document.
First Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.
Second Mail Original	[Optional, Alphanumeric,2] Type the number of copies.
Copies	[Optional, Alphanumeric,2] Type the number of copies required.

6. Click the **Settlement Details** tab.

Export Bills under LC-Settlement Details

Export Bill Under LC

31-03-2011 13:00:00 GMT +0530

Parties

Bill Details

Documents

Settlement Details

Instructions

Settlement Instructions
Credit proceeds to Our account

Select

 with our bank

Deal Details

Forward Exchange Contract No's ☐

Deal Number

Currency

Select

Deal Amount

View Limits

Initiate

Save as Draft

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Credit proceeds to Our account with our bank	[Optional, Drop-Down] Select the CASA account number to which the export proceeds will be credited, from the drop-down list.
Deal Details	
Forward exchange contract No's	[Optional, Checkbox] Click the Forward exchange contract No's Checkbox to enter the details.
Deal Number	[Optional, Alphanumeric,6] Type the deal number.
Currency	[Optional, Drop-Down] Select the currency from the drop-down list.
Deal amount	[Optional, Numeric] Type the amount for deal booking

- Click the **Instructions** tab.

Export Bills under LC Instructions tab

Export Bill Under LC 30-04-2011 13:00:00 GMT +0530

Parties Bill Details Documents Settlement Details **Instructions**

Other Instructions

☐ This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Attach Documents

Condition

View Limits Initiate Save as Draft

8. Select the check box for terms and conditions.
9. Click the **Conditions** button to view the conditions.
10. Click the **attach documents** button to attach the documents.

Note: Clean Bills (Bills without any attachments) are not supported.

11. Click the **view limits** button to view the limits for the transaction
OR
Click the **Save as Draft** button to create a draft version of the transaction. The field validations are not performed while saving the draft.
OR
Click the **Initiate** button. The system displays the **Export Bill Collections-Verify** screen.

Export Bill Under LC Verify

Export Bill Under LC Verify 31-03-2011 13:00:00 GMT +0530

Parties | Bill Details | Documents | Settlement Details | Instructions

LC Number: QT2ELCR102830001 Customer Id: QT2001776(Eric Derzie and Assoc) Branch*: QT1-QT1-LONDON Date of Application: 31-03-2011 Customer Ref. No.: Product: Documents Against Payment (D/P)-Si..	Applicant Name: Oxy Trading Inc Changed Address1: 396 Address2: Broadway Rm 201 Address3: New York Country: US
Beneficiary Name: Eric Derzie and Assoc Address1: SWISCH78 Address2: 5th Ave Address3: New York Country: US	Issuing Bank SWIFT*: SWISCH78 Name*: Swiss Bank Address1*: SWISCH78 Address2: Switzerland Address3: Country: CH

12. Click the **Confirm** button. The system displays the **Direct Collection-Confirm** screen with the status message.

OR

Click the **Change** button to change the **Direct Collection** details.

Export Bill Under LC Confirm

✓ Transaction submitted for Export Bill Under LC having reference 163046043369474 has been Initiated

Export Bill Under LC Confirm 31-03-2011 13:00:00 GMT +0530

Parties | Bill Details | Documents | Settlement Details | Instructions

LC Number: QT2ELCR102830001 Customer Id: QT2001776(Eric Derzie and Assoc) Branch*: QT1-QT1-LONDON Date of Application: 31-03-2011 Customer Ref. No.: Product: Documents Against Payment (D/P)-Si..	Applicant Name: Oxy Trading Inc Changed Address1: 396 Address2: Broadway Rm 201 Address3: New York Country: US
Beneficiary Name: Eric Derzie and Assoc Address1: SWISCH78 Address2: 5th Ave Address3: New York Country: US	Issuing Bank SWIFT*: SWISCH78 Name*: Swiss Bank Address1*: SWISCH78 Address2: Switzerland Address3: Country: CH

13. Click the **OK** button. The system displays the initial **Export Bills under LC** screen.

13. Line Limit Details

The bank needs to maintain limits for each customer or a group of customers. The overall limit for all the customer groups is divided into limits and sub limits based on the risk factors like customer ID, facility, credit type, collateral, branch code and product code. Limits extended by the bank across various lines can be known using this option.

To view line limit details

1. Navigate through the menus to **Line Limit Details**. The system displays the **Line Limit Details** screen.

Line Limit Details

Line Limit Details

31-03-2011 13:00:00 GMT +0530

Customer Id : QT1001802 (State Bank <

View Details

Field Description

Field Name	Description
Customer ID	[Mandatory, Drop-Down] Select the customer ID from the drop-down list.

2. Select the **Customer ID** from the drop-down list.
3. Click the **View Details** button. The system displays the **Line Limit Details** screen.

Line Limit Details

Line Limit Details								
Customer Name : State Bank Of India Currency : GBP Overall Limit : 9,999,999,999.00								
Main Line	Line Id	Currency	Starts with	Expiry Date	Limit Amount	Utilized Amount	Outstanding Amount	Revolving Values
	DUMMY_LIN	GBP	01-Oct-2010	01-Oct-2011	100,000.00	0.00	100,000.00	N
	DUMMY_LN	GBP	01-Oct-2010	01-Oct-2011	2,000.00	2,078,414.00	-2,076,414.00	N
DUMMY_LN	DUMMY_L	GBP	10-Oct-2010	10-Mar-2011	2,000.00	2,078,415.00	-2,076,415.00	N
	UNDEFINED	GBP			0.00	10.67	0.00	N
	UNDEFINED	GBP			0.00	82.00	0.00	N
	UNDEFINED	GBP			0.00	92.00	0.00	N
	UNDEFINED	GBP			0.00	98,524.15	0.00	N
	UNDEFINED	INR			0.00	32.51	0.00	N
	UNDEFINED	INR			0.00	359.07	0.00	N
	UNDEFINED	INR			0.00	1,211.83	0.00	N

Back

Field Description

Field Name	Description
Customer Name	[Display] This field displays the customer name.
Currency	[Display] This field displays the currency.
Overall Limit	[Display] This field displays the overall limit.
Column Name	Description
Main Line	[Display] This column displays the main credit line.
Line Id	[Display] This column displays the line identifier.
Currency	[Display] This column displays the currency in which the limit is defined.
Starts With	[Display] This column displays the effective start date of the credit line.
Expiry Date	[Display] This column displays the expiry date of the credit line. After this particular date the customer cannot avail the credit facility.

Field Name	Description
Limit Amount	[Display] This column displays the limit amount available for a particular credit line.
Utilized Amount	[Display] This column displays the utilized credit limit amount.
Outstanding Amount	[Display] This column displays the outstanding credit limit amount.
Revolving Values	[Display] This column displays incase if the credit is of revolving values.

- Click the link below the **Utilized Amount** column. The system displays the **Line Limit Details** screen.

Line Limit Details

Line Limit Details

31-03-2011 13:00:00 GMT +0530

Details for Liability : 5703
Line Id : UNDEFINED

Customer Name : State Bank Of India
Line Ccy :

Reference No	Customer Id	Code	Maturity Date	Currency	Amount Utilized	Amount Utilized in Line Ccy
1000000072	QT1001779	BALANCE		GBP	98,532.20	-

Back

Field Description

Column Name	Description
Details for Liability	[Display] This field displays the details of the liability.
Customer Name	[Display] This field displays the name of the customer
Line Id	[Display] This field displays the line id for limits
Line Ccy	[Display] This field displays the line currency for limits
Reference	[Display] This column displays the reference under which the limit was sanctioned.
Customer Id	[Display] This column displays the customer id.

Column Name	Description
Code	[Display] This column displays the limit code.
Maturity Date	[Display] This column displays the maturity date of the limit.
Currency	[Display] This column displays the currency under which the limit is defined.
Amount Utilized	[Display] This column displays the limit amount utilized.
Amount Utilized in Line Ccy	[Display] This column displays the utilized credit limit amount in line currency.

5. Click the **Back** button to navigate to the previous screen.

14. Initiate Outward Guarantee

The Initiate Outward Guarantee option enables the user to apply for a Bank Guarantee (BG). For the BG application, the user should input data in the four tabs available in this option viz. Parties, Commitment Details, Bank Instructions and Guarantee. The Outward Guarantee application goes through the "Maker-Checker" cycle and once it is authorized, the details are sent to the host system.

To initiate a new BG application

1. Navigate through **Trade Finance > Bank Guarantee > Initiate Outward Guarantee**. The system displays the Initiate **Outward Guarantee** screen. By default, the **Parties** tab is displayed.

Initiate Outward Guarantee - Parties tab

Initiate Outward Guarantee

31-03-2011 13:00:00

Parties

Commitment Details

Bank Instructions

Guarantee

General	Beneficiary
Date of Application:* <input type="text" value="31-03-2011"/>	Name:* <input type="text" value="ABC Inc"/>
Branch: <input type="text" value="QT1-LONDON"/>	Address:* <input type="text" value="Wall Street"/>
Product:* <input type="text" value="Guarantee Issuance-Advance Non Periodic Rate(days) -slab Amount"/>	<input type="text" value="New York"/>
Type of Guarantee:* <input type="text" value="Financial"/>	Country:* <input type="text" value="UNITED STATES"/>
Applicant	Bankers
Name:* <input type="text" value="QT1001822 Zublian Logistics pvt ltd"/>	Bank Name:* <input type="text" value="Bank of New York"/>
Address: <input type="text" value="Zublian logistics"/>	Contact Details:* <input type="text" value="5th Avenue"/>
<input type="text" value="Diamond lane"/>	<input type="text" value="New York"/>
<input type="text" value="Redmond"/>	Country:* <input type="text" value="UNITED STATES"/>
Country: <input type="text" value="US"/>	
Template Access Type <input type="text" value="Select"/>	

Field Description

Field Name	Description
General	
This tab captures the BG application party details.	
Date of Application	[Display] This field displays the current date as the date of BG application.
Branch	[Display] This field displays the branch name.
Product	[Mandatory, Drop-Down] Select the BG product under which the BG application is created from the drop-down list.
Type of Guarantee	[Mandatory, Drop-Down] Select the type of bank guarantee from the drop-down list. The options are: <ul style="list-style-type: none"> Financial Performance
Beneficiary	
Name	[Mandatory, Alphanumeric, 35] Type the name of the beneficiary of the Bank Guarantee.
Address	[Mandatory, Alphanumeric, 35] Type the address of the beneficiary.
Country	[Mandatory, Drop-Down] Select the country of the beneficiary from the drop-down list.
Applicant	
Name	[Mandatory, Drop-Down] Select the name of the applicant of the Bank Guarantee from the drop-down list. The drop-down list displays all the applicants (companies) associated with the active user's profile. If the user is a member of a single company, this field will display the user's company name.
Address	[Display] This field displays the address of the selected applicant.
Country	[Display] This field displays the country of the applicant.

Field Name	Description
Bankers	
Bank Name	[Mandatory, Alphanumeric, 35] Type the bankers of the selected beneficiary.
Contact Details	[Mandatory, Alphanumeric, 35] Type the details of the contact person representing the beneficiary in the BG guarantee.
Country	[Mandatory, Drop-Down] Select the country of the bankers from the drop-down list.
Template access type	[Conditional, Drop-Down] Select the type of template access type from the dropdown The options available are <ul style="list-style-type: none"> • Private • Public.

2. Click the **Next** button or the **Commitment Details** tab. The system displays the **Commitment Details** tab.
3. Click the **Previous** button. The system displays the **previous screen**.
4. Click the **Save as draft** button to save the contract as a draft for future use
5. Click the **Save as template** button to save the contract as a template for future use
6. Click the **Initiate** button. The system initiates the BG transaction.

Initiate Outward Guarantee - Commitment Details tab

Initiate Outward Guarantee 31-03-2011 13:00:00

Parties | **Commitment Details** | Bank Instructions | Guarantee

Commitment Details

Applicant Contract Ref Number:* US45678NY123

Beneficiary Contract Ref Number:* US45678NY123

Guarantee Amount:* USD 5000000

Effective Date:* 01-04-2011

Closure Date:* 31-03-2013

Guarantee Expiry Date:* 31-03-2013

Place of Expiry:* USA

Field Description

Field Name	Description
Commitment Details	
This tab captures the commitment details of the Outward Guarantee application.	

Field Name	Description
Applicant Contract Ref Number	[Mandatory, Alphanumeric, 20] Type the applicant's reference number for the contract.
Beneficiary Contract Ref Number	[Mandatory, Alphanumeric, 20] Type the beneficiary's reference number for the contract.
Guarantee Amount	[Mandatory, Drop-Down] Select the currency for the guarantee from the drop-down list.
Guarantee Amount	[Mandatory, Numeric, 15] Type the guarantee amount. This field is adjacent to the Guarantee Amount drop-down list.
Effective Date	[Mandatory, Pick List] Select the effective date of the guarantee from the pick list.
Closure Date	[Mandatory, Pick List] Select the date before which the beneficiary can claim the guarantee amount from the pick list.
Guarantee Expiry Date	[Mandatory, Pick List] Select the expiry date of the guarantee from the pick list.
Place of Expiry	[Mandatory, Alphanumeric, 50] Type the place at which the bank guarantee expires.

7. Click the **Next** button or the **Bank Instructions** tab. The system displays the **Bank Instructions** tab.

OR

Click the **Previous** button to navigate to the previous tab on the screen.

Initiate Outward Guarantee - Bank Instructions tab

Initiate Outward Guarantee 31-03-2011 13:00:00

Parties | Commitment Details | **Bank Instructions** | Guarantee

Bank Instructions

Charges Account: -1000000474- USD 600.00

Instructions to the Bank (Not forming part of Guarantee)*: Guarantee for ABC Inc

Save as Draft Save as Template Previous Next Initiate

Field Description

Field Name	Description
Bank Instructions	This tab captures the bank instruction details of the Outward Guarantee application.

Field Name	Description
Charges Account	[Mandatory, Drop-Down] Select the account to which the charges for the Bank Guarantee will be debited from the drop-down list.
Instructions to the Bank (Not forming part of Guarantee)	[Mandatory, Alphanumeric, 1000] Type additional instructions, these do not form a part of the guarantee but act as supporting clauses.

8. Click the **Next** button or the **Guarantee** tab. The system displays the **Guarantee** tab.
OR
Click the **Previous** button to navigate to the previous tab on the screen.

Initiate Outward Guarantee - Guarantee tab

Initiate Outward Guarantee 31-03-2011 13:00:00

Parties | Commitment Details | Bank Instructions | **Guarantee**

Guarantee

Additional Condition List Selected

UPLD_COND_1 >> GUARANTEE
UPLD_COND_2 >> GUARAMEND
UPLD_COND_3 <<
UPLD_COND_4 <<


Description


We have been informed that you, __ (registered seat __) and __ (registered seat __ company registration number __) (hereinafter the Principal) have concluded a __ contract under the reference number __ on __ concerning the supply of __ (hereinafter the Contract) to be shipped until __. According to the terms of the Contract, the Principal shall effect payment for the goods supplied, services executed in the amount of __ (that is __) within __ days counted from the date of the following document: According to the Contract the payment obligation of the Principal shall be secured by a bank guarantee.

Edit Description Done Cancel

Save as Draft Save as Template Previous Next Initiate

Field Description

Field Name	Description
Guarantee	This tab captures the additional guarantee details. The list on this tab is populated on the selection of a product from the Product drop-down list on the Parties tab.
Additional Conditions List	[Display] This list displays the additional conditions maintained in the FLEXCUBE DIRECT BANKING for guarantees. Select the conditions from the list and click  to move the selected conditions to the Selected list.

Field Name	Description
Selected	<p>[Mandatory, List Box]</p> <p>This list displays the conditions selected by the user from the Additional Conditions List. The selected conditions will be attached to the bank guarantee.</p> <p>Select the conditions from the list and click  to move back the selected conditions to the Additional Conditions List.</p> <p>At least one condition must be selected.</p>
Description	<p>[Mandatory, Alphanumeric, 1000]</p> <p>This field, by default, displays the description for the selected condition.</p> <p>The user has the option to modify the text and save it as part of the Outward Guarantee application.</p> <p>To modify the condition description, click the Edit Description button. To save or cancel the modification, click the Done or Cancel button.</p>

9. Click the Edit Description to edit the description.
OR
Click the Done button after editing the description for submission
OR
Click the Cancel button to cancel the description editing.
10. Click the **Initiate** button to initiate the Outward guarantee application. The system displays the **Initiate outward guarantee Verify** screen.
OR
Click the **Previous** or **Next** button to navigate to the previous or next tab on the screen, respectively.

Initiate Outward Guarantee Verify

Initiate Outward Guarantee-Verify		31-03-2011 13:00:00	
Parties	Commitment Details	Bank Instructions	Guarantee
General		Beneficiary	
Date of Application: 31-03-2011		Name: ABC Inc	
Branch: QT1-LONDON		Address: Wall Street	
Product: Guarantee Issuance-Advance Non Periodic Rate (days) -slab Amount		New York	
Type of Guarantee: Financial		Country: UNITED STATES	
Applicant		Bankers	
Name: Zublian Logistics pvt ltd		Bank Name: Bank of New York	
Address: Zublian logistics		Contact Details: 5th Avenue	
Diamond lane		New York	
Redmond		Country: UNITED STATES	
Country: US			
		<input type="button" value="Back"/> <input type="button" value="Confirm"/>	

11. Click the **Confirm** button. The system displays the **Initiate Outward guarantee Confirm** screen with the status message.
OR
Click the **Back** button to change the Outward guarantee application details.

Initiate Outward Guarantee Confirm

Transaction submitted for Initiate Outward Guarantee having reference 150206941364169 has been Initiated

Initiate Outward Guarantee-Confirm

31-03-2011 13:00:00

Parties	Commitment Details	Bank Instructions	Guarantee
General		Beneficiary	
Date of Application: 31-03-2011		Name: ABC Inc	
Branch: QT1-LONDON		Address: Wall Street	
Product: Guarantee Issuance-Advance Non Periodic Rate (days) -slab Amount		New York	
Type of Guarantee: Financial		Country: UNITED STATES	
Applicant		Bankers	
Name: Zublian Logistics pvt ltd		Bank Name: Bank of New York	
Address: Zublian logistics		Contact Details: 5th Avenue	
Diamond lane		New York	
Redmond			
Country: US		Country: UNITED STATES	

12. Click the **OK** button. The system displays the initial **Initiate Outward Guarantee** screen.

15. Outward Guarantee Amendment

Outward Guarantee Amendment Initiation is a function which allows you to amend details related to an existing Outward Bank Guarantee.

To initiate a Outward Guarantee Amendment

1. Navigate through the menus to **Outward Guarantee Amendment**. The system displays the Outward Guarantee Amendment Search screen.

Bank Guarantee Search

Outward Guarantee Amendment
31-03-2011 13:00:00 GMT +0530

Customer Id*: QT2001776(Eric Derzie and Assoc)

Outward Guarantee Number:

Applicant Name:

Outward Guarantee Currency: Select

Outward Guarantee Amount From:

Issue Date From:

Expiry Date From:

Customer Ref. No.:

Beneficiary Name:

Outward Guarantee Amount To:

Issue Date To:

Expiry Date To:

Clear

Search

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
------------	-------------

Field Name	Description
Customer ID	[Mandatory, Drop-Down] Select the appropriate customer id from the drop-down list.
Outward Guarantee Number	[Optional, Alphanumeric,16] Type the Outward Guarantee Number to search.
Customer Reference Number	[Optional, Alphanumeric,20] Type the customer reference number to search.
Applicant Name	[Optional, Alphanumeric,40] Type the Applicant Name to search
Beneficiary Name	[Optional, Alphanumeric,40] Type the Beneficiary Name to search
Outward Guarantee Currency	[Optional, Drop-Down] Select the Guarantee Currency from the drop-down list.
Outward Guarantee Amount From	[Optional, Alphanumeric,13.2] Type the Guarantee Amount Range to Search.
Outward Guarantee Amount To	[Optional, Alphanumeric,13.2] Type the Guarantee Amount Range to Search.
Issue Date From	[Optional, Pick List] Select the Guarantee Issue start date from the pick List to Search.
Issue Date To	[Optional, Pick List] Select the Guarantee Issue end Date from the pick List to Search..
Expiry Date From	[Optional, Pick List] Select the Guarantee Expiry from Date from the pick List to Search.
Expiry Date To	[Optional, Pick List] Select the Guarantee Expiry to Date from the pick List to Search.

- Click the **Search** Button the system displays the Search results

Bank Guarantee Search Results

Outward Guarantee Amendment 31-03-2011 13:00:00 GMT +0530

Customer Id*: QT2001776(Eric Derzie and Assoc)

Outward Guarantee Number: Customer Ref. No.:





Applicant Name: Beneficiary Name:

Outward Guarantee Currency: Select

Outward Guarantee Amount From: Outward Guarantee Amount To:

Issue Date From: Issue Date To:

Expiry Date From: Expiry Date To:





Records 1 to 2 of 2 Page 1 of 1

Outward Guarantee Number	Issue Date	Applicant Name	Outward Guarantee Currency	Outward Guarantee Amount	Outstanding Guarantee Amount	Date of Expiry	Outward Guarantee Status	Beneficiary Name	Customer Ref. No.
QT2GUIR110460002	15-02-2011	Eric Derzie & Assoc	EUR	EUR 175,000.00	EUR 175,000.00	30-11-2011	Active	Art Attack	89089
QT2GUIR110620001	03-03-2011	Eric Derzie and Assoc	USD	USD 30,000.00	USD 30,000.00	29-07-2011	Active	Oxy Trading Inc Changed	

Field Description

Field Name	Description
Outward Guarantee Number	[Display] This column displays the outward guarantee number.
Issue Date	[Display] This column displays the issue date of the outward guarantee.
Applicant Name	[Display] This column displays the name of the applicant..
Outward Guarantee Currency	[Display] This column displays the currency of the outward guarantee.
Outward Guarantee Amount	[Display] This column displays the amount of the outward guarantee.
Outstanding guarantee amount	[Display] This column displays the outstanding guarantee amount.
Date of Expiry	[Display] This column displays the date of expiry of the outward guarantee.
Outward Guarantee Status	[Display] This column displays the expiry status of the outward guarantee.

Field Name	Description
Beneficiary Name	[Display] This column displays the name of the beneficiary..
Customer Ref no	[Display] This column displays the customer reference number for the outward guarantee..

- To download the complete statement, click the Download  button. The system displays the **Outward Guarantee amendment** dialog screen.
- Click the **Reorder**  to reorder the columns or select the columns that appear in the list.
- Click **Print**  to Print the data.
- Click on **Edit**  column to edit the number of columns.

Download Outward Guarantee Amendment

Outward Guarantee Amendment
25-08-2010 19:35:24 GMT +0530

Download Type Page Layout
File Format PDF

>>
<<



Outward Guarantee Nu
Issue Date
Applicant Name
Outward Guarantee Cu
Outward Guarantee An
Outstanding Guarantee
Date of Expiry

Download Close

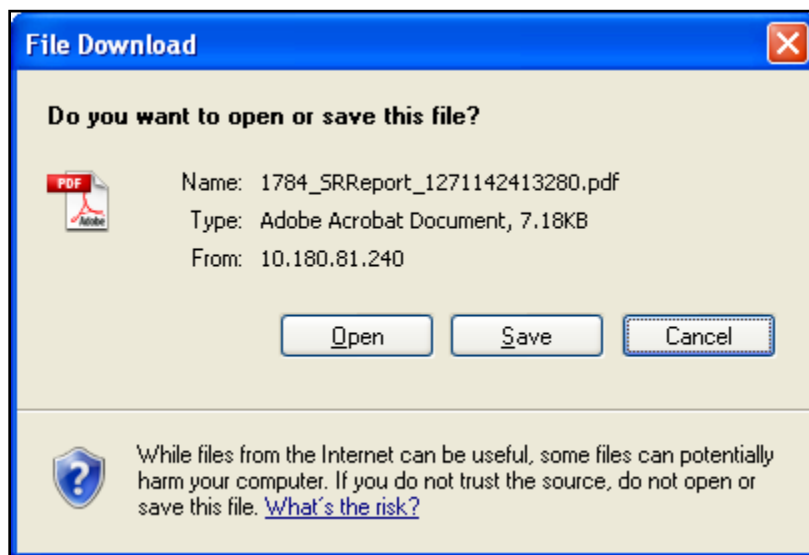
Field Description

Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> Page Layout

Field Name	Description
File Format	<p>[Conditional, Drop-Down]</p> <p>Select the appropriate type of file format from the drop-down list. The options available are</p> <ul style="list-style-type: none"> • PDF • XLS • HTML • RTF

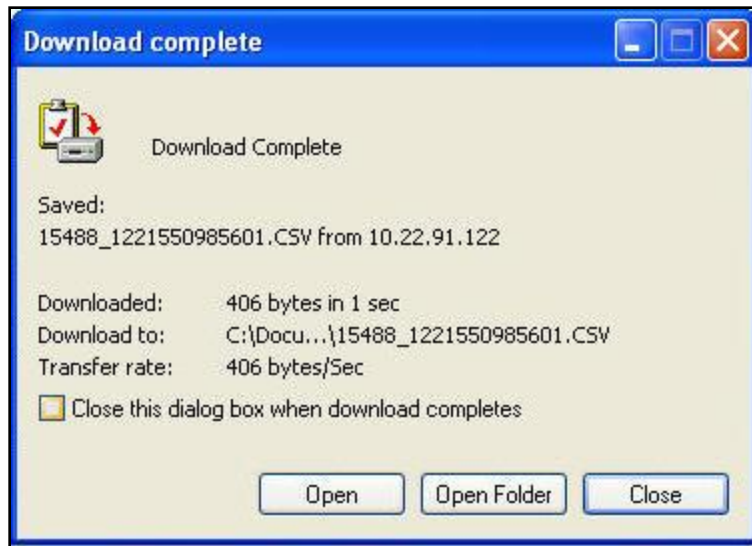
7. Select the fields that are to be included from the **Excluded** box and click the  button. The **Included** box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
8. Select the fields that are to be excluded from the **Included** box and click the  button. The **Excluded** box appears on the left-side of the dialog box.
9. Select the appropriate report type, format, and fields from the **Download Outward Guarantee** and click the **Download** button. **The system displays the File Download message box.**

File Download



10. Click the **Save** button to save the file on your file system. The system displays the **Save As** dialog box.
11. Specify the name for the file and the location and click on the Save button. Once the download is complete, the system displays the Download complete message box.

Download Complete



12. Click the **Open** button to open the file or click the Close button to view the file later.
OR
Click the **Open Folder** button to open the folder in which the file is saved.
OR
Click the **Close** button to close the Download Outward Guarantee dialog box.
13. Click the **Outward Guarantee Number** Link on the Guarantee Amendment screen , the system displays the **Outward Guarantee** details.

Outward Guarantee Amendment – Parties Tab

Outward Guarantee Amendment - Initiation

31-05-2011 13:00:00 GMT +0530

Parties

Commitment Details

Guarantee

General

Outward Guarantee Number:

Customer Id:

Date of Application*:

User Reference:

Branch:

Product*:

Beneficiary

Name*:

Address*:

Country:

Applicant

Name:

Address*:

Country*:

Advice through Bank

Name:

Address:

City:

☐ This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Condition

Back

View Limits

Initiate

* Indicates mandatory fields. ** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Outward Guarantee Number	[Display] This field displays the host reference number received from the host when the underlying Outward Guarantee was initiated.
Customer Id	[Display] This field displays the Customer Id and Customer Name for the selected Outward Guarantee
Date of Application	[Mandatory, Date Picker] This field displays the Date of Outward Guarantee Amendment application
User Reference	[Display] This field displays Reference number of the selected Outward Guarantee
Branch	[Display] This field displays the branch where the customer Id is created.
Product	[Display] This field displays the types of Outward Guarantee Products available with the host with the Product of the selected Outward Guarantee Contract.
Applicant	
Name	[Display] This field displays the applicant Name
Address 1	[Display] This field displays the applicant Address details
Address 2	[Display] This field displays the applicant Address details
Address 3	[Display] This field displays the applicant Address details
Country	[Display] This field displays the applicant country
Beneficiary Details	
Name	[Display] This field displays the existing Beneficiary Name..
Address 1	[Display] This field displays the existing beneficiary address details

Field Name	Description
Address 2	[Display] This field displays the existing beneficiary address details.
Address 3	[Display] This field displays the existing beneficiary address details.
Country	[Display] This field displays the existing beneficiary country details.
Advice through Bank	
SWIFT Code	[Optional, Alphanumeric, 11, Lookup] This field displays the SWIFT Bank code. Select the new SWIFT Bank Code if required.
Name	[Optional] This field displays selected bank name.
Address 1	[Display] This field displays selected bank address details.
Address 2	[Display] This field displays selected bank address details.
Address 3	[Display] This field displays selected bank address details.
City	[Display] This field displays selected bank's city.

14. Click the **Commitment details** tab on the Guarantee Amendment screen, the system displays the **Outward Guarantee Amendment- commitment details** screen.

Outward Guarantee Amendment – Commitment Details Tab

Outward Guarantee Amendment - Initiation
31-03-2011 13:00:00 GMT +0530

Parties

Commitment Details

Guarantee

Applicant Contract Ref Number: 89089
Beneficiary Contract Ref Number: 3434
Guarantee Amount*: EURO 175000
Closure Date*: 30-12-2011
Guarantee Expiry Date*: 30-11-2011

☐ This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Condition

Back View Limits Initiate

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Applicant Contract Ref Number	[Optional, Alphanumeric, 20] This field displays the Applicant Contract reference number of the selected Outward Guarantee. Type the new reference number if required.
Beneficiary Contract Ref Number	[Optional, Alphanumeric, 20] This field displays the beneficiary's reference number of the selected contract. Type the new reference number if required.
Guarantee Amount	[Mandatory, Drop Down, Numeric, 13.2] This field displays contract currency and amount of the selected Outward Guarantee. Select the new Currency and type the new guarantee amount if required.
Closure Date	[Display, Date Pick List] This field displays the date before which the beneficiary can claim the amount for the selected Outward Guarantee. Select the new date if required.
Details of Contract	[Optional, Alphanumeric, 1000] This field displays the narrative describing the details of the contract
Guarantee Expiry Date	[Mandatory, Date Pick list] This field displays the date of expiry of the selected Outward Guarantee. Select the new date of expiry, if required.

Outward Guarantee Amendment – Guarantee Tab

Outward Guarantee Amendment - Initiation 31-03-2011 13:00:00 GMT +0530

Parties | Commitment Details | **Guarantee**

Guarantee

UPLD_COND_2
 UPLD_COND_3
 UPLD_COND_4
 TEST1

>>

<<

Selected

UPLD_COND_1

Clause Description*:

Edit Description

Done

Cancel

☒
This collection and any further relevant advice are subject to Uniform Rules for Collection (1995 Revision) ICC Publication Number 522

Condition

Back

View Limits

Initiate

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

Field Description

Field Name	Description
Guarantee List	[Display, Pick List] This field displays the list of all the existing clauses available with the host.
Selected	[Display,] This field displays the list of the clauses selected by the user from the 'Clause List'. The selected clauses will be part of the Outward Guarantee Amendment.
Clause Description	[Optional, Alphanumeric, 3000] This field displays the description of the selected clause
The Collection and any further relevant advice are subject to Uniform rules for collection (1995 revision) ICC Publication Number 522	[Mandatory, Check Box] Select the Condition check Box to accept the Terms and conditions.

15. Click on the >> to select a guarantee clause.
OR
Click on the << to deselect a selected clause.
16. Click the **Edit Description** button to edit the clause description
OR
Click the **Done** button to complete the addition of clause description

OR

Click the **Cancel** button to cancel the transaction.

17. Click the **Condition** button to view the terms and Conditions.

18. Click on **View limits** button to view the Limits for the transaction

OR

Click the **Back** button to go back to the previous screen

OR

Click the **Initiate** button to initiate the Guarantee amendment. Application displays the Guarantee amendment verification screen.

Outward Guarantee Amendment – Verify

Outward Guarantee Amendment - Verify

31-03-2011 13:00:00 GMT +0530

Parties

Commitment Details

Guarantee

General

Outward Guarantee QT2GUIL110460002
Number:
Customer Id: Eric Derzie and Assoc
Date of Application: 15-02-2011
User Reference: QT2GUIL110460002
Branch: QT2-USA
Product: Guarantee Issuance-Advance Non Periodic Rate(days) - slab Amount

Beneficiary

Name: Art Attack
Address: Brussels

Country: BELGIUM

Applicant

Name: Eric Derzie & Assoc
Address: SWISCH78
5th Ave
New York
Country: US

Advice through Bank

Swift Code:
Name: AXA
Address: Puype

City:
Country: BELGIUM

Cancel

Change

Confirm

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

19. Click on the **Cancel** to abort the amendment initiation. Application returns back to the search screen

OR

Click the **change** button to change any amendment details.

OR

Click the **confirm** button to initiate the guarantee amendment.

Outward Guarantee Amendment Confirm

Transaction submitted for Outward Guarantee Amendment having reference 125741296364315 has been Initiated

Outward Guarantee Amendment - Confirm

31-03-2011 13:00:00 GMT +0530

Parties

Commitment Details

Guarantee

General

Outward Guarantee QT2GUIR110460002
Number:

Customer Id: Eric Derzie and Assoc

Date of Application: 15-02-2011

User Reference: QT2GUIR110460002

Branch: QT2-USA

Product: Guarantee Issuance-Advance Non Periodic Rate(days) - slab Amount

Beneficiary

Name: Art Attack

Address: Brussels

Country: BELGIUM

Applicant

Name: Eric Derzie & Assoc

Address: SWISCH78
5th Ave
New York

Country: US

Advice through Bank

Swift Code:

Name: AXA

Address: Puype

City:

Country: BELGIUM

OK

* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.

20. Click the **Ok** button to return back to the search screen

16. View Outward Guarantee

A bank guarantee is a guarantee from a lending institution ensuring that the liabilities of a debtor will be met. In other words, if the debtor fails to settle a debt, the bank will cover it. A bank guarantee enables the you(debtor) to acquire goods, buy equipment, or draw down loans, and there by expand business activity.

Bank guarantees can be initiated in the system using the Initiate BG option. This option allows you to search for bank guarantees based on a certain search criterion. Based on the search criterion, it allows you to view a list of bank guarantees (also called Outward Guarantee) for the selected customer.

Details of an Individual bank guarantee can be viewed and exported in various formats.

To view the outward bank guarantees

1. Navigate through the **Trade Finance > Bank Guarantee > View Outward Guarantee**. The system displays the **View Outward Guarantee - Search screen**.

View Outward Guarantee - Search

View Outward Guarantee
31-03-2011 13:00:00 GMT +0530

Customer Id* :

Outward Guarantee Number :

Applicant Contract Ref Number :

Applicant Name :

Beneficiary Name :

Outward Guarantee Status :

Expiry Status :

Outward Guarantee Currency :

Outward Guarantee Amount From :

Issue Date From :

Expiry Date From :

Outward Guarantee Amount To :

Issue Date To :

Expiry Date To :

Field Description

Field Name	Description
Customer Id	[Mandatory, Drop-Down] Select the appropriate customer ID from the drop-down list.
Outward Guarantee Number	[Optional, Alphanumeric, 20] Type the unique Bank Guarantee identification number.
Applicant Contract Reference	[Optional, Alphanumeric, 20] Type the applicant contract ref number.
Applicant Name	[Optional, Alphanumeric, 20] Type the name of the applicant. This is the name of the party or individual who has applied for the bank guarantee.
Beneficiary Name	[Optional, Alphanumeric, 20] Type the name of the beneficiary. This is the name of the party or individual for whom the bank guarantee has been issued.
Outward Guarantee Status	[Optional, Drop-Down] Select the appropriate Outward guarantee status from the drop-down list. The options are: <ul style="list-style-type: none"> • Hold • Reversed • Active • Closed • Cancelled

Field Name	Description
Expiry Status	<p>[Optional, Dropdown]</p> <p>Select the expiry status form the Dropdown list.</p> <p>The options available are</p> <ul style="list-style-type: none"> • Expired • Not Expired
Outward Guarantee Currency	<p>[Optional, Drop-Down]</p> <p>Select the appropriate currency from the drop-down list.</p>
Outward Guarantee Amount From	<p>[Optional, Numeric, 10]</p> <p>Type the start amount of the range. System will search all Outward guarantees whose amounts fall within this range.</p>
Outward Guarantee Amount To	<p>[Optional, Numeric, 10]</p> <p>Type the end amount of the range. System will search all Outward guarantees whose amounts fall within this range.</p>
Issue Date From	<p>[Optional, Pick List,]</p> <p>Select the start date of the range. System will search all Outward guarantees whose issue date fall within this range.</p>
Issue Date To	<p>[Optional, Pick List,]</p> <p>Select the end date of the range. System will search all Outward guarantees whose issue date fall within this range.</p>
Expiry Date From	<p>[Optional, Pick List,]</p> <p>Select the start date of the range. System will search all Outward guarantees whose expiry date fall within this range.</p>
Expiry Date To	<p>[Optional, Pick List,]</p> <p>Select the end date of the range. System will search all Outward guarantees whose expiry date fall within this range.</p>

- Enter the appropriate parameters in the relevant fields and click the **Search** button. The system displays the **View Outward Guarantee screen**.
OR
Click the **Clear** button to clear the search criteria entered.

View Outward Guarantee

31-03-2011 13:00:00 GMT +0530

Customer Id* :
QT2001776 (Eric Derzie and Assoc) ▼

Outward Guarantee Number :
Applicant Contract Ref Number :
Applicant Name :
Beneficiary Name :
Outward Guarantee Status : Select ▼
Expiry Status : Select ▼
Outward Guarantee Currency : Select ▼

Outward Guarantee Amount
From :

Outward Guarantee Amount To :

Issue Date From :

Issue Date To :

Expiry Date From :

Expiry Date To :

Clear
Search

Records 1 to 10 of 22
<<
<
>
>>

Page 1 of 3
>>
>>>

Outward Guarantee Number	Issue Date	Applicant Name	Outward Guarantee Currency	Outward Guarantee Amount	Outstanding Guarantee Amount	Date of Expiry	Outward Guarantee Status	Expiry Status	Beneficiary Name
QT2GUR102830004	10-10-2010	Eric Derzie & Assoc	GBP	GBP 100,000.00	GBP 100,000.00	09-11-2010	Active	Expired	Nelson Dsouza
QT2GUR102830005	04-10-2010	Eric Derzie & Assoc	GBP	GBP 125,000.00	GBP 125,000.00	30-11-2011	Active	Not Expired	Oxy Trading Inc Changed
QT2GUR102830007	10-10-2010	Eric Derzie & Assoc	USD	USD 200,000.00	USD 0.00	25-04-2011	Active	Not Expired	Oxy Trading Inc Changed
QT2GUR102830008	04-10-2010	Eric Derzie & Assoc	USD	USD 150,000.00	USD 75,000.00	03-11-2010	Active	Expired	Oxy Trading Inc
QT2GUR102830009	04-10-2010	Eric Derzie & Assoc	USD	USD 50,000.00	USD 50,000.00	03-11-2010	Active	Expired	Oxy Trading Inc
QT2GUR102830010	04-10-2010	Eric Derzie & Assoc	GBP	GBP 60,000.00	GBP 60,000.00	03-11-2010	Active	Expired	Oxy Trading Inc
QT2GUR102830011	04-10-2010	Eric Derzie & Assoc	GBP	GBP 66,000.00	GBP 66,000.00	03-11-2010	Active	Expired	Oxy Trading Inc
QT2GUR102830012	04-10-2010	Eric Derzie & Assoc	USD	USD 100,000.00	USD 100,000.00	03-11-2010	Active	Expired	Oxy Trading Inc





Column Description

Column Name	Description
Outward Guarantee Number	[Display] This column displays the unique Outward Guarantee identification number.
Issue Date	[Display] This column displays the Outward guarantee issue date.
Applicant Name	[Display] This column displays the name of the party/ individual who has applied for the bank guarantee.
Outward Guarantee Currency	[Display] This column displays the currency in which the Outward Guarantee was created.

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ORACLE®

Column Name	Description
Outward Guarantee Amount	[Display] This column displays the amount of the Outward Guarantee
Outstanding Outward Guarantee Amount	[Display] This column displays the outstanding amount in the Outward guarantee. This column will display an outstanding if part of the bank guarantee has already been used.
Date of Expiry	[Display] This column displays the expiry date of the Outward Guarantee.
Outward Guarantee Status	[Display] This column displays the status of the Outward Guarantee.
Date of Expiry	[Display] This column displays the expiry date of the Outward Guarantee.
Outward Guarantee Expiry Status	[Display] This column displays the status of the Outward Guarantee.
Expiry Status	[Display] This column displays the expiry date status of the Outward Guarantee.
Beneficiary Name	[Display] This column displays the name of the Beneficiary of the Outward Guarantee.

- Click on the column headings (link) to sort the respective columns in ascending or descending order.
- Scroll to the next page or previous page using the >> or << buttons respectively. Navigate to the first or last page using the |<< or >>| buttons respectively.
- To download the complete statement, click the Download  button. The system displays the **Download Outward Guarantee** dialog screen.
- Click the **reorder**  button to reorder the columns or select the columns that appear in the list.
- Click **Print**  button to Print the data.
- Click the **Edit**  column button to edit the number of columns.

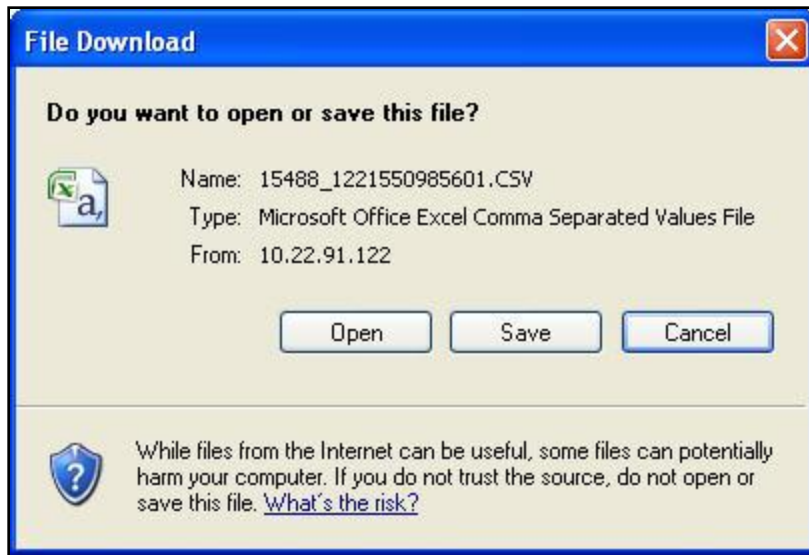
Download Outward Guarantee

Field Description

Field Name	Description
Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> • Pre-defined • Page Layout
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled if Page Layout option is selected from the Download Type drop-down list.
Included	This box lists all the fields that will be included in the report.
Excluded	This box lists all the fields that will be excluded from the report.

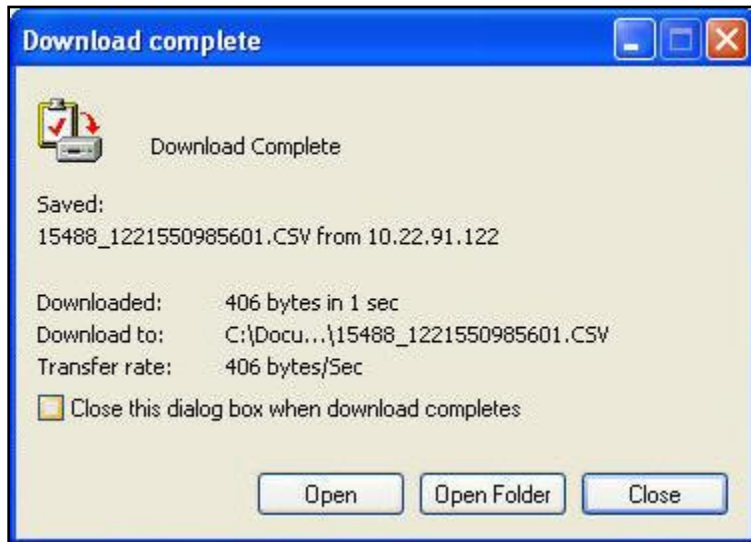
9. Select the fields that are to be included from the **Excluded** box and click the button. The **Included** box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
10. Select the fields that are to be excluded from the **Included** box and click the button. The **Excluded** box appears on the left-side of the dialog box.
11. Select the appropriate report type, format, and fields from the **Download Outward Guarantee** and click the **Download** button. **The system displays the File Download message box.**

File Download



12. Click the **Save** button to save the file on your file system. The system displays the **Save As** dialog box.
13. Specify the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the **Download complete** message box.

Download Complete



14. Click the **Open** button to open the file or click the **Close** button to view the file later.
15. Click the **Cancel** button on the **Download Outward Guarantee** dialog box.
16. To view the details of a particular outward guarantee, click on the appropriate link under the **Outward Guarantee Number** column. The system displays the details of the outward bank guarantee. For more information on the fields that can be viewed in outward bank guarantee details, refer to INITIATE OUTWARD GUARANTEE.

Field Name	Description
Beneficiary	
Name	[Display] This field displays the name of the Beneficiary.
Address	[Display] This field displays the address of the Beneficiary.
Country	[Display] This field displays the country of the Beneficiary.
Applicant	
Name	[Display] This field displays the name of the applicant.
Address	[Display] This field displays the address of the applicant.
Country	[Display] This field displays the country of the applicant.
Advice through Bank	
Swift id	[Display] This field displays the Swift id of the Advice through Bank.
Name	[Display] This field displays the name of the Advice through Bank.
Address	[Display] This field displays the address of the Advice through Bank.
Country	[Display] This field displays the country of the Advice through Bank.

17. Click the **Commitment Details** tab, the system displays the **View Outward guarantee commitment details** screen.

View Outward Guarantee

View Outward Guarantee
31-03-2011 13:00:00 GMT +0530

BG Number : QT2GUIR102830004
Date of Issue : 10-Oct-2010

SWIFT Message :

Advice :

Parties
Commitment Details
Bank Instructions
Guarantee

Applicant Contract Ref Number :
Beneficiary Contract Ref Number :
Guarantee Amount : GBP 100,000.00
Effective Date : 10-Oct-2010
Closure Date : 09-Dec-2010
Guarantee Expiry Date : 09-Nov-2010
Place of Expiry :

Field Description

Field Name	Description
Applicant Contract Reference Number	[Display] This field displays the applicant contract reference number
Beneficiary Contract Reference Number	[Display] This field displays the Beneficiary contract reference number
Guarantee Amount	[Display] This field displays the Guarantee amount
Effective date	[Display] This field displays the effective date of the guarantee.
Closure date	[Display] This column displays the closure date of the guarantee.
Guarantee expiry date	[Display] This column displays the guarantee expiry date.
Place of Expiry	[Display] This column displays the place of expiry.

18. Click the **Bank instructions** tab, the system displays the view outward guarantee- Bank instructions screen.

View Outward Guarantee

View Outward Guarantee 31-03-2011 13:00:00 GMT +0530

BG Number : QT2GUIR102830004 Date of Issue : 10-Oct-2010

SWIFT Message :

Advice :

Parties **Commitment Details** **Bank Instructions** **Guarantee**

Instructions to the Bank (Not forming part of Guarantee) :

Field Description

Field Name	Description
Instructions to the Bank (Not forming part of Guarantee)	[Display] This field displays the instructions to the bank.

19. Click on **Guarantee** tab, the system displays the View Outward Guarantee-guarantee screen.

View Outward Guarantee

View Outward Guarantee 31-03-2011 13:00:00 GMT +0530

BG Number : QT2GUIR102830004 Date of Issue : 10-Oct-2010

SWIFT Message :

Advice :

Parties **Commitment Details** **Bank Instructions** **Guarantee**

Guarantee :

Fft	Fft Description
GUARANTEE	We have been informed that you, __ (registered seat __) and __ (registered seat __ company registration number __) (hereinafter the Principal) have concluded a __ contract under the reference number __ on __ concerning the supply of __ (hereinafter the Contract) to be shipped until __. According to the terms of the Contract, the Principal shall effect payment for the goods supplied, services executed in the amount of __ (that is __) within __ days counted from the date of the following document: According to the Contract the payment obligation of the Principal shall be secured by a bank guarantee.

Field Name	Description
Guarantee	
FFT	[Display] This field displays the guarantee
FFT Description	[Display] This field displays the guarantee description

20. Click the **Back** button to return to the previous screen
21. Click the **Amendments** button to view the amendments made to the LC
22. Click the **Charges** button to view the Charges applicable to the LC
23. Click the **View Attached documents** to view the attached documents.

Amendments

Amendments		31-03-2011 13:00:00		
Country : FLEXCUBE DIRECT BANKING Primary Customer Id : QT1001802 Primary Customer Name : State Bank Of India				
Issued Amendments (9) :				
BG Ref. No	Amendment No.	Issue Date	New Expiry Date	New Outward Guarantee Amount
QT2GUIR102830005	<u>1</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>2</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>3</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>4</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>5</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>6</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>7</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>8</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00
QT2GUIR102830005	<u>9</u>	04-Oct-2010	30-Nov-2011	GBP 125,000.00

[Back](#)

Field Description

Field Name	Description
Country	[Display] This field displays the Entity.
Primary customer Id	[Display] This field displays the primary customer id
Primary customer name	[Display] This field displays the name of the primary customer id.
BG Ref No	[Display] This field displays the BG Reference number
Amendment No	[Display] This field displays the amendment number of the BG
Issue Date	[Display] This field displays the issue date of the BG.
New Expiry Date	[Display] This field displays the new expiry date of the BG.

Field Name	Description
New Outward guarantee amount	[Display] This field displays the new BG amount.

24. Click the **Amendment No** link, the system displays the Issued Amendments detail screen.
OR
Click the **Back** button to return to the previous screen.

Issued Amendment		31-03-2011 13:00:00
<div> <div>Country : FLEXCUBE DIRECT BANKING</div> <div>Primary Customer Id : QT1001802</div> <div>Primary Customer Name : State Bank Of India</div> </div>		
<div> <div>Sender's Reference : QT2GUIR102830005</div> <div>Amendment No. : 1</div> <div>Date of Issue : 04-Oct-2010</div> <div>Date of Amendment : 15-Feb-2011</div> <div>Guarantee Expiry Date : 30-Nov-2011</div> <div>Place of Expiry : bng</div> <div>Amount : GBP 125,000.00</div> </div>		
		Back

Field Description

Field Name	Description
Senders reference	[Display] This field displays the BG Reference number
Amendment No	[Display] This field displays the amendment number of the BG
Date of Issue	[Display] This field displays the issue date of the BG.
Date of amendment	[Display] This field displays the date of amendment of BG.
Guarantee Expiry date	[Display] This field displays the expiry date of guarantee.
Place of expiry	[Display] This field displays the place of expiry of BG.
Amount	[Display] This field displays the amount of BG.

25. Click the **Back** button to return to the View outward guarantee detail screen.

Charges

View Charges Information		31-03-2011 13:00:00
Commission:		
Total Charges:		
Guarantee issuance Commission	1.00%	
LC Courier Charge:	GBP50.00	Account: QT200177601
LC SWIFT Charge for amendment:	GBP50.00	Account: QT200177601
Other Bank charges:	GBP50.00	Account: QT200177601
Total(Without VAT): 150.00		
		Back

Field Description

Field Name	Description
Guarantee issuance commission	[Display] This field displays the Commission charges in terms of percentage
LC courier charges	[Display] This field displays the courier charges.
Account	[Display] This field displays the account for collection of courier charges
LC swift charges for amendments	[Display] This field displays the LC swift charges for amendments
Account	[Display] This field displays the account for collection of LC swift charges for amendments
Other bank charges	[Display] This field displays the other bank charges applicable
Account	This field displays the account for other bank charges applicable.
Total(without VAT)	[Display] This field displays the Total charges overall applicable(sum of LC courier, LC swift and other bank charges)

26. Click the **Back** button to return to the previous screen.

View Attached documents

View Attached Documents
31-03-2011 13:00:00 GMT +0530

Customer Id: QT2001776

Product: undefined

Transaction Type: Guarantees

Records 1 to 2 of 2

Page 1 of 1

File Name	Date of Attachment	Notes
ROHIT.txt	10-10-2010	
details.txt	10-10-2010	

View All

Back

Field Description

Field Name	Description
Customer id	[Display] This field displays the customer id
Product	[Display] This field displays the name of the product
Transaction type	[Display] This field displays the type of the transaction
File Name	[display, hyperlink] This column displays the file name of the attached document
Date of attachment	[Display] This column displays the date of attachment of the document
Notes	[Display] This column displays the notes if any

27. Click the **View All** button to view all the attached documents together
OR
Click the **Back** button to return to the previous screen.

View Attached Documents31-03-2011 13:00:00 GMT +0530

Upload Images

```
\\10.180.82.16\HBOSRetail
\\10.180.82.16\HBOSAdmin
these two are Germany proto..
\\10.180.82.16\HBOS_RetailBanking id
for Netherlands but lang is in Dutch

pnr-8141486224
1128004 INDIAINFOLINE TOKEN NOS

http://www.trinitymoon.com/
http://10.180.70.139:8080/

_https://i-share.i-flex.com/sites/rbpg/flexat/FCDB_Implementation/Mashreq%20BankDubai/Forms/AllItems.aspx?RootFolde
148.87.19.36
144.20.66.138

80

CHINA CLUSTER-http://10.180.23.161:9092/confluence/display/NB/ChinaCluster++IT+R2+Environment+Details

abhishek mail pwd:AVHF9aTF

UNIT TRACKING FWD-dy5pegbe

http://www.pdfonline.com/
```

Print Download Back

28. Click the **Print** button to print the attached document
OR
Click the **Download** button to download the attached document
OR
Click the **Back** button to return to the previous screen.

View Swift and advice messages

View Swift Message
01-03-2011 13:00:00 GMT +0530

Event Date : 01-Jan-2011
 Event Description : Guarantee Amendment

```

{1:F01LONDUSBRAQT21111111111}
{2:I767SWISCH78XXXN}
{3:{108:QT2MSOG11001006W}}
{4:
:27:1/1
:20:QT2GUIR102830004
:21:NONREF
:23:ISSUE
:30:110101
:26E:1
:31C:101010
:77C:WE HAVE BEEN INFORMED THAT YOU, (REGISTERED SEAT ) AND
(REGISTERED SEAT COMPANY REGISTRATION NUMBER ) (HEREINAFTER
THE PRINCIPAL) HAVE
CONCLUDED A CONTRACT UNDER THE REFERENCE NUMBER ON
CONCERNING THE SUPPLY OF (HEREINAFTER THE
CONTRACT) TO BE SHIPPED UNTIL .
ACCORDING TO THE TERMS OF THE CONTRACT, THE PRINCIPAL SHALL
EFFECT PAYMENT FOR THE GOODS SUPPLIED, SERVICES EXECUTED IN THE
AMOUNT OF (THAT IS ) WITHIN DAYS COUNTED FROM THE
DATE OF THE FOLLOWING DOCUMENT:
          
```

Export To : Portable Doc Format
[Export](#)

01-03-2011 13:00:00 GMT +0530

Event Date : 10-Oct-2010
 Event Description : Debit Advice

```

DEBIT ADVICE
-----

DATE : 10-OCT-10                PAGE : 1

AL FUTHAIM LOGISTICS
PO Box 61450, Jebel Ali, Dubai, UAE
PAGE : 1

CUSTOMER ID      : QT1001944
ACCOUNT          : QT100194401

OUR REFERENCE NO : QT1GUIR102830004
USER REFERENCE NO : QT1GUIR102830004

WE HAVE EXECUTED THE FOLLOWING TRANSACTION ON YOUR BEHALF:

-----
VALUE DATE  CCY  AMOUNT
          
```

Export To : --Please Select--
[Export](#)

Field Description

Field Name	Description
Export to	[Optional, Dropdown] Select the format to export the document.
Swift fields	[Display] This field displays the Swift details

29. Click the **Export** link to export the messages in the desired formats

17. Customer Acceptance

This transaction allows the user to view the discrepancy details or amendment details and can provide his decision i.e. Accept or Reject with reason.

To customer acceptance

1. Navigate through **Trade Finance > Customer Acceptance**. The system displays the **Customer Acceptance - Search** screen.

Customer Acceptance

Customer Acceptance		31-03-2011 13:00:00 GMT +0530
Customer: <input type="text" value="All"/>	LC Number: <input type="text"/>	
Advising Ref. No.: <input type="text"/>	Applicant: <input type="text"/>	
		<input type="button" value="Search"/>

Field Description

Field Name	Description
Customer	[Optional, Drop-Down] Select the appropriate customer from the drop-down list.
LC Number	[Optional, Alphanumeric,16] Type the Letter of Credit number.

Field Name	Description
Advising Reference No	[Optional, Alphanumeric,16] Type the advising reference number.
Applicant	[Optional, Alphanumeric,35] Type the applicant name.

2. Enter the appropriate parameters in the relevant fields and click the **Search button**. The system displays the **Customer Acceptance screen**.

Customer Acceptance

Customer Acceptance

31-03-2011 13:00:00 GMT +0530

Customer: QT2001776 (Eric Derzie and Assoc) ▼

LC Number:

Advising Ref. No.:

Applicant:

Search

Records 1 to 5 of 5

<<

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>>

Page 1 of 1





LC Number	Type	Applicant	Advising Ref. No.	Amendment No.	LC Currency	LC Amount
QT2ELCR102830001	Export LC Amendment - Acceptance	Oxy Trading Inc	QT2ELCR102830001	8	USD	USD 280,000.00
QT2ELCR102830003	Export LC Amendment - Acceptance	Oxy Trading Inc	QT2ELCR102830003	3	USD	USD 234,567.00
QT2ELNR102830002	Export LC Amendment - Acceptance	Oxy Trading Inc	QT2ELNR102830002	3	USD	USD 264,567.00
QT2ELNR102830004	Export LC Amendment - Acceptance	Oxy Trading Inc	QT2ELNR102830004	3	USD	USD 234,567.00
QT2ELNR110460001	Export LC Amendment - Acceptance	Oxy Trading Inc Changed	QT2ELNR110460001	31	USD	USD 100,000.00

Column Description

Column Name	Description
LC Number	[Display] This column displays the LC number generated by the Host .
Type	[Display] This column displays the acceptance bill type.
Applicant	[Display] This column displays the name of the Applicant of the Export LC.
Advising Ref No	[Display] This column displays the Advising reference number.
Amendment No	[Display] This column displays the amendment number of the LC.
LC Currency	[Display] This column displays the LC currency.

Column Name	Description
-------------	-------------

LC Amount	[Display] This column displays the LC amount.
-----------	--

- Click on the column headings (link) to sort the respective columns in ascending or descending order.
- Scroll to the next page or previous page using the >> or << buttons respectively. Navigate to the first or last page using the |<< or >>| buttons respectively.
- Reorder the columns or select the columns that appear by clicking the **Edit**  button.
- To download the complete statement, click the  **Download** button. The system displays the **File Download** dialog screen.
- Click the **print**  button to print the document.
- Click the **optimize data**  button to align the columns within the available page screen.

Download Customer Acceptance

Customer Acceptance

25-08-2010 19:50:43 GMT +0530

Download Type
File Format

>>

<<

LC Number
Type
Applicant
Advising Ref. No.
Amendment No.
LC Currency
LC Amount



Download

Close

Field Description

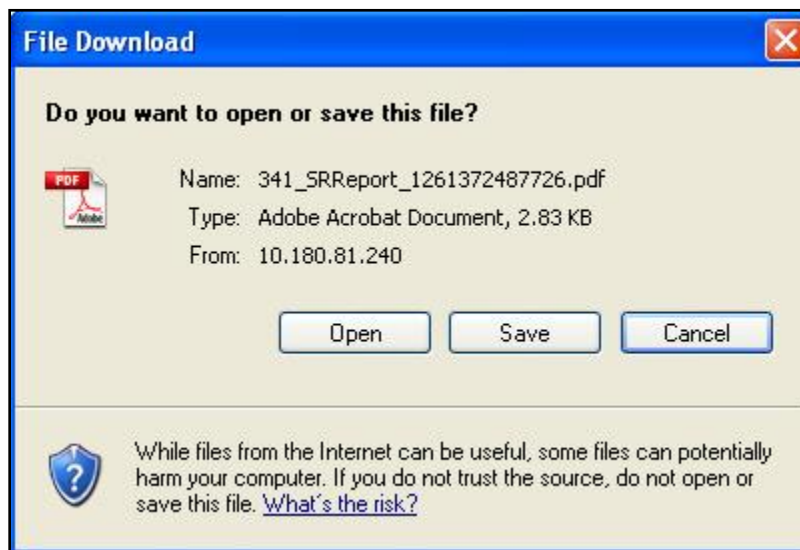
Field Name	Description
------------	-------------

Download Type	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> Page Layout
---------------	--

Field Name	Description
File Format	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. This option is enabled if Page Layout option is selected from the Download Type drop-down list.
Included	This box lists all the fields that will be included in the report. Select the fields that are to be included from the Excluded box and click the  button. The Included box appears on the right-side of the dialog box. All the fields are, by default, selected and included.
Excluded	This box lists all the fields that will be excluded from the report. Select the fields that are to be exclude from the Included box and click the  button. The Excluded box appears on the left-side of the dialog box.

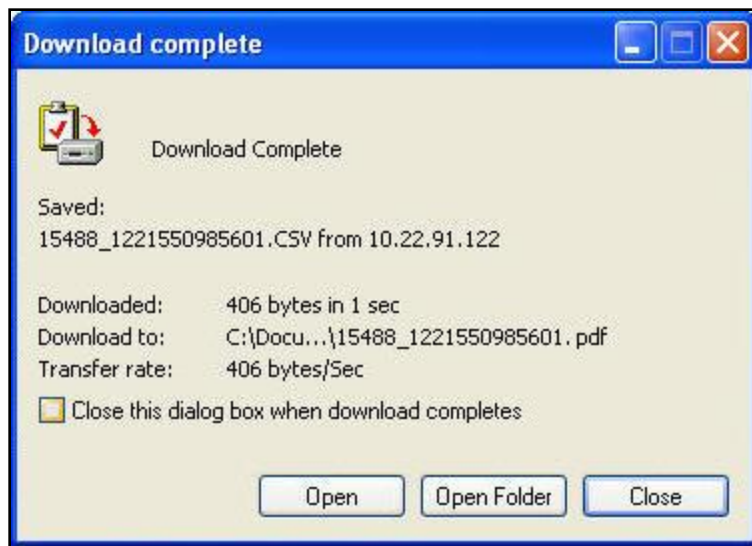
- Select the appropriate report type, format, and fields from the **File Download** and click the **Download** button. The system displays the **File Download** message box.

File Download



- Click the **Save** button to save the file on your file system. The system displays the **Save As** dialog box
OR
Click the **Cancel** button to cancel the download
OR
Click the **Open** button to open the file.
- Specify the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the **Download complete** message box.

Download Complete



12. Click the **Open** button to open the file
OR
Click the **Close** button to view the file later.
OR
Click the **Open folder** to open the folder of the file.

To initiate customer acceptance

13. Click the appropriate link in the **LC Number** column. The system displays the **Customer Acceptance** screen with the details.

Customer Acceptance

Customer Acceptance		31-03-2011 13:00:00 GMT +0530
Contract Details		
Advising Reference No: <input type="text" value="QT2ELCR102830001"/> Amendment Status: <input type="text"/> Expiry Date: <input type="text" value="15-02-2011"/> Currency: <input type="text" value="USD"/> Applicant Name: <input type="text" value="Oxy Trading Inc"/> Positive %: <input type="text" value="0.00"/> Additional Amount Covered: <input type="text"/>	Version No: <input type="text" value="2"/> Issue Date: <input type="text" value="04-10-2010"/> Contract Amount: <input type="text" value="280,000.00"/> Increase/Decrease LC Amount: <input type="text" value="-4,567.00"/> Issuing Bank Name: <input type="text"/> Negative %: <input type="text" value="0.00"/>	
Shipment Details		
Delivery Place: <input type="text"/> Place of Receipt: <input type="text"/> Latest Shipment Date: <input type="text"/>	Port of Loading: <input type="text"/> Port of Discharge: <input type="text"/> Shipment Period: <input style="height: 30px;" type="text"/>	
Resolution		
Resolved*: <input type="text" value="Accept"/> Resolution Date: <input type="text" value="31-03-2011"/> Notes: <input style="height: 20px;" type="text"/>		
<input type="button" value="Initiate"/> <input type="button" value="Back"/>		

Field Description

Field Name	Description
Advising Reference Number	[Display] This column displays the Advising Reference Number (Contract Reference Number).
Version Number	[Display] This column displays the version number i.e. Amendment Number.
Amendment Status	[Display] This column displays the Amendment Status.
Issue Date	[Display] This column displays the Issue Date.
Expiry Date	[Display] This column displays the Expiry Date.
Contract Amount	[Display] This column displays the LC Amount.
Currency	[Display] This column displays the currency of the LC.
Increase/Decrease LC Amount	[Display] This column displays the increased or decreased amount.
Applicant Name	[Display] This column displays the Applicant Name.
Issuing Bank Name	[Display] This column displays the Issuing Bank Name.
Positive %	[Display] This column displays the Positive Tolerance.
Negative %	[Display] This column displays the Negative Tolerance.
Additional Amounts Covered	[Display] This column displays if there is any additional amount covered under LC.
Shipment details	
Delivery Place	[Display] This column displays the Place of Delivery.

Field Name	Description
Port of Loading	[Display] This column displays the Port of Loading.
Place of Receipt	[Display] This column displays the Place of Receipt.
Port of Discharge	[Display] This column displays the Port of Discharge.
Latest Shipment Date	[Display] This column displays the latest shipment date.
Shipment Period	[Display] This column displays the Shipment Period.
Resolution	
Resolved	[Mandatory, Drop-Down] Select the appropriate option resolution from the drop-down list.
Resolution Date	[Display] This column displays the resolution date.
Notes	[Text Area] Type the comments in the text box.


14. Click the **Initiate** button to initiate the customer acceptance. The system displays the **Customer Acceptance- Verify** screen.
OR
Click the **Back** button to navigate to the previous page.

Customer Acceptance– Verify

Customer Acceptance - Verify		31-03-2011 13:00:00 GMT +0530
Contract Details		
Advising Reference No: QT2ELCR102830001	Version No: 2	
Amendment Status:	Issue Date: 04-10-2010	
Expiry Date:	Contract Amount: 280,000.00	
Currency: USD	Increase/Decrease LC Amount: -4,567.00	
Applicant Name:	Issuing Bank Name:	
Positive %: 0.00	Negative %: 0.00	
Additional Amount Covered:	<input type="text"/>	
Shipment Details		
Delivery Place:	Port of Loading:	
Place of Receipt:	Port of Discharge:	
Latest Shipment Date:	Shipment Period: <input type="text"/>	
Resolution		
Resolved: <input type="text" value="Accept"/>	Resolution Date: 31-03-2011	
Notes: <input type="text"/>		
		<input type="button" value="Confirm"/> <input type="button" value="Change"/> <input type="button" value="Cancel"/>

15. Click the **Confirm** button. The system displays the **Customer Acceptance- Confirm** screen with the status message.
- OR
- Click the **Change** button to change the **Customer Acceptance** application details.
- OR
- Click **Cancel** button to cancel the **Customer Acceptance**.

Customer Acceptance –Confirm

 Transaction submitted for Customer Acceptance having reference 181915983370744 has been Initiated

Customer Acceptance - Confirm31-03-2011 13:00:00 GMT +0530

Contract Details

Advising Reference No: QT2ELCR102830001

Amendment Status:

Expiry Date:

Currency: USD

Applicant Name:

Positive %: 0.00

Additional Amount Covered:

Version No: 2

Issue Date: 04-10-2010

Contract Amount: 280,000.00

Increase/Decrease LC Amount: -4,567.00

Issuing Bank Name:

Negative %: 0.00

Shipment Details

Delivery Place:

Place of Receipt:

Latest Shipment Date:

Port of Loading:

Port of Discharge:


Shipment Period:

Resolution

Resolved:

Notes:

Resolution Date: 31-03-2011



16. Click the **OK** button. The system displays the **Customer Acceptance** screen

18. Attach Documents

Trade Finance transactions requires lot of document movement between various parties including bank. Under a typical trade cycle, Importer and Exporter agree on the various terms and conditions and accordingly initiate a contract. A trade application is routed through the Issuing Bank and Advising Bank. The application supports attaching of necessary documents to the underlying trade contract.

Using Attach documents transaction you can attach scanned copies of Instructions to the bank. It allows you to attach more than one document. The File Types Allowed are Doc, xls, CSV, PDF, txt, zip, tif, and jpg.

To attach documents:

1. Navigate through **Trade Finance > Attach Documents**. The system displays the **Attach Documents** screen.

Attach Documents

Attach Documents		31-03-2011 13:00:00 GMT +0530	
Customer Id*: QT2001776 (Eric Derzie and Assoc) ▼	Transaction Type*: Letter Of Credit ▼		
Reference No: <input type="text"/>	FCDB Reference No: <input type="text"/>		
Applicant Name: <input type="text"/>	Beneficiary Name: <input type="text"/>		
			<input type="button" value="Search"/>

Field Description

Field Name	Description
------------	-------------

2. Enter the relevant details.
3. Click the **Search** button, the system displays the **View Attached Documents** screen.

[View Attached Documents](#)

31-03-2011 13:00:00 GMT+03:00

Customer Id*: QT2001776 (Eric Derzie and Assoc) ▼	Type*: Letter Of Credit ▼
Reference No: <input type="text"/>	FCDB Reference No: <input type="text"/>
Applicant Name: <input type="text"/>	Beneficiary Name: <input type="text"/>

Search

Records 1 to 10 of 73 |<< << Page 1 of 8 >> >>|

Reference No	Transaction Type	Product	Beneficiary	Applicant	Currency	Amount	FCDB Reference No
QT1ILUN103040001	Letter Of Credit	Import LC (U) Non revolving-Non Periodic Advance-LCY-QTR2	Ere	Eric Derzie & Assoc	GBP	GBP 200.00	114278542099024
QT1ILUR103650003	Letter Of Credit	Import LC Usance Revolving-Advance periodic-LCY - QTR2	Oxy Trading Inc	Eric Derzie & Assoc	GBP	GBP 4,567.00	QT1ILUR103650003
QT2ELCR102830001	Letter Of Credit	Export LC Revolving -LCY	Eric Derzie and Assoc	Oxy Trading Inc Changed	USD	USD 280,000.00	QT2ELCR102830001
QT2ELCR102830002	Letter Of Credit	Export LC Revolving -LCY	Eric Derzie & Assoc	Oxy Trading Inc	USD	USD 234,567.00	QT2ELCR102830002
QT2ELCR102830003	Letter Of Credit	Export LC Revolving -LCY	Eric Derzie and Assoc	Oxy Trading Inc	USD	USD 234,567.00	QT2ELCR102830003
QT2ELCR110010001	Letter Of Credit	Export LC Revolving -LCY	Eric Derzie and Assoc	Oxy Trading Inc Changed	USD	USD 310,000.00	QT2ELCR110010001
QT2ELNR102830002	Letter Of Credit	Export LC with Adding Confirmation	Eric Derzie & Assoc	Oxy Trading Inc Changed	USD	USD 234,567.00	QT2ELNR102830002
QT2ELNR102830003	Letter Of Credit	Export LC with Adding Confirmation	Eric Derzie & Assoc	Oxy Trading Inc	USD	USD 234,567.00	QT2ELNR102830003
QT2ELNR102830004	Letter Of Credit	Export LC with Adding Confirmation	Eric Derzie & Assoc	Oxy Trading Inc	USD	USD 234,567.00	QT2ELNR102830004

Field Description

Field Name	Description
Reference. No.	[Display] This field displays the reference number of the transaction
Transaction Type	[Display] This field displays the type of the product.
Product	[Display] This field displays the detailed name of the product.
Beneficiary	[Display] This field displays the name of the beneficiary.
Applicant	[Display] This field displays the name of the applicant.
Currency	[Display] This field displays the currency of the transaction.
Amount	[Display] This field displays the amount used in the transaction.
FCDB reference number	[Display] This field displays the FCDB reference number of the transaction.

4. Click the **Reference No** hyperlink. The system displays **Attach Documents - Initiate** screen

Attach Documents - Initiate

Attach Documents - Initiate

31-03-2011 13:00:00 GMT +0530

Contract Details

Customer Id: QT2001776

Transaction Type: Letter Of Credit

Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2

Beneficiary Name: Oxy Trading Inc

Applicant: Eric Derzie & Assoc

FCDB Reference No: QT1ILUR103650003

Reference No: QT1ILUR103650003

Attachment Details

Notes:

Attach Documents

Existing Files Attached: 3

File Name	Uploaded By	Uploaded Date
271.xml	RBCORP	01-03-2011 13:00:00 GMT +0530
FS template.doc	corpsmitainit	31-01-2011 13:00:00 GMT +0530
ROHIT.txt	SBCORP	15-02-2011 13:00:00 GMT +0530

Initiate

Back

Field Description

Field Name	Description
Contract details	
Customer Id	[Display] This field displays the customer id.
Type	[Display] This field displays the type of the product
Product	[Display] This field displays the product.
Beneficiary Name	[Display] This field displays the name of the beneficiary.
Applicant	[Display] This field displays the name of the applicant.
FCDB Reference. No.	[Display] This field displays the FCDB reference number for the transaction.
Reference. No.	[Display] This field displays the reference number for the transaction.
Attachment Details	
Notes	[Display] This field displays details of the files attached.
Existing files attached	
File Name	[Display] This field displays the name of the file uploaded.
Uploaded by	[Display] This field displays the name of the user through which the file is uploaded..
Uploaded date	[Display] This field displays the date of upload of file.

- Click the **Attach Documents** button, the system displays the **Attachments** screen

Attachments

Attachments

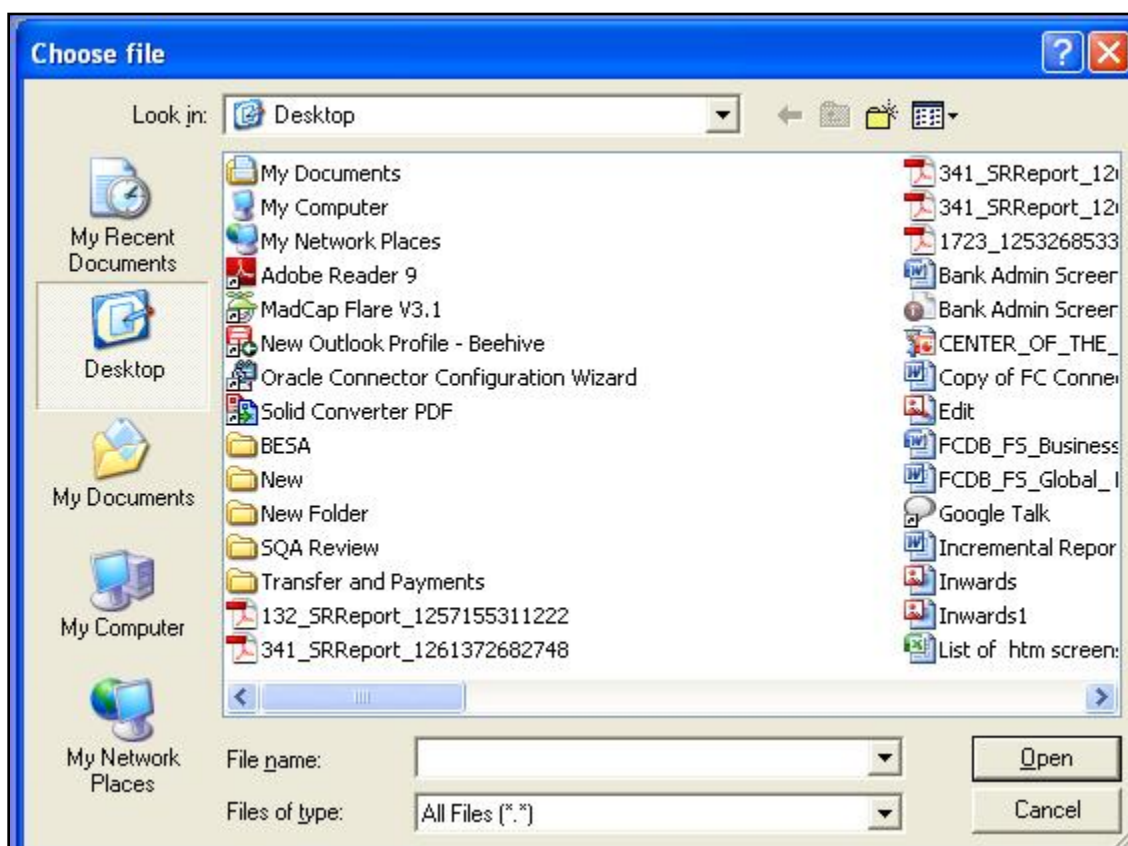
31-03-2011 13:00:00 GMT +0530

Select Document to Attach

Allowed File Types:
xls,doc,pdf,csv,txt,zip,tif,jpg

6. Click the **Browse** button. The system displays **Choose File** dialogue box.

Choose File



7. Navigate the file and click the **Open** button to attach the selected file. The system displays Attachments screen

Attachments

Attachments

31-03-2011 13:00:00 GMT +0530

Select Document to Attach

Allowed File Types:
xls,doc,pdf,csv,txt,zip,tif,jpg

File Name
1273_1292056391997.CSV

8. Click the **Attach** button, the file gets attached and then click the **Done** button the system displays **Attached Document Initiate** screen
9. Click **Add Another** button to add another document.

Attached Document Initiate

Attach Documents - Initiate

31-03-2011 13:00:00 GMT +0530

Contract Details

Customer Id: QT2001776	Transaction Type: Letter Of Credit
Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2	Beneficiary Name: Oxy Trading Inc
Applicant: Eric Derzie & Assoc	FCDB Reference No: QT1ILUR103650003
Reference No: QT1ILUR103650003	

Attachment Details

Notes:

Existing Files Attached: 3

File Name	Uploaded By	Uploaded Date
271.xml	RBCORP	01-03-2011 13:00:00 GMT +0530
FS template.doc	corpsmitainit	31-01-2011 13:00:00 GMT +0530
ROHIT.txt	SBCORP	15-02-2011 13:00:00 GMT +0530

Current Files Attached

☐
1273_1292056391997.CSV

10. Click the **Initiate** button, The system displays **Attach Documents Verify** screen
OR
Click on **Back** to go back to the previous screen
OR
Click the current files attached checkbox and click the **Remove** button to remove the current attached file.

Attach Documents Verify

Attach Documents - Verify
31-03-2011 13:00:00 GMT +0530

Contract Details

Customer Id: QT2001776	Transaction Type: Letter Of Credit
Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2	Beneficiary Name: Oxy Trading Inc
Applicant: Eric Derzie & Assoc	FCDB Reference No: QT1ILUR103650003
Reference No: QT1ILUR103650003	

Attachment Details

Notes:

Existing Files Attached

File Name	Uploaded By	Uploaded Date
271.xml	RBCORP	01-03-2011 13:00:00 GMT +0530
FS template.doc	corpsmitainit	31-01-2011 13:00:00 GMT +0530
ROHIT.txt	SBCORP	15-02-2011 13:00:00 GMT +0530

Current Files Attached

☐ 1273_1292056391997.CSV
☐ 1273_1292056391997.CSV

Cancel
Change
Confirm

11. Click the **Confirm** button to confirm the attach document initiate
OR
Click the **Change** button to edit the details of the attach document transaction
OR
Click the **Cancel** button to cancel the attach document transaction.

Attach Documents – Confirm

Transaction submitted for Attach Documents having reference 693564501370721 has been Initiated

Attach Documents - Confirm

31-03-2011 13:00:00 GMT +0530

Contract Details

Customer Id: QT2001776

Product: Import LC Usance Revolving-Advance periodic-LCY - QTR2

Applicant: Eric Derzie & Assoc

Reference No: QT1ILUR103650003

Transaction Type: Letter Of Credit

Beneficiary Name: Oxy Trading Inc

FCDB Reference No: QT1ILUR103650003

Attachment Details

Notes:

Existing Files Attached

File Name	Uploaded By	Uploaded Date
271.xml	RBCORP	01-03-2011 13:00:00 GMT +0530
FS template.doc	corpsmitainit	31-01-2011 13:00:00 GMT +0530
ROHIT.txt	SBCORP	15-02-2011 13:00:00 GMT +0530

Current Files Attached

☐ 1273_1292056391997.CSV
☐ 1273_1292056391997.CSV

12. Click the **OK** button, the system displays **Attach Documents** screen.

19. Lookup Maintenance

Look up maintenance is a function that will allow you to create and maintain various details that form part of the trade finance transactions. Details like shipment period, description of goods, beneficiary details, drawee details and various clauses which are standard and applicable for each transaction can be maintained here. These details upon selection will be automatically populated on the transaction initiation screen.

To add Applicant/Drawee

1. Navigate through **Trade Finance >Lookup Maintenance**. The system displays the **Lookup Maintenance** screen.

Lookup Maintenance

Lookup Maintenance		31-03-2011 13:00:00 GMT +0530	
Maintenance Type*:	Applicant / Drawee ▼	Transaction Type*:	Direct Collection Initiation ▼
Maintenance Id:	<input type="text"/>	Visibility:	All ▼
		<input type="button" value="Search"/> <input type="button" value="Add"/>	

Field Description

Field Name	Description
Maintenance Type	[Mandatory, Drop-Down] Select the appropriate maintenance type from the drop-down list.
Transaction Type	[Mandatory, Drop-Down] Select the appropriate transaction type from the drop-down list.

Field Name	Description
Maintenance Id	[Optional, Alphanumeric,10] Type the appropriate maintenance id as an input criteria
Visibility	[Optional, Drop-Down] Select the appropriate visibility option from the drop-down list.

- Click the **Add** button, the system displays **Lookup Maintenance** screen
OR
Enter the relevant details for the search criteria and Click the **Search** button to View/modify and delete the record.

Lookup Maintenance- Add Drawee/Applicant

Lookup Maintenance
31-03-2011 13:00:00 GMT +0530

Maintenance Details

Maintenance Type*: Applicant / Drawee
Maintenance Id*:
Visibility*:

Applicability


Direct Collection Initiation ☐
Export Collection Initiation ☐
Export Bill under LC ☒

Drawee Details

Name*:
Address*:

Country:
Email:

Bank Details

SWIFT Code: 
Bank Name:
Bank Address:

Country:

Lookup Maintenance- Goods Description

Lookup Maintenance

31-03-2011 13:00:00 GMT +0530

Maintenance Details

Maintenance Type*: Goods Description
Maintenance Id*:
Visibility*: Select
Details *:

Applicability
Direct Collection Initiation ☐
Export Collection Initiation ☐
Export Bill under LC ☒

Field Description

Field Name	Description
Maintenance Details	
Maintenance Type	[Display] This field displays the type of maintenance.
Maintenance Id	[Mandatory, Alphanumeric,10] Type the maintenance id.
Visibility	[Mandatory, Drop-Down] Select the appropriate option from the drop-down list. The options are All Public Private
Applicability	
Direct Collection Initiation	[Optional, Check Box] Select the direct collection initiation checkbox to enable direct collection initiation.
Export collection initiation	[Optional, Check Box] Select the Export collection initiation checkbox to enable Export collection initiation.
Export bill under LC	[Optional, Check Box] Select the Export bill under LC checkbox to enable Export bill under LC.
Drawee Details	
The following field will be displayed, when you select the Applicant/Drawee option from the Maintenance Type drop-down list	

Field Name	Description
Name	[Mandatory, Alphanumeric,40] Type the drawee's name.
Address	[Mandatory, Alphanumeric,35*3] Type the drawee's address.
Country	[Optional, Drop-Down] Select the appropriate country from the drop-down list.
Email	[Optional, Alphanumeric,10] Type the email address.
Bank Details	
SWIFT Code	[Optional, Alphanumeric,11] Type or use Lookup to search the SWIFT code.
Bank Name	[Optional, Alphanumeric,11] Type or use Lookup to search the name of the bank.
Bank Address	[Display] This field displays the bank address.
Country	[Display] This field displays the country.
Maintenance Details	
The following fields will be displayed, when you select the Good Description option from the Maintenance Type drop-down list.	
Details	[Mandatory, Alphanumeric,6500] Type the details of the goods description.

- Click the **Add** button. The system displays **Lookup Maintenance Verify** screen.
OR
Click the **Back** button to go to the previous screen.

Lookup Maintenance Verify


Lookup Maintenance-Verify		31-03-2011 13:00:00 GMT +0530
Maintenance Details		
Maintenance Type: Applicant / Drawee Maintenance Id*: ABC Inc Visibility: Public		
Applicability		
Direct Collection Initiation <input checked="" type="checkbox"/>		
Drawee Details		
Name*: ABC Inc Address: Wall Street New York Country: UNITED STATES Email:		
Bank Details		
SWIFT Code*: AMERUS39 Bank Name*: BANK OF AMERICA Bank Address: US Country:		
		<input type="button" value="Cancel"/> <input type="button" value="Change"/> <input type="button" value="Confirm"/>

Lookup Maintenance Verify

Lookup Maintenance-Verify		31-03-2011 13:00:00 GMT +0530
Maintenance Details		
Maintenance Type: Goods Description Maintenance Id*: ABC Inc Visibility: Public Details *: Spare Parts		
Applicability		
Direct Collection Initiation <input checked="" type="checkbox"/>		
		<input type="button" value="Cancel"/> <input type="button" value="Change"/> <input type="button" value="Confirm"/>

- Click the **Confirm** button. The system displays **Lookup Maintenance Confirm** screen.
OR
Click the **Change** button to change the details entered in the previous screen
OR
Click the **Cancel** button to cancel the transaction

Lookup Maintenance-Confirm

 Transaction submitted for Lookup Maintenance having reference 146301532370804 has been Initiated


Lookup Maintenance-Confirm 31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type: Applicant / Drawee
Maintenance Id*: ABC Inc
Visibility: Public


Applicability
Direct Collection Initiation ☒

Drawee Details
Name*: ABC Inc
Address: Wall Street
New York
Country: UNITED STATES

Bank Details
SWIFT Code*: AMERUS39
Bank Name*: BANK OF AMERICA
Bank Address: US
Country:




Lookup Maintenance – Confirm

 Transaction submitted for Lookup Maintenance having reference 413346479370828 has been Initiated

Lookup Maintenance-Confirm 31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type: Goods Description
Maintenance Id*: ABC Inc
Visibility: Public
Details *: Spare Parts

Applicability
Direct Collection Initiation ☒



- Click the **OK** button. The system displays **Lookup Maintenance** screen. After clicking the search button on the Look maintenance screen, you can view /modify and delete the details.

To View/Modify details

- Navigate through the menus to **Lookup Maintenance**. The system displays the **Lookup Maintenance** screen. Enter the appropriate information in the relevant fields.
- Click the **Search** button. The system displays **Lookup Maintenance** screen.

Lookup Maintenance

Lookup Maintenance31-03-2011 13:00:00 GMT +0530




Maintenance Type*: Goods Description

Transaction Type*: Export Bill under LC

Maintenance Id:

Visibility: All

Search Add

Records 1 to 1 of 1 << < Page 1 of 1 > >>

<input type="checkbox"/>	<u>Maintenance Id</u>	<u>Transaction Type</u>	<u>Maintenance Type</u>	<u>Details</u>	<u>Visibility</u>
<input type="checkbox"/>	ABC INC	Export Bill under LC	Goods Description	Spare Parts	Public

Delete

Field Description

Field Name	Description
Maintenance Type	[Display] This field displays the maintenance type.
Transaction Type	[Display] This field displays the transaction type.
Maintenance Id	[Display] This field displays the maintenance id.
Details	[Display] This field displays the details of the lookup maintenance.
Visibility	[Display] This field displays the visibility option.

- Click the **Maintenance Id hyperlink**. The system displays **Modify Maintenance** screen

Maintenance-Applicant/Drawee

Modify Maintenance31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type*: Applicant / Drawee
Maintenance Id*: ABC INC
Visibility*: Public

Applicability
Direct Collection Initiation ☒
Export Collection Initiation ☐
Export Bill under LC ☐

Drawee Details
Name*: ABC Inc
Address*: Wall Street
New York
Country: UNITED STATES
Email:

Bank Details
SWIFT Code: AMERUS39
Bank Name: BANK OF AMERICA
Bank Address: US
Country:

BackModify

Modify Maintenance-Goods Description

Modify Maintenance31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type*: Goods Description
Maintenance Id*: ABC INC
Visibility*: Public
Details *: Spare Parts

Applicability
Direct Collection Initiation ☐
Export Collection Initiation ☐
Export Bill under LC ☒

BackModify

9. Enter the required changes.
10. Click the **Modify** button the system displays **Modify Maintenance Verify** screen
OR
Click the **Back** button to go to previous screen.

Modify Maintenance-Applicant/Drawee- Verify

Modify Maintenance-Verify31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type: Applicant / Drawee
Maintenance Id*: ABC INC
Visibility: Public

Applicability
☐
Direct Collection Initiation ☒

Drawee Details
Name*: ABC Inc
Address*: Wall Street
New York
Country: UNITED STATES
Email:

Bank Details
SWIFT Code: AMERUS39
Bank Name: BANK OF AMERICA
Bank Address: US
Country:

CancelChangeConfirm

Modify Maintenance-Applicant/Drawee- Verify

Modify Maintenance-Verify31-03-2011 13:00:00 GMT +0530


Maintenance Details
Maintenance Type: Goods Description
Maintenance Id*: ABC INC
Visibility: Public
Details *: Spare Parts

Applicability
☐
Export Bill under LC ☒

CancelChangeConfirm

11. Click the **Confirm** button to confirm the details the system displays Modify Maintenance Confirm screen.
OR
Click the **Change** button to change the details entered in the previous screen
OR
Click the **Cancel** button to cancel the transaction

Modify Maintenance Applicant/Drawee-Confirm

 Transaction submitted for Lookup Maintenance having reference 337677697370929 has been Auto Authorized .

Modify Maintenance-Confirm 31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type: Applicant / Drawee
Maintenance Id*: ABC INC
Visibility: Public


Applicability
Direct Collection Initiation ☒

Drawee Details
Name*: ABC Inc
Address*: Wall Street
New York
Country: UNITED STATES
Email:

Bank Details
SWIFT Code: AMERUS39
Bank Name: BANK OF AMERICA
Bank Address: US
Country:

OK

Modify Maintenance Goods Description-Confirm

 Transaction submitted for Lookup Maintenance having reference 404494496371042 has been Auto Authorized .

Modify Maintenance-Confirm 31-03-2011 13:00:00 GMT +0530

Maintenance Details
Maintenance Type: Goods Description
Maintenance Id*: ABC INC
Visibility: Public
Details *: Spare Parts

Applicability
Export Bill under LC ☒

OK

12. Click the **Ok** button. The system displays **Lookup Maintenance** screen.

To Delete details

13. Navigate through the menus to **Lookup Maintenance**. The system displays the **Lookup Maintenance** screen.
14. Enter the appropriate information in the relevant fields.
15. Click the **Search** button. The system displays **Lookup Maintenance** screen.

Lookup Maintenance

Lookup Maintenance
31-03-2011 13:00:00 GMT +0530

Maintenance Type*: Goods Description ▼
 Maintenance Id:

Transaction Type*: Export Bill under LC ▼
 Visibility: All ▼

Search
Add

Records 1 to 1 of 1 << <
> >>

Page 1 of 1 >> >>>

<input type="checkbox"/> <u>Maintenance Id</u>	<u>Transaction Type</u>	<u>Maintenance Type</u>	<u>Details</u>	<u>Visibility</u>
<input checked="" type="checkbox"/> <u>ABC INC</u>	Export Bill under LC	Goods Description	Spare Parts	Public

Delete

Field Description

Field Name	Description
Maintenance Type	[Display] This field displays the maintenance type.
Transaction Type	[Display] This field displays the transaction type.
Maintenance Id	[Display] This field displays the maintenance id.
Details	[Display] This field displays the details of the lookup maintenance.
Visibility	[Display] This field displays the visibility option.

16. Select the **Maintenance Id** checkbox for deleting the record.

17. Click the **Delete** button. The system displays **Delete Maintenance Verify** screen.

Delete Maintenance Verify


Delete Maintenance-Verify31-03-2011 13:00:00 GMT +0530

Maintenance Id	Transaction Type	Maintenance Type	Details	Visibility
Export Bill under LC	Goods Description	Spare Parts	Public	34

BackConfirm

18. Click **Confirm** button, the system displays **Delete Maintenance Confirm** screen
OR
Click the **Back** button to go to the previous screen

Delete Maintenance Confirm

 Transaction submitted for Trade Lookup Delete having reference 186784930371063 has been Auto Authorized .

Delete Maintenance-Confirm31-03-2011 13:00:00 GMT +0530

Maintenance Id	Transaction Type	Maintenance Type	Details	Visibility
Export Bill under LC	Goods Description	Spare Parts	Public	34

OK

19. Click **Ok** button. The system displays **Lookup Maintenance** screen.